



Cache County School District

Policy Series 6000: Finance and Operations

Policy No. 6100

School Fees

The Cache County Board of Education (Board) adopts this policy to provide for the orderly establishment and management of a system of reasonable fees; to provide adequate notice to families of fees and fee waivers requirements; to establish a fair and efficient process for granting fee waivers; and to prohibit practices that would exclude students unable to pay fees from participation in school-sponsored activities or create a burden on a student or family as to have a detrimental impact on participation.

Authority to Charge Fees

A school, school official, or employee may not charge or assess a fee or request or require something of monetary value as a condition to a student's participation in an activity, course, or program provided, sponsored, or supported by a school including for an extracurricular activity, unless the fee has been approved by the Board and included in the Annual Fee Schedule.

Notice

A school shall provide notice to a parent of each student attending the school of all current fee schedules and the opportunity for fee waivers prior to the student being registered for a course, activity, or program to enable the parent and student to make an informed decision prior to committing to the student's enrollment or participation. A school shall provide an opportunity for a parent to apply to have one or more fees waived (or be provided alternatives to waivers) and shall grant requested fee waivers (or alternatives to waivers) to students who are eligible under the provisions of this policy and associated procedures.

The Board directs the superintendent to develop procedures for the implementation, management, and reporting of school fees in compliance with current statute and state rules.

The listed Fee Waiver Forms are found at: schools.utah.gov/schoolfees

- School Fees Notice for Families of Students in Grades K-6
- School Fees Notice for Families of Students in Grades 7-12
- Fee Waiver Application (Grades K-6)
- Fee Waiver Application (Grades 7-12)
- Fee Waiver Decision and Appeal Form

Legal References:

- Utah Code § 53G-6-402(5) – Open enrollment options – processing fee
- Utah Code § 53G-6-604 – Requirement of school record for transfer of student
- Utah Code § 53G-8-212 – Defacing or damaging school property
- Utah Code § 53G-7-5 – Student Fees
- Utah Code § 53G-7-7 – Student Clubs
- Utah Code § 53G-7-8 – School Uniforms
- School Board Rule R277-113 – LEA Fiscal and Auditing Policies
- School Board Rule R277-407 – School Fees
- School Board Rule R277-713 – Concurrent Enrollment of High School Students

Approved by Board of Education: July 17, 2025