

**John F. Miller School
School Organizational Team Minutes
Tuesday, October 16, 2018
3:30pm**

The John F. Miller School Organizational Team meeting was called to order at 3:35 pm on 10/16/2018. The meeting was held at John F. Miller School in the Conference Room.

1.0 Welcome and Roll Call

Members present:, Leah Abbs, Angela Coutris, Kellee Boag, and C. Jean Reynolds-Trudell

Members absent: Kristina Adler and Lori Hunton

2.0 Old Items

Team accepted minutes as written for previous meeting held 9/18/2018.

3.0 New Items

3.1 Election of Officers for the 2018-19 school year was held. Angela Coutris was elected as the Chairperson, Kellee Boag was elected as Vice Chairperson, and Lori Hunton was elected as Secretary.

3.2 Operating rules and roles and responsibilities were discussed. Consensus agreement will be used for decision making. Guidelines for public comments were discussed.

3.3 Budget- No updates on the budget.

3.4 Title 1- The budget amendment was reviewed and copies given to the members. Additional classroom computers will be ordered with the money remaining due to the Tap-its coming in under the original estimate. The revised PFEP was discussed and copies given to the members.

3.5 Sensory Fair- The upcoming Sensory Fair and Open House, October 25th, as discussed. Laya Abbs shared information about the Little Miss Hannah Foundation and representatives from the board will be at Sensory Fair to provide information to parents about the resources available to them through the foundation. Parents are able to apply for grants quarterly from the foundation for needed equipment or other items which are cost prohibitive for families. Two Miller School parents, Bethany Lafferty and Laya Abbs, currently serve on the board of this foundation. A Spanish speaking staff member will assist with translation for Spanish speaking families.

3.6 Community Partners- Realty One has made contact with our school and will providing gifts to students in need again this year.

3.7 Fund Raiser- A fund raising event will be held on November 15th, 3:30-6:00pm, in the Multipurpose Room, sponsored by the SOT. Laya Abbs and Angela Coutris will contacting vendors to participate in the event. All proceeds will be deposited in the school bank account for the purchase of needed technology equipment.

3.8 Miscellaneous- We currently have 4 vacant SPTA positions and the vacant Office Clerk position. Vacant positions will be advertised beginning on Wednesday, October 17th, because the surplus season for hiring has ended. Jean Reynolds-Trudell reported that new hires would not be in place until mid-November.

4.0 Discussion and Request for Future Meeting Agenda

Future Agenda Items: Identified standing Items will remain on each monthly agenda,

5.0 Information

Next Meeting: Thursday, November 15th at 3:30pm

6.0 Public Comments

There were no community representatives in attendance at the meeting. There were no requests by community representative to speak at the meeting.

The meeting was adjourned at 4:28 pm.