

2025-2026

Parent and Family Engagement Plan for Mixon Intermediate School

Annual Title I Meeting

Mixon Intermediate School will host an annual meeting in the fall to inform parents about the school's participation in the Title I program. This meeting will cover Title I requirements, including the 1% set-aside for parent involvement, and parents' rights to be involved. The meeting will be held in the school cafeteria, with virtual access provided via a live stream or afterward via recording. Notifications will be sent through email, school newsletters, and the school website at least two weeks in advance.

Flexible Parent Meetings

To accommodate diverse schedules, the school will offer parent meetings in multiple formats, including in-person sessions in the morning (9:00 AM) and evening (5:00 PM), as well as virtual options. Title I funds may be used to provide transportation, child care, or home visits to support attendance, ensuring accessibility for all parents. A calendar of meetings will be distributed at the start of the school year and posted on the school website.

Parent Involvement in Title I Program Planning

Parents will be invited to participate in the planning, review, and improvement of the Title I program through the Title I Parent Advisory Council. This council, open to all Title I parents, will meet to provide input on program design and evaluate its effectiveness. Annual surveys will be distributed in print and online, available in multiple languages, to gather feedback from all parents. Meetings will be advertised via flyers, emails, and the school website, with opportunities for parents to submit suggestions anonymously.

Use of Parent Involvement Funds

The 1% Title I set-aside for parent involvement will fund workshops on literacy and technology, translation services for non-English-speaking parents, and materials for at-home learning. Funds will also support child care during meetings and transportation for parents with mobility challenges. A detailed budget will be shared at the annual Title I meeting.

Timely Information for Parents

The school will provide parents with timely information about Title I programs, curriculum, academic assessments, and achievement expectations through monthly newsletters, the school website, and parent-teacher conferences. Materials will be available in English, Spanish, and other languages as needed, with translation services offered upon request. Parents can request regular meetings to discuss their child's progress and provide input on educational decisions, with scheduling coordinated by the school's parent liaison.

School-Parent Compact

The School-Parent Compact will be jointly developed with Title I parents during a workshop held at the start of the school year. The compact outlines shared responsibilities for student achievement, including parent support for homework, regular school communication, and student commitment to learning goals. It will be reviewed annually during parent advisory meetings and updated based on parent feedback. Signed compacts will be distributed to families and referenced during parent-teacher conferences.

Submitting Comments on the Continuous Improvement Plan

Parents may submit comments or concerns about the Continuous Improvement Plan (CIP) via a dedicated feedback form available on the school website and in the front office. Anonymous submissions are accepted, and all feedback will be reviewed by the Title I Parent Advisory Council and school leadership during meetings.

Building Capacity for Parental Involvement

To foster effective parental involvement, Mixon Intermediate School will implement the following strategies:

1. **Materials and Training:** The school will offer workshops on literacy, math support, and technology use (e.g., navigating online learning platforms) to equip parents to support their children's academic success. These will be held with materials provided in multiple languages and formats accessible to parents with disabilities.
2. **Program Coordination:** Parent involvement activities will be coordinated with other federal programs, such as Head Start and after-school programs, to maximize engagement. The school will establish a Parent Resource Center, with hours posted for use by parents.
3. **Accessible Communication:** Information about school programs, meetings, and activities will be provided in a uniform format, translated into languages such as Spanish,

and available in accessible formats (e.g., large print, braille) for parents with disabilities. Notifications will be sent via email, text alerts, and physical flyers.

4. **Responsive Support:** The school will address parent requests for additional involvement opportunities, such as tailored workshops or one-on-one consultations, coordinated through the parent liaison. A suggestion box in the Parent Resource Center will collect parent input.

Support for Diverse Families

To ensure participation of parents with limited English proficiency, or disabilities the school will provide translated materials, interpretation services, and accessible meeting formats (e.g., virtual options, wheelchair-accessible venues). School reports required under ESSA Sec. 1111 will be available in multiple languages and formats, with staff available to assist parents in understanding content.