

Instructional Material Vetting Tool

When selecting supplemental or transitory instructional materials that fall outside of district or school-adopted materials, educators shall consider the appropriateness of using the instructional material. If the educator deems the material to be of high quality, they should vet the resource thoroughly before using. To do so, the following checklist should be used by a team:

Review Criteria 1: Aligns with current Utah statute and District policy

- ☐ The instructional material is in compliance with code and policy.

Review Criteria 2: Alignment to standards

- ☐ The instructional material aligns with appropriate grade level/course standards.

Review Criteria 3: Alignment to relevant research or evidence

- ☐ The instructional material aligns with current evidence and/or references reliable sources.

Review Criteria 4: Accessible without bias, limited or no advertising, or promotion of political interest

- ☐ The instructional material contains content that is free from bias and can be used by all students regardless of gender, race, ethnicity, sexual orientation, or disability, and is free from advertising, e-commerce or political interest.
- ☐ The instructional material contains content that may be interpreted as bias or promoting a commercial or political agenda, or may be considered to treat some groups unfairly. If so, justify reasoning for using as an instructional material (ie: sharing multiple perspectives on an

issue): _____

Review Criteria 5: Accuracy of Information

- ☐ The instructional material is accurate with current evidence and/or references reliable sources.
- ☐ The instructional material is mostly accurate. If so, justify reasoning for using as an instructional material (ie: sharing multiple perspectives on an

issue): _____

Review Criteria 6: Developmentally appropriate

- ☐ The instructional material is developmentally appropriate for the targeted grade level(s)/course.

Review Criteria 7: Access to resources does not require sharing of personal information

- ☐ The instructional material appropriately considers and protects educator and student privacy.

All above Review Criteria must be met in order for the instructional material to be utilized in the classroom. *For controversial topics: prior to using the instructional material, the educator shall let the building administrator and PLC team know the intent of using the resource. This form shall remain on file as long as the resource is in use.

Date Completed: _____ Resource Title: _____

Teacher Name: _____ *Principal Signature: _____