

Public Comment

The Board welcomes virtual and in-person public comments during its meetings. It has set aside 25 minutes for public comments. Up to eight people will be invited to speak for up to three minutes each.

Four spots are reserved for virtual comments. Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments.

Written Public Comment

The written public comment window closes at 2 p.m. on the day of the board meeting. Comments and materials are collected via email at public.comment@springfield.k12.or.us

Commenters are asked to clearly label the subject line as “Written Public Comment” and provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number (optional) so that staff can follow up, if necessary.
- Agenda item or topic

Oral Public Comment – In-Person, or Virtual

The window to sign up to present oral public comments opens on Thursday at noon prior to the board meeting and closes at 2 p.m. on the day of the board meeting. Requests are collected via email at public.comment@springfield.k12.or.us

People requesting to speak are asked to provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number, so staff can confirm details for speaking to the board
- Agenda item or topic
- Commenting “in-person” or “virtually”

Four spots are reserved for virtual comments. If more than four requests to comment are received, speakers will be selected as described below. Selected virtual commenters are notified by email on the afternoon of the meeting and provided with a Zoom link and instructions. Please see commenting guidelines below.

Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments for a total of eight speakers.

Space permitting, the Board may allow additional in-person comments. Meeting attendees may fill out a speaker card before the meeting begins. Cards are available at the board room door. If more people submit requests to speak than there are spots available, the Board Chair will select the speakers.

Commenting Guidelines

Groups with a common purpose are encouraged to designate a spokesperson. If a group spokesperson will cover your comments, please indicate so when your name is called.

The Board will not hear comments regarding any school personnel. Please refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will then forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three minutes.



Comentario Público

La Junta Directiva agradece los comentarios públicos virtuales y presenciales durante sus reuniones. Ha reservado 25 minutos para comentarios públicos. Se invitará a un máximo de ocho personas a hablar durante un máximo de tres minutos cada una.

Cuatro espacios están reservados para comentarios virtuales. Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona.

Comentario público por escrito

La ventana de comentarios públicos por escrito cierra a las 2 p.m. el día de la reunión de la junta. Los comentarios y materiales se recopilan por correo electrónico en public.comment@springfield.k12.or.us

Se pide a los comentaristas que etiqueten claramente la línea de asunto como "Comentario público escrito" y proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono (opcional) para que el personal pueda hacer un seguimiento, si es necesario.
- Punto o tema del orden del día

Comentarios Públicos Orales: En persona o Virtuales

La ventana para inscribirse para presentar comentarios públicos orales se abre el jueves al mediodía antes de la reunión de la junta y se cierra a las 2 p.m. el día de la reunión de la junta. Las solicitudes se recogen por correo electrónico en public.comment@springfield.k12.or.us.

A las personas que soliciten hablar se les pide que proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono, para que el personal pueda confirmar los detalles para hablar con la junta
- Punto o tema del orden del día
- Comentar "en persona" o "virtualmente"

Cuatro espacios están reservados para comentarios virtuales. Si se reciben más de cuatro solicitudes para formular observaciones, se seleccionarán los oradores como se describe a continuación. Los comentaristas virtuales seleccionados son notificados por correo electrónico la tarde de la reunión y se les proporciona un enlace de Zoom e instrucciones. Consulte las pautas de comentarios a continuación.

Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona para un total de ocho oradores.

Si el espacio lo permite, la Junta Directiva puede permitir comentarios adicionales en persona. Los asistentes a la reunión pueden completar una tarjeta de orador antes de que comience la reunión. Las tarjetas están disponibles en la puerta de la sala de juntas. Si más personas presentan solicitudes para hablar que lugares disponibles, el Presidente de la Junta seleccionará a los oradores.

Pautas para Comentar

Se anima a los grupos con un propósito común a designar un portavoz. Si un portavoz del grupo va a cubrir sus comentarios, indíquelo cuando se le llame por su nombre.

La Junta no escuchará comentarios sobre el personal de la escuela. Por favor, absténgase de usar nombres y títulos del personal de la escuela. Cualquier queja relacionada con un empleado en particular debe procesarse a través del procedimiento establecido en la política KL de la Junta, que requiere que las quejas se presenten por escrito al Superintendente. Este procedimiento debe seguirse antes de que la Junta Directiva se involucre en tales asuntos. Se debe enviar un cumplimiento que involucre a un miembro del personal al superintendente, quien luego lo enviará al empleado, a su supervisor y a la Junta.

Se recuerda a los oradores que sus comentarios públicos se limitarán a tres minutos.



SPRINGFIELD

PUBLIC SCHOOLS

Every Student, Every Day

BOARD OF EDUCATION
May 11, 2026
Administration Building Board Room
640 A Street, Springfield, OR 97477

6:30 pm Executive Session, ORS 192.660(2)(d) Labor Negotiations

7:00 pm Board Meeting

Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>

AGENDA

TAB

- 1. Call Meeting to Order**
A. Pledge of Allegiance
B. Land Acknowledgement
Board Chair Jonathan Light
Chair Light
Chair Light
- 2. Approval of the Agenda**
Chair Light
- 3. Presentations**
A. Student Board Representative Communication
B. K5 Presentation
Mindy LeRoux
Joyce Smith-Johnson
- 4. Public Comments** (Three (3) minutes each; maximum time 25 minutes. Speakers may not yield their time to other speakers.)
- 5. Action Items**
A. Approve Consent Agenda
1. April 13, 2026 Board Meeting Minutes
2. April 20, 2026 Board Special Minutes
3. Financial Statement, Resolution #25-26.051
4. Personnel Report, Resolution #25-26.052
B. Approve School Security Systems, Resolution #25-26.053
C. Approve Administrators, Certified & Classified Reductions, Resolution 25-26.054
D. Adopt Elementary Science & Secondary Social Science Adoption, Resolution #25-26.055
Brett Yancey
Dustin Reese
Brett Yancey
Brett Yancey
Whitney McKinley & Jeff Fuller
- 6. Discussion**
A. Lane ESD Budget Committee
B. Superintendent Contract
C. Interim Superintendent Updates
D. Policy BCB Review
E. Policy BG Review
Acting Superintendent Jodi O'Mara
Acting Superintendent O'Mara
Acting Superintendent O'Mara
Chair Light
Chair Light
- 7. Reports and Information**
A. OSBA Summer School Session
B. Superintendent Communication
C. Board Communication and Comments
Acting Superintendent O'Mara
Acting Superintendent O'Mara
Chair Light
- 8. Next Meetings:**
May 14, 2026 – Second Budget Committee Meeting at 6:00 PM
May 20, 2026 – Special Meeting at 1:00 PM
May 21, 2026 – Third Budget Committee Meeting at 6:00 PM (if necessary)
May 27, 2026 – Special Meeting at 10:00 AM
- 9. Adjournment**
Chair Light



JUNTA DE EDUCACIÓN
11 de mayo de 2026
Sala de Juntas del Edificio de Administración
640 A Street, Springfield, OR 97477

6:30 pm Sesión Ejecutiva, ORS 192.660(2)(d) Negociaciones laborales

7:00 pm Reunión de la Junta

URL de la reunión en streaming: <http://www.vimeo.com/SpringfieldPS>

AGENDA	PESTAÑA
1. Orden de la reunión	Presidente de la Junta Jonathan Light
A. Juramento a la Bandera	Presidente Light
B. Reconocimiento de tierras	Presidente Light
2. Aprobación de la agenda	Presidente Light
3. Presentaciones	
A. Comunicación con representantes de la Junta Estudiantil	Mindy LeRoux
B. Presentación del K5	Joyce Smith-Johnson
4. Comentarios públicos (tres (3) minutos cada uno; tiempo máximo 25 minutos. Los altavoces no pueden ceder su tiempo a otros altavoces.)	
5. Elementos de acción	
A. Agenda de Aprobación del Consentimiento	
1. Acta de la reunión de la Junta del 13 de abril de 2026	
2. Acta Especial del 20 de abril de 2026	
3. Estado financiero, Resolución #25-26.051	Brett Yancey
4. Informe de personal, Resolución #25-26.052	Dustin Reese
B. Aprobar los sistemas de seguridad escolar, Resolución #25-26.053	Brett Yancey
C. Aprobar administradores, reducciones certificadas y clasificadas, Resolución 25-26.054	Brett Yancey
D. Adoptar la adopción de Ciencias Primarias y Ciencias Sociales Secundarias, Resolución #25-26.055	Whitney McKinley y Jeff Fuller
6. Discusión	
A. Comité Presupuestario de Lane ESD	Superintendente interino Jodi O'Mara
B. Contrato con Superintendente	Superintendente interino O'Mara
C. Actualizaciones del Superintendente Interino	Superintendente interino O'Mara
D. Revisión de la política BCB	Presidente Light
E. Revisión de política BG	Presidente Light
7. Informes e información	
A. Sesión de Escuela de Verano de OSBA	Superintendente interino O'Mara
B. Comunicación del Superintendente	Superintendente interino O'Mara
C. Comunicación y comentarios en la Junta	Presidente Light
8. Próximas reuniones:	
14 de mayo de 2026 – Segunda reunión del Comité Presupuestario a las 6:00PM	
20 de mayo de 2026 – Reunión Especial a la 1:00PM	
21 de mayo de 2026 – Tercera reunión del Comité Presupuestario a las 6:00PM (si es necesario)	
27 de mayo de 2026 – Reunión Especial a las 10:00AM	
9. Suspensión de la sesión	Presidente Light

Las Escuelas Públicas de Springfield son un centro educativo y empleador de igualdad de oportunidades.

Las personas que tengan preguntas o solicitudes de necesidades especiales y alojamiento en las reuniones de la Junta deben contactar con la Oficina del Superintendente;

640 A Street, Springfield, OR 97477; Teléfono: (541) 726-3201. El contacto debe realizarse con 72 horas de antelación al evento.

WLA Board Report
May 11, 2026

Good evening, Chair and members of the board. My name is _____, and I am representing Willamette Leadership Academy.

Willamette Leadership Academy held its Spring Carnival on May 9. Colors were presented, along with an hourly rifle demonstration.

We have also begun state testing this week for middle school students and 11th graders.

Echo and Foxtrot companies have completed the first round of the intramural volleyball competition.

Foxtrot won, and Bravo will compete against Alpha tomorrow. This competition will continue until one final company is declared the overall winner.

We also have several major events coming up as we approach the end of the school year. Graduation is approaching, along with promotions and awards ceremonies recognizing cadet achievements.

Our cadets will also participate in upcoming FTX events, where they engage in activities such as archery, art, and hands-on learning experiences focused on skills like survival and teamwork. Junior and Senior Prom will take place on May 16.

On May 22, our Color Guard will represent Willamette Leadership Academy at the Emeralds game for Armed Forces Night by presenting the colors. Discounted tickets were available for staff, students, and families for \$7.

Iron Cadets and Company events are coming up in June, with cadets preparing for one of the most physically demanding competitions of the year.

Additionally, Willamette Leadership Academy has recently joined the Fred Meyer Community Rewards Program. This allows families to support the school simply by shopping at Fred Meyer, with a portion of purchases going toward WLA at no extra cost.

Finally, Sergeant Johnson has graduated. We are grateful for his contributions to Willamette Leadership Academy.

Thank you.

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No.19 Board of Education was held on April 13, 2026.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Jonathan Light called the Springfield Board of Education meeting to order at 7:00 p.m and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Light read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to prevent the erasure of Native culture, heritage, and people and to ensure a quality contemporary education for future generations.

Attendance

Board Members attending the meeting included Board Chair Jonathan Light, Director Ken Kohl, Director Nicole De Graff, Director Bob Brew and Director Amber Langworthy.

District staff and community members identified included Acting Superintendent Jodi O'Mara, Brett Yancey, Dustin Reese, Martie Steigleder, Jeff Fuller, Whitney McKinlay, Mindy LeRoux, Brian Megert, Brian Richardson, Jeff Michna, Bradley Norris, Aiden Hight, Hunter Murphy, Dortys Diaz, Lucy Rogers, Megan Knight, Patty Sandoz, Armando Garcia, Ingrid Nordstrom, Mika Brandt, Jonathan Gault, Brian Watson, John Osgood, Lesa Haley, Rachel McConaghie, Kari Isham, Maya Brandt, Matt Brandt, Loretta Hatter, Kristyl Rogers, Cliff Schutte, Gretchen Wackler, Jose da Silva, Jacob Eden, Josh Donaldson, Kimberly Weston, Gail Woodford, Katie Dawson, Bob Morgan, Diana Morgan, Larry Lewin, Melissa Stalder, and Andy Price.

2. APPROVAL OF THE AGENDA

Chair Light asked for a motion to approve the April 13, 2026, agenda as presented.

Director Kohl requested to pull Agenda Consent Item 5. A.3 March 9, 2026, Special Meeting Minutes and Item 5. A.4 Financial Statement, Resolution for discussion.

Director Langworthy requested to pull Agenda Consent Item 5. A.5, Personnel Report Resolution for discussion.

Chair Light wished to add two agenda items to the agenda (to follow Agenda Item 6.B.) the Wildish Member Selection and the Agenda Topic Prioritization.

Director De Graff commented that she was “frustrated by the adult-centric focus, while the district faces serious challenges and found revisiting consent agenda items already discussed, to be frustrating”.

MOTION: Director Kohl moved, seconded by Director Langworthy to approve the April 13, 2026, agenda as amended.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the April 13, 2026, agenda as amended: Director Brew – Yes, Director Kohl – Yes, Director De Graff– No, Director Light – Yes, and Director Langworthy – Yes.

Motion passed, 4:1.

3. PRESENTATIONS

A. Student Board Representative Communication

A3 - Bradley Norris provided updates on Confluence, video reviews, and upcoming events like the Black Feather Ball prom and chocolatiering.

Brattain Campus - Aiden Hight shared updates on Gateway School Board Group activities, including prom planning, cosmetology student events, and applications for next year’s program.

Springfield High School - Lucy Rogers provided updates on SHS Springfield acting ensemble, athletics, and upcoming events like the multicultural dual assembly and prom.

Thurston High School - Hunter Murphy shared updates on off-campus lunch privileges, student clubs, and upcoming events.

WLA - Dortys Diaz provided updates on WLA cadet activities, including intramural competitions, fundraising, and state testing.

B. Certified Appreciation Proclamation

Acting Superintendent Jodi O’Mara read aloud the following certified appreciation proclamation:

“WHEREAS, teachers mold future citizens through guidance and education, and...

WHEREAS, teachers encounter students of wildly differing backgrounds, and...

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service, and...

WHEREAS our community recognizes and supports its teachers in educating the children of the children of this community, and....

NOW, THEREFORE BE IT RESOLVED that the Springfield Board of Directors proclaims May 4 - 8, 2026, to be certified Appreciation Week, and....

BE IT FURTHER RESOLVED that the Springfield Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers and their dedication and devotion to their work, dated the 13th day of April 2026”.

C. Instructional Materials Adoption

Whitney McKinley & Jeff Fuller

Whitney McKinley and Jeff Fuller provided an update on the Oregon Department of Education (ODE) action plan, including the elementary independent science process and the request for a one-year postponement for elementary social science, allowing teachers additional time to understand new standards and materials. Everything under the high-quality instructional materials label includes multiple opportunities for staff, certified and classified, to have access to materials that allow them to personalize their learning for students.

Topic Highlights:

- The selection process of new materials and the recommendation for adoption.
- The current ODE seven-year adoption cycle, with consideration of possibly expanding that to ten years.
- Secondary social science adoption process, including new state standards and selection of materials.
- The review and narrowing of seven approved programs down to three, with a focus on physical materials and engagement activities, including the Cengage-National Geographic materials for high schools.
- The Teachers Curriculum Institute’s “History Alive” program was unanimously chosen by teachers for its engaging activities and focus on making history come alive for students.
- Community and staff feedback was solicited, with dates posted on the district website.
- The process included extensive teacher participation and alignment with state standards.
- Three different community review times have been listed on the website and six different dates set aside for the board to ask questions and details.

The board discussed costs, community and stakeholder input, the importance of personalized learning, and the need for comprehensive and flexible materials. The elementary science adoption was postponed for a year, and the cost per pupil for materials noted.

4. PUBLIC COMMENT

This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the district website. The deadline for submitting a request for oral public comment was today at 2:00 p.m. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

Time-permitting, the board may also hear public comment from individuals who signed up in person at the Administration Office before the meeting.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name

is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel, whether named or implied. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Megan Knight principal of Maple Elementary shared updates on science instruction, highlighting the use of Mystery Science kits and district-provided science units. Students engage in hands-on projects like building bird nests and spider walks and creating animal models. Science is integrated into literacy curriculum maps, enhancing both scientific understanding and literacy skills.

Louis Woodford criticized the district's budget cuts, suggesting administrative restructuring.

5. ACTION ITEMS

A. Approve Consent Agenda

1. March 2, 2026, Special Meeting Minutes
2. March 9, 2026, Special Meeting Minutes
3. March 9, 2026, Board Meeting Minutes
4. Financial Statement, Resolution #25-26.046
5. Personnel Report, Resolution #25-26.047

Brett Yancey
Dustin Reese

Chair Light asked for a motion to approve the Consent Agenda for April 13, 2026, items 5. A.1 and 5. A.2 as amended.

MOTION: Director Kohl moved, Chair Light seconded the motion to approve the Consent Agenda Items 5. A.1 and 5.A.2 as amended.

Chair Light called for a vote.

Motion passed unanimously, 5;0.

Consent Agenda Item 5.A.3 March 9th Board Meeting Minutes:

Director Kohl requested that revisions be made to the March 9th Board Meeting Minutes, Integrated Pest Management (IPM) Report language to accurately reflect that the board only approved the annual IPM Plan and not the specific use of Crossbow pesticide, while adding a note that supporting documentation would be provided.

{Recorder's note}

March 9th Board Meeting Minutes regarding the annual Integrated Pest Management Report were accurately recorded. No revisions are necessary. The district approved Crossbow pesticide, which meets established criteria under ORS.634705 by the Office of Chemical Safety

and Pollution Prevention on October 30, 2024. The annual Integrated Pest Management Report was unanimously passed by the board, 4:0 on March 9, 2026.

{Addition to March 9th Board Meeting Minutes}

“Updated supporting documentation of district-approved chemicals will be provided to the board”.

MOTION: Director Kohl moved, seconded by Director Brew to approve the March 9th Board Meeting Minutes as revised.

Chair Light called for a vote.

Motion passed unanimously, 5:0.

Consent Agenda Item 5.A.4 Financial Statement, Resolution #25-26.046

Director Kohl questioned the Investment Report, seeking clarification on the determination of the local government investment pool, including an explanation on how the maximum limit might be exceeded. He also emphasized the need to receive (Policy DFA) quarterly, as well as annual reports, including the annual comprehensive report.

Brett Yancey explained that the Oregon State Treasury as outlined in OR294.810 section 3, is determined by revised statute. As outlined in statute, there are two exceptions to exceeding the maximum limit; 1. It does not apply to pass-through funds or funds invested on behalf of another government unit. 2. Excess funds can be removed within 10 business days without penalties, with no limit on number of times it can be removed and redeposited.

Chair Light added, there had been prior interest in having training for the board on financial policies.

MOTION: Director Kohl moved, seconded by Chair Light to approve Consent Agenda Item 5.A.4 Financial Statement, Resolution #25-26.046 as presented.

Chair Light called for a vote.

Motion passed unanimously, 5:0.

Consent Agenda Item 5.A.5 Personnel Report, Resolution #25-26.047

Director Langworthy asked about exit interviews for recent resignations and retirements.

Chair Light requested a copy of the exit interview template.

MOTION: Director Langworthy moved, seconded by Director Brew to approve Consent Agenda Item 5.A.5 Personnel Report, Resolution #25-26.047 as presented.

Chair Light called for a vote.

Motion passed unanimously, 5:0.

B. Action on Information Discussed in Executive Session

Chair Light

MOTION: Director Kohl moved, seconded by Chair Light to approve the motion to take Action on Information Discussed in Executive Session.

Chair Light asked if there was any discussion. There was none.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they approve the motion to Take Action on Information Discussed in Executive Session: Director Brew – Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – No, and Director Langworthy – Yes.

Motion passed, 4.1

C. Adopt Academic Calendar, #25-26.049

Whitney McKinley & Brian Megert

It is recommended that the Board of Directors approve the 2026-2027 Academic Calendar as presented.

MOTION: Chair Light moved, Director Kohl seconded the motion to approve the 2026-2027 Academic Calendar as presented.

Chair Light asked if there was any discussion. The board asked questions around holiday and break alignments, as well as alignment with Eugene's academic calendar.

Director Kohl inquired into the requirements necessary for future consideration, if they wished to lengthen the school year.

Brian Megert replied that first and foremost, it would have to be bargained, brought up during a foreign bargaining session scheduled for next year.

Chair Light called for the vote.

Motion passed unanimously, 5:0.

**D. Elementary Social Science Adoption Postponement,
Resolution #25-26.050**

Mindy LeRoux

It is recommended that the Board of Directors approve the request for a one-year postponement of the adoption and purchase of elementary social science instructional materials to allow teachers to complete a gap analysis. Social science standards are currently being taught through supplemental materials.

MOTION: Director Kohl moved, Director Brew seconded the motion to approve the request for a one-year postponement of the adoption and purchase of elementary social science instructional materials.

Chair Light asked if there was any discussion. There was none.

Chair Light called for the vote.

Motion passed unanimously, 5:0.

D. Action on Interim Superintendent Search Firm

Acting Superintendent O'Mara

Acting Superintendent O'Mara reported on the selection of Grundmeyer Leader Services as the interim search firm for the superintendent position.

MOTION: Chair Light moved, Director Kohl seconded the motion to recommend that the Board of Directors take action on the Interim Superintendent Search Firm.

Chair Light asked if there was any discussion.

Director Kohl inquired into whether there was a timeline for executing the contract and requested a copy of the contract be provided to the board.

Mr. Yancey explained the process, noting that it was an aggressive timeline with an engaging process. Upon approval it becomes immediate, meeting the requirement of having a placement by June 30, for July 1st.

Mr. Yancey emphasized the board's commitment to a busy next three months and the importance of understanding the timeline and steps involved.

Chair Light called for a roll call vote. Chair Light asked each Board member to vote to take action on the Interim Superintendent Search Firm: Director Brew – Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – Yes, and Director Langworthy – Yes.

Motion passed unanimously, 5:0.

6. Discussion

A. Budget Committee Vacancy Process

Brett Yancey

Mr. Yancey explained the issue with having an unresponsive budget committee member and the steps necessary to address it. The Board discussed the Budget Committee vacancy process, emphasizing the need to document unresponsiveness, and follow Oregon budget law by posting the vacancy on the board agenda and formally declaring the seat vacant. The term of the unresponsive member expires on December 31, 2026.

The board decided to wait until the fall to open the position when there will be a total of three board positions expiring on December 31st.

B. Elementary Science & Secondary Social Science Adoption

Whitney McKinley & Jeff Fuller

Whitney McKinley and Jeff Fuller discussed the adoption of elementary science and secondary social science materials. The bundle was presented to the board for approval as an independent adoption to meet the division's science curriculum requirements. A complete description was provided of everything included in Wonders. McKinley explained the gap analysis conducted by teachers and the supplementary resources needed, especially in intermediate grades, noting the importance of seeing the curriculum to understand the gaps and supplementary needs. An invitation was extended to the board to view the curriculum maps and unit plans to understand the scope and sequence better.

The board agreed to proceed with the independent adoption of McGraw Hill Wonders, Discovery Education, and Mystery Science for elementary science, integrating components from each to fill gaps in current materials and the need for supplemental materials to meet all science standards. The adoption process involved extensive teacher review and feedback, with community sessions planned for further input. The board will vote on the adoption at the next meeting.

McKinley walked the board through the entire process of how the community, stakeholders, teachers, staff, and board members preview the curriculums and materials being discussed. She explained that flexible community sessions are scheduled for feedback, and the board will have access to detailed materials and teacher comments.

McKinley reassured the board that the process is designed to be efficient and effective, with the goal to ensure the adoption meets the needs of the division and addresses the gaps in K2 and supplementary needs in intermediate grades.

Jeff Fuller added that their aim was to fill the gap by finding those resources that encourage students to use a hands-on approach in learning science.

C. Wildish Representative Discussion and Selection

Chair Light shared the need of a selection of a board member to represent the district on the Wildish Theater board.

Chair Light asked if any board member was interested in serving on the Wildish Theater board.

Director Bob Brew volunteered to serve as board representative.

NOMINATION: Chair Light nominated Bob Brew, seconded by Director Kohl to approve Bob Brew as school district representative to the Wildish Theater board.

Chair Light called for a vote.

Nomination unanimously passed, 5:0.

Director Bob Brew was elected to serve as school district representative to the Wildish Theater board.

D. Agenda Topic Prioritization

Chair Light mentioned the prioritization list created by the board.

- The importance of understanding the district's strengths and areas of improvement was highlighted, including the need for detailed discussions on student performance, staff well-being, and facilities.
- Scheduling a retreat in August to develop district visions, strategies, and goals.
- The need for the board to create a vision for what students should achieve by the time they graduate was emphasized.

7. Reports and Information

A. Superintendent Communication

Acting Superintendent O'Mara

Acting Superintendent O'Mara provided updates that included 10 budget forums, school visits, and community engagement activities, such as community coffee chats.

B. Board Communication and Comments

Director De Graff discussed:

- Visiting the schools, highlighting those visits as crucial for board members in understanding the district's educational practices and challenges.
- Springfield Education Foundation (SEF) updates, including grant applications, school staff parties, and community events.

Director Kohl attended the informative community budget forums and appreciated the positive feedback received.

Director Langworthy requested the superintendent initiate the creation of a task force to examine a balanced elementary education, focusing on science, social studies, and social emotional learning.

Director DeGraff raised a point of order, stating board members cannot individually direct the superintendent and that requests should come from the board as a whole.

Chair Light clarified that board communication is individual but acknowledged the need for proper board direction. Light noted the board would take her thoughts under advisement.

Director Brew shared that he had attended the community budget forums and found them to be really interesting, and to hear the thoughts of the parents and community, as well as connecting with teachers, principals, and administrative staff.

Chair Light shared District 12 Band Festival highlights, thanking staff for organizing it. Appreciation for Acting Superintendent O'Mara's successful public interview and articulate representation of the district.

8. NEXT MEETING:

April 27, 2026 – Special Meeting at 5:30 p.m.

9. ADJOURNMENT

Having concluded all business, Chair Light adjourned the meeting at 9:45 p.m.

(Minutes recorded by Trenay Ryan, LCOG)

WORK SESSION MINUTES

A Work Session of the Springfield School District No. 19 Board of Education was held on April 20, 2026.

1. CALL MEETING TO ORDER

Board Chair Jonathan Light called the Springfield Board of Education Work Session to order at 11:04 a.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Kohl read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to prevent the erasure of Native culture, heritage, and people and to ensure a quality contemporary education for future generations.

Attendance

Board Members in attendance included Board Chair Jonathan Light, Board Vice Chair Amber Langworthy, Director Nicole De Graff, and Director Ken Kohl - virtual attendance.
Absent: Director Bob Brew.

District staff and community members identified included Acting Superintendent Jodi O'Mara, Martie Steigleder, Brian Richardson, Jeff Michna, Rob Hess, Aaron Bayer, Trent Grundmeyer via Zoom, George Mendoza via Zoom, Betsy Frost, Jonathan Gault, Jeff Michna, Ian Holser, and Nadine Ibrahim.

2. DISCUSSION

A. Interim Superintendent Search

Chair Light

Chair Light announced that the board had selected the search firm, Grundmeyer Leader Services (GLS) and Dr. Hess in the search for a new superintendent. The GLS search team includes Consultant and Oregon Superintendent Aaron Bayer, Consultant and District Superintendent of Central Lynn Rob Hess, Consultant and Superintendent of La Grande School District George Mendoza, and Trent Grundmeyer of Trent Grundmeyer Leader Services. Hess, Bayer, and Mendoza each has extensive experience within the education field. A detailed explanation of each step in the search and of the interview process was provided, including a summarization of the timeline and stakeholder involvement.

Trent Grundmeyer Leader Services (GLS) Overview:

Based in Iowa, they also conduct searches in Missouri, Texas, Colorado, Utah, Washington, Oregon, and California.

GLS believes in the importance of quality contemporary education for future generations.

Between 80-85 searches are conducted annually, primarily for superintendents.

GLS provides post-hire support, such as training, onboarding workshop, insight, and monthly coaching.

GLS is committed to a defined, clear, transparent and thorough recruitment process, including social media checks and background checks on all finalists.

GLS takes pride in their repeat customers and the objective lens they bring to recruitment.

Community involvement through a survey was recommended, including a public final day for the interim search.

The importance of personal connections through forums and listening sessions was emphasized.

Discussion and outline process of planning the search, identifying desired qualifications, and finalizing the anonymous survey, which will be easily accessed through the use of QR codes and/or links.

GLS will present synthesized data results from the survey to the board to review.

Include feedback from staff, students, and family members to ensure a comprehensive decision.

Board Discussions:

Desirable qualities for the interim superintendent, such as stability, accountability, and transformative leadership.

The importance of community and staff engagement, leadership with humility, clear and frequent communication, and a focus on CTE programs.

The search for collaborative, authentic leaders with a deep understanding of Springfield's needs.

GLS will conduct the stakeholder survey process and distribution for the interim superintendent search.

- Survey link and data collection.

- Anonymity and Google school considerations.

The board's involvement in the interview process.

- The board will make the final candidate decision.

- The creation process of a screening committee.

- Balancing the right feedback rather than simply involving people and possible consideration of using standing committees or groups for representation.

- Public versus Executive Sessions.

George Mendoza exited the meeting at 12:08 p.m.

GLS will provide the board with weekly updates through each phase of the process.

The importance of transparency while maintaining confidentiality until the finalists are identified.

Discussion on board meeting scheduling conflicts and the creation of a proposed timeline for hiring.

Challenges of the superintendent position and the importance of attracting a competitive pool of candidates.

The board discussed and agreed on a comparable proposed salary range for the interim superintendent of \$210,000 - \$250,000, with consideration of cost-of-living differences.

The board discussed and agreed to publish a salary range to manage expectations.

The job posting will reflect a one-year contract, including a full benefits package.

Trent Grundmeyer exited the meeting at 12:45 p.m.

GLS guarantees the selected candidate for one year from their contract start date. If the candidate leaves within the first 12 months, GLS will conduct a replacement search at no cost. The board will consider their choice of the top-most professional skills to be included when choosing survey questions.

Director DeGraff exited the meeting at 12:54 p.m.

Next Steps

School District

Share survey
Share candidates
Consider interview teams
Reserve interview rooms
Review superintendent contract

GLS

Update posting
Update survey
Update application
Targeted recruiting
Stakeholder survey report
Draft formal interview schedule
Weekly updates

3. ADJOURNMENT

Chair Light adjourned the Springfield Board Work Session at 12:59 p.m.

(Minutes recorded by Trenay Ryan, LCOG)

**SPRINGFIELD PUBLIC SCHOOLS
2025-2026 Revenue/Expenditure Forecast
As of April 30, 2026
Please see attached report**

REVENUES:

- Both current year and prior year tax collections are projected for 100% collection. To date \$32,942,133 has been collected in current year property taxes, which equates to 97.7% of anticipated budget. Additionally, \$327,372 has been collected in prior year tax collections which equates to 81.8% of anticipated budget. This report is based on the information received through the Lane County Tax and Assessment office.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. The district projects to receive approximately \$90.91 million for the current year based on 2025-2026 projected enrollment and the allocation designated by the Oregon Department of Education on the most recent estimate (5/1/2026). The projected SSF revenue is less than originally budgeted (\$92.23 million) due to enrollment being lower than projected, but does include an assumption of receiving \$394,822 in High-Cost Disability reimbursement for the current year, \$268,204 reconciliation from 2024-25 High-Cost Disability, and \$276,228 reconciliation from the 2024-25 State School Fund. Including the prior year reconciliations and the preliminary assumption for High-Cost Disability for the current year, the State School Fund is projected to be received at 99.59% of budgeted resources.
- In early September the district learned that there was a reconciliation payment of Secure Rural Schools Act (Federal Forest fees) due to Springfield Public Schools totaling \$780,512, which has been received. This reconciliation is related to underpayments by Oregon Department of Education between 2017 and 2020 and may be allocated as an inclusion to State School Funding.
- The district is anticipating receiving approximately \$250,000 in County School Funds. To date the district has not received anticipated funds.
- The district is anticipating receiving approximately \$1.4 million in Common School Funds. To date the district has received \$1.52 million of anticipated funds. No further Common School funds are anticipated.

EXPENDITURES:

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process, the result of a ratified certified collective bargaining agreement (resulting in reductions), and is estimated using

actual and projected data (per previous year-end estimates). The current projection of 98% expenditures for salary related items based on prior trends.

- Benefit amounts are based upon projected staffing expenditures and are directly tied to the salary assumptions and are currently anticipated to be 93% expended. This projection will change slightly as the year continues.
- The purchased services and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends, however are shown at 94% and 70% expended at this point in the year. Based on past trends and a general fund expenditure limitation the supplies and materials expenditures are projected to be 95% expended.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2025-2026 adopted budget, including any changes to the policies during the year.
- Fund transfers allocated during the 2025-2026 budget process include \$800,000 (Instructional Materials Fund), \$800,000 (Technology Fund) and \$888,314 (Debt Service Fund).

Additional Notes: For the 2025-2026 budget year the current estimate of ending fund balance is \$14,824,796. Included in this number is the audited ending fund balance from the 2024-2025 fiscal year (\$20,850,181). As a preview for the 2025-2026 budget process, this reduction in projected ending fund balance indicates that the district is utilizing significant reserves in its current fiscal year. By utilizing reserves of this magnitude, the district will realize a reduction in resources available for the 2026-27 proposed budget. As with previous reports, this is an estimate and accounts for the assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey
Chief Operations Officer

SPRINGFIELD SCHOOL DISTRICT 19
2025-2026 REVENUE/EXPENDITURE FORECAST
as of
4/30/26

	BUDGET	ACTUAL through 04/30/26	ESTIMATED from 04/30/26 to year end	PROJECTED 2025-2026	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	33,710,653	32,942,133	768,520	33,710,653	100.00%
Property taxes - prior years	400,000	327,372	72,628	400,000	100.00%
Other local sources	2,286,500	2,205,265	81,235	2,286,500	100.00%
County School Fund	250,000	0	250,000	250,000	100.00%
State School Fund	92,227,519	83,267,273	8,586,655	91,853,928	99.59%
Federal Forest Fees	0	780,512	0	780,512	N/A
Common School Fund	1,400,000	1,524,558	0	1,524,558	108.90%
Total revenues	130,274,672	121,047,113	9,759,038	130,806,152	100.41%
Beginning fund balance	21,001,494	20,850,181	0	20,850,181	99.28%
Total Beginning fund balance	21,001,494	20,850,181	0	20,850,181	99.28%
Total resources	151,276,166	141,897,295	9,759,038	151,656,333	100.25%
EXPENDITURES:					
Personal services	72,736,587	51,903,121	19,378,735	71,281,855	98.00%
Employee benefits	46,202,043	30,011,446	12,956,454	42,967,900	93.00%
Purchased services	13,470,714	9,291,593	3,370,878	12,662,471	94.00%
Supplies & materials	4,123,317	3,054,401	862,750	3,917,151	95.00%
Capital outlay	1,912,090	88,539	1,249,924	1,338,463	70.00%
Other objects	2,057,823	2,175,382	0	2,175,382	105.71%
Fund transfers	2,488,314	2,488,314	0	2,488,314	100.00%
Total expenditures	142,990,888	99,012,796	37,818,740	136,831,537	95.69%
Unappropriated	7,285,278	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
Total appropriations	151,276,166	99,012,796	37,818,740	136,831,537	90.45%
Total resources		141,897,295	9,759,038	151,656,333	
Total appropriations		99,012,796	37,818,740	136,831,537	
Ending fund balance		42,884,498	(28,059,702)	14,824,796	
Less: contingency			0	0	
Net fund balance		42,884,498	(28,059,702)	14,824,796	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached resignations and retirements. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- Resignations
- Retirements

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Jodi O'Mara
Acting Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	RESIGNATIONS				
1	947547	CONTRACT TEACHER	FT	06/30/2026	RESIGNATION
2	1078526	PROBATIONARY 2	FT	05/05/2026	RESIGNATION
3	1995308	CONTRACT TEACHER	FT	06/12/2026	RESIGNATION
4	2237350	CONTRACT TEACHER	FT	06/12/2026	RESIGNATION
5	2333198	CONTRACT ADMINISTRATOR	FT	05/11/2026	RESIGNATION
6	2861712	PROBATIONARY 2	FT	06/12/2026	RESIGNATION
7	945498	TEMPORARY	PT	05/15/2026	RESIGNATION
8	2821737	TEMPORARY	FT	06/12/2026	RESIGNATION
9	3059022	PROBATIONARY 1	FT	06/12/2026	RESIGNATION
10	2086697	CONTRACT TEACHER	FT	06/30/2026	RESIGNATION
	RETIREMENTS				
11	947547	CONTRACT TEACHER	FT	06/12/2026	RETIREMENT
12	389560	CONTRACT TEACHER	FT	06/12/2026	RETIREMENT
13	394017	CONTRACT TEACHER	FT	08/31/2026	RETIREMENT
14	393665	CONTRACT TEACHER	FT	06/30/2026	RETIREMENT

SECURITY DETECTION SYSTEMS

RELEVANT DATA:

Currently, (19) district sites are supported through the (proprietary) Sonitrol security and access system, with a total of twenty-seven (27) panels. This system has historically been the dedicated system for the district, however because it is proprietary, the district cannot perform routine maintenance or repairs on the system. This has limited competition and prevents the district from managing expenses.

Moving forward the district has been notified that this security system is no longer being supported and parts/repair are no longer available. At this time, we are beginning to realize failures and monitoring that is non-responsive. Once system(s) fail, our sites will be in jeopardy of not being monitored and/or secured. This is an urgent issue that cannot go unaddressed. Moving away from a proprietary system will allow for more competitive and flexible opportunities, as well as allowing district staff to conduct routine maintenance and repairs on the systems.

Additionally, our existing systems rely on hard-wired copper phone lines for communication. These lines are becoming increasingly unreliable and difficult to service. In some cases, repair lead times have extended up to three weeks, leaving buildings without a fully functional alarm/fire communication system. This creates a gap in one of our core layers of building security and is not sustainable. The proposed upgrade to new panels addresses these concerns by transitioning communication from copper phone lines to cellular connectivity. This change significantly improves reliability, reduces dependency on outdated infrastructure, and consolidates service under a single provider, resulting in faster response times and more consistent system performance.

Over recent years four (4) sites have been transitioned to a non-proprietary system, which allows more time to convert these to the same consistent system that other sites will have implemented. By performing the necessary upgrades this will align with a phased approach to modernizing our district's security monitoring systems. Beginning with alarm panel upgrades allows us to stabilize and standardize our core intrusion detection systems. From there,

we can more effectively integrate with platforms that provide centralized management, real-time monitoring, and scalable solutions for video surveillance, access control, and environmental sensors.

The district has solicited three competitive quotes (one refusal) from vendors ranging from \$482,192 to \$699,478. The most competitive submission was provided by Summit 17 Solutions and is through a State of Oregon contract (OETC-21B-Camera & Video). Purchasing through a State of Oregon contract provides best pricing availability, and meets requirements under Oregon procurement law.

Funding for this project will be from existing general fund appropriations in the current year's budget.

Terry Rutledge and Brett Yancey will be available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the agreement for Summit 17 Solutions to provide security system replacement through State of Oregon contract OETC-21B-Camera & Video, for a total cost of \$462,191.50.

Submitted by:

Brett M. Yancey
Chief Operations Officer

Recommended by:

Jodi O'Mara
Acting Superintendent

REDUCTION IN FORCE

BACKGROUND INFORMATION:

Springfield Public Schools is experiencing declining revenues and increasing cost pressures that impact the district's financial outlook for the 2026-27 school year. Current projections indicate that ongoing expenditures exceed available resources, requiring structural adjustments to align staffing levels with sustainable funding.

Throughout the 2025-26 school year, the district has taken steps to manage expenditures, including adjustments to administrative and classified staffing levels and a mid-year reduction in licensed staffing. Despite these efforts, additional reductions are necessary to ensure the district can adopt a balanced budget for the 2026-27 school year.

Springfield Public Schools must comply with ORS 342.934 and all applicable collective bargaining agreements when implementing reductions in force. To responsibly steward public resources while maintaining educational services, the district must implement staffing reductions across all employee groups, including administrative, classified, and licensed staff, prior to the start of the 2026-27 school year.

RECOMMENDATION:

It is recommended that Springfield Public Schools Board of Directors authorizes the Superintendent or designee to implement reductions in force across administrative, classified, and licensed employee groups in preparation for the 2026-27 school year, in accordance with board policy, state law and applicable collective bargaining agreements.

SUBMITTED

RECOMMENDED BY:

Brett Yancey
Chief Operations Officer

Jodi O'Mara
Acting Superintendent

RESOLUTION # 2526.055

DATE: May 11, 2026

Elementary Science
Instructional Materials ADOPTION

RELEVANT DATA:

In accordance with Board Policy IIAA, Instructional Resources/Instructional Materials, the titles listed below are presented to the Board for approval as the integrated blended learning materials for elementary Science.

These titles provide Science components correlated to the Next Generation Science Standards, and reflect the recommendation of the Springfield Public Schools Social Science Adoption Committee.

Whitney McKinley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the request of:

McGraw Hill, Wonders + Discovery Education, Mystery Science

For instructional use in Elementary School.

SUBMITTED BY:

APPROVED BY:

Whitney McKinley
K-12 Director, Teaching & Learning

Jodi O'Mara
Superintendent

RESOLUTION # 2526.055

DATE: MAY 11, 2026

Secondary Social Science
Instructional Materials ADOPTION

RELEVANT DATA:

In accordance with Board Policy IIAA, Instructional Resources/Instructional Materials, the titles listed below are presented to the Board for approval as the integrated blended learning materials for secondary Social Science courses.

These titles provide Social Science components correlated to the Oregon State Social Science Standards, and reflect the recommendation of the Springfield Public Schools Social Science Adoption Committee.

Whitney McKinley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the request of:

Teachers' Curriculum Institute:

6th: History Alive! The Ancient World (2023)

7th: History Alive! The Medieval World and Beyond (2024)

8th: History Alive! The United States Through Industrialism (2023)

for instructional use in the Middle School Social Science Courses,
and

Cengage:

National Geographic American Government, (2022)

Contemporary Economics, (2018)

National Geographic World History Voyages of Exploration, (2021)

National Geographic U.S. History America Through the Lens 1877 to the Present, (2025)

for instructional use in the High School Social Science Courses.

SUBMITTED BY:

Whitney McKinley
K-12 Director, Teaching & Learning

APPROVED BY:

Jodi O'Mara
Superintendent

Springfield School District 19

Code: BCB
Adopted: 1/08/07
Revised/Readopted: 3/11/19; 2/10/25
Orig. Code(s): BCB

Board Officers

No later than the next regular meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all committees unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence, incapacitation or death of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain and keep official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

Board or District Spokesperson

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of a majority of the Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)

[ORS 332.045](#)
[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)

Cross Reference(s):

BC/BCA - Board Organization/Board Organizational Meeting

Springfield School District 19

Code: BG
Adopted: 3/11/19
Revised/Readopted: 4/28/25
Orig. Code(s): BG

Board-Staff Communications

The Board desires to maintain open communication channels between itself and the staff. The basic line of communication will be through the superintendent.

Staff Communications to the Board

Official communications or reports to the Board or Board committee from any staff member or members should be submitted through the superintendent. This procedure will not be construed as denying the right of any employee to address the Board about issues which are neither part of an active administrative procedure, nor disruptive to the operation of the district. In addition, this policy does not restrict protected labor relations communications of bargaining unit members. Staff members are invited to Board meetings, which provide an opportunity to observe the Board's deliberations on matters of district operation.

Board Communications to Staff

All official communications, policies and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will communicate as appropriate to keep staff fully informed of the Board's concerns and actions.

Visits to Schools

Visits by Board members will be conducted with the full knowledge of staff, including the superintendent, principals and other supervisors. School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2405](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).