



Governing Board Retreat (Adopted) Meeting Minutes CABRILLO UNIFIED SCHOOL DISTRICT

Date and Time

Saturday, January 24, 2026, at 9:00 AM

Location

Cabrillo Unified School District Boardroom, 498 Kelly Avenue, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel

<https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQOy7IC-5fv3KEKIPr>

1. OPENING ITEMS

- a. Call Public Session to Order
Vice President Peter Cerneka called the meeting to order at 9:07 a.m.
- b. Roll Call / Quorum
Board Members Present:
 - Lizet Cortes, President - Arrived at 9:10 a.m.
 - Peter Cerneka, Vice President
 - Breanna Lafontaine, Clerk
 - Mary Beth Alexander, Member
 - Carmen Daniel, Member
Administrators Present:
 - Dr. Ramon Miramontes, Superintendent
 - Jennifer Marsh, Chief Business Officer
 - Israel Castillo, Chief Academic Officer
- c. Pledge of Allegiance
Vice President Cerneka led the Pledge of Allegiance.
- d. Approval of the Agenda
A motion was made to approve the agenda as presented.

Moved by: Mary Beth Alexander

Seconded by: Carmen Daniel

Aye: Mary Beth Alexander, Peter Cerneka, Carmen Daniel, and Breanna Lafontaine

Passed 4-0

Board Members Absent:

Lizet Cortes, President - Arrived at 9:10 a.m.

2. EFFECTIVE GOVERNANCE RETREAT

The Board participated in a Governance Workshop facilitated by Angelena Pride, CSBA. The session supported board development and governance practices. No action was taken.

- a. Welcome, Introductions, Overview, and Meeting Objectives
- b. Brown Act Review
- c. Board Roles and Responsibilities, Board Bylaws (9000's), and Unity of Purpose
- d. Recess for Lunch
- e. Board/Superintendent Goals and Evaluation Process
- f. Recap of Workshop and Next Steps

3. CLOSING ITEMS

- a. Adjournment of the Meeting
A motion was made to adjourn the January 27, 2026, Governing Board Retreat at 3:34 p.m.

Moved by: Breanna Lafontaine

Seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Minutes prepared by Rosibel Acosta, Executive Assistant to the Superintendent.

Breanna Lafontaine, Clerk