



SOUTHERN FULTON HIGH SCHOOL

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MEREDITH
HENDERSHOT
Superintendent

PATRICK
BARD
Board President

JEREMY
HOLLINSHEAD
Principal

College Visitation/Job Shadow Form

I verify that _____ has permission to visit
(Student's Name)

_____ on _____
(College or University Name) (Date)

Parents Signature

School Official's Signature

A school official must sign after the parent has approved the trip and before the student visits the college.

During the visit we:

_____ toured the campus/facility
_____ spoke with students, other college representatives/employer
_____ spoke with someone in financial aid and admissions
_____ other (please explain) _____

Signature of the representative: _____

Phone number of representative: _____

Visitation Policy for job shadow experience or college visitation

Any junior or senior is allowed to visit a college or job shadow and have it count as an excused absence.

The proper procedure is listed below.

1. Pick up a visitation form from the Guidance Office.
2. Have a parent/guardian sign the form prior to the trip.
3. Bring the signed form back to the Guidance Office and have it signed stating that you have pre-approval.
4. Your name will be placed on the bulletin and it will be noted that you are visiting a college or place of employment.
5. Have the form signed by a college representative or employer during the visit.
6. Return the completed form to the Guidance Office.

Students are allowed three college visits or job shadow experience per year without penalty.