



WE CHANGE THE GAME FOR GIRLS.

## THEOLOGY TEACHER

REPORTS TO	Principal
FLSA STATUS	Exempt
JOB STATUS	Regular, Full Time (10 Month)

### MISSION STATEMENT

St. Mary's Academy, sponsored by the Sisters of the Holy Names of Jesus and Mary since 1859, is a Catholic high school for young women, providing a challenging college-preparatory education in a vibrant learning environment. Guided by the values and charism of the Sisters, St. Mary's fosters a diverse community and educates the whole person by nurturing spirituality, encouraging creativity, promoting justice, and inspiring a sense of global interdependence to prepare students for service and leadership.

### SUMMARY

This is an opportunity for a passionate and mission-driven educator to teach Theology in a dynamic, all-girls Catholic high school rooted in the tradition of the Sisters of the Holy Names of Jesus and Mary. The Theology Teacher plays a vital role in forming young women intellectually, spiritually, and morally, fostering a deep understanding of the Catholic faith while inviting students into reflection, dialogue, and lived experience of Gospel values. The ideal candidate will be committed to integrating faith and reason, supporting students in their spiritual journeys, and embodying the SNJM charism through a commitment to community, justice, hospitality, and the full development of each student.

### KEY RESPONSIBILITIES

- Teach multiple sections of Theology courses aligned with Catholic doctrine and school curriculum
- Design and implement engaging, student-centered lessons that promote critical thinking and faith formation
- Integrate the charism, mission, and core values of the Sisters of the Holy Names of Jesus and Mary into classroom instruction
- Foster an inclusive and respectful classroom environment that honors the dignity of each student
- Support students' spiritual growth through prayer, reflection, and discussion
- Collaborate with Campus Ministry in liturgies, prayer services, and retreats
- Participate in and support school-wide liturgical life, including Masses and special services
- Serve as a teacher advisor, supporting student development and well-being
- Maintain clear and consistent communication with students, families, and colleagues
- Engage in ongoing professional and spiritual development

- Contribute to the broader school community through committees, activities, and events

## **MINIMUM QUALIFICATIONS**

- Bachelor's degree in Theology or Religious Studies
- Practicing Catholic in good standing with a commitment to Church teaching
- Demonstrated understanding of Catholic theology and tradition
- Experience teaching or working with high school students
- Commitment to the mission and values of a Catholic, all-girls educational environment
- Strong communication and organizational skills

## **PREFERRED QUALIFICATIONS**

- Master's degree in Theology or Religious Studies
- Teaching credential or certification
- Experience teaching in a Catholic high school setting
- Familiarity with the charism and educational philosophy of the Sisters of the Holy Names of Jesus and Mary
- Experience with retreat leadership, liturgy planning, or campus ministry

## **KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to integrate faith with academic content in meaningful and relevant ways
- Strong classroom management and student engagement skills
- Ability to create a welcoming and inclusive environment rooted in Gospel values
- Skill in facilitating thoughtful discussion on faith, ethics, and social justice
- Commitment to educating the whole person—mind, body, and spirit
- Ability to collaborate effectively with colleagues and contribute to a positive school culture
- Flexibility, creativity, and a growth mindset

## **SALARY AND BENEFITS**

Salary commensurate with qualifications and experience. This is a full-time, salaried, exempt, 10-month position. St. Mary's Academy is proud to offer comprehensive benefits to our eligible employees:

- Medical, dental and vision coverage at no cost to employee only
- Flexible Spending Account
- Employer paid Short-Term & Long-Term Disability
- Vacation and sick leave
- Holiday pay
- Retirement 403(b) plan
- Paid jury duty
- Paid bereavement leave
- Life insurance
- Tuition remission for your daughter to attend St. Mary's Academy
- Employee Assistance Program

## **HOW TO APPLY**

Position is open until filled. Qualified applicants are invited to submit their resume, cover letter, three professional references, and salary expectations to Ashley Sheridan, [ashley.sheridan@smapdx.org](mailto:ashley.sheridan@smapdx.org).

Applications will be reviewed immediately. St. Mary's is an equal opportunity employer.