Regular Governing Board Meeting
Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Date and Time
Thursday, January 22, 2026, at 6:00 PM

Location
Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS

a. Call Public Session to Order

President Cortes called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum

A quorum of the Board was present.

Board Members Present:

- Lizet Cortes, President
- Peter Cerneka, Vice President
- Breanna Lafontaine, Clerk
- Mary Beth Alexander, Member
- Maverick Johnson, Student Board Member, Half Moon Bay High School
- Martin Juarez, Student Board Member, Pilarcitos High School

Board Members Absent:

- Carmen Daniel, Member

Administrators Present:

- Dr. Ramon Miramontes, Superintendent
- Jennifer Marsh, Chief Business Officer
- Israel Castillo, Chief Academic Officer

c. Pledge of Allegiance

Pilarcitos High School Student Board Member Martin Juarez and Half Moon Bay High School Student Board Member Maverick Johnson led the Pledge of Allegiance.

d. Approval of the Agenda

Dr. Miramontes requested an amendment to the agenda by moving Items 5b and 5c from the Consent Agenda to the General Business section for separate consideration.

A motion was made to approve the agenda as amended.

Moved by: Breanna Lafontaine
Seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Votes:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Martin Juarez, Student Board Member, Pilarcitos High School

Board Member Absences:
Carmen Daniel, Board Member

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **Community Engagement**
    a. Honoring Board Members on School Board Recognition Month

The Board recognized Board Members in honor of

School Board Recognition Month.

b. Honoring Cunha Intermediate School's PTO Board for their hard work and dedication to making Cunha Intermediate a welcoming and thriving school community: Kendra Holland, President; Julia McPherson, Secretary; Megan Wilson, Treasurer; Amber Stariha, Financial Secretary; Angela Ekberg, Communications Manager/Webmaster; and Kayla Piccard-Martinez, Hospitality Coordinator.

The Board also recognized the Cunha Intermediate School PTO Board for their dedication and service to the school community.

2. **Cunha Intermediate School**
   a. Recognizing Cunha Intermediate School Cross Country A-Team Coaches for their unwavering dedication and commitment to student-athletes through extensive practice and preparation: Kurt Murray, Justin Jue, and Nicole Galle- Coach

   The Board recognized the Cross Country A-Team Coaches for their commitment to student-athletes.

   b. Recognizing Cunha Intermediate School Cross Country Student Athletes (A-Team) for their perseverance, effort, and sportsmanship throughout the season: Tennyson Zarcone; Aiden McGee; John Sexton; Lorenzo Rodriguez; Aksel Brown; Grady Haenlein; Reese Rosenthal; Cole Murray; Lukas Wilkinson; Harry Holland; Dante Figone; and Trevor O'Donell.

   The Board also recognized the Cross Country A-Team Student Athletes.

b. Cunha Intermediate School Presentation (Presentation)

Supporting Documents/Attachments:

1. 2025-26 Cunha Intermediate CUSD Board Presentation.pdf

   Principal Victor Guzman Contreras presented an overview of Cunha Intermediate School, highlighting enrollment, school culture initiatives, academic performance data, SPSA goals, and efforts to improve attendance, student achievement, and English Learner

progress.

c. Student Board Members Report

1. Half Moon Bay High School Student Board Member ***Student Board Member Maverick Johnson*** shared updates on the upcoming Sadie Hawkins dance, spirit week activities, course selection planning, winter sports competitions, and a marine ecology field trip.
2. Pilarcitos High School Student Board Member ***Student Board Member Martin Juarez*** reported on the Elkus Ranch field trip presentations, student transitions between school sites, and senior support services focused on post-graduation planning.

3. GENERAL BUSINESS

a. District-Wide Bond Facilities Project Update Presentation (Presentation)

Supporting Documents/Attachments:

1. District-Wide Bond Facilities Project Update Presentation
   Drew Gamet, Bond Program Fiscal Project Director, and Roger Anchartechahar, Senior Project Manager, presented the District-Wide Bond Facilities Project Update, reviewing progress at Farallone View and El Granada Elementary Schools, HMBHS predesign planning, and various small district projects.

b. Approval of Half Moon Bay Future Farmers of America Field Trip to the California FFA State Officer Candidate Training at Butte College, Oroville, California, on February 5-6, 2026

Note: Item 3b (originally 5b) was moved from the Consent Agenda for separate discussion.

It was noted that the field trip would include two students, instead of one as originally indicated.

A motion was made to approve Item 3.b (originally 5b) as amended.

Moved by: Peter Cerneka

Seconded by: Mary Beth Alexander

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Votes:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Board Member Absences:
Carmen Daniel, Board Member
Martin Juarez, Student Board Member, Pilarcitos High School – Left at 7:38 p.m.

c. Approval of Half Moon Bay High School Future Farmers of America and Welding CTE Pathway to the World Ag DExpo, Tulare, California, February 5-6, 2026

Note: Item 3c (originally 5c) was moved from the Consent Agenda for separate discussion.

A motion was made to approve Item 3.c (originally 5c) as presented.

Moved by: Mary Beth Alexander
Seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Votes:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Board Member Absences:
Carmen Daniel, Board Member
Martin Juarez, Student Board Member, Pilarcitos High School – Left at 7:38 p.m.

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives
   CUTA President John Carey shared updates on student recognition efforts at Half Moon Bay High School, signature gathering for the renewal of Proposition 55, and progress in negotiations toward a multi-year agreement.
2. California School Employee Association (CSEA) Representatives
   None.

5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

Note: Items 5b and 5c were previously removed and considered under General Business as Items 3b and 3c.

A motion was made to approve the Consent Agenda, as amended.

Moved by: Mary Beth Alexander
Seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Board Member Absences:
Carmen Daniel, Board Member
Martin Juarez, Student Board Member, Pilarcitos High School – Left at 7:38 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - Left at 7:43 p.m.

a. Approval of Half Moon Bay High School CTE Metal Forming Program Field Trip to Fresno Community College, Clovis, California, February 4–6, 2026

b. Approval of Site's School Accountability Report Card (SARC) 2025-26

Supporting Documents/Attachments:

1. 2025_School_Accountability_Report_Card_Alvin_S._Hatch_Elementary_School_20260108.pdf
2. 2025_School_Accountability_Report_Card_El_Granada_Elementary_School_20260108.pdf
3. 2025_School_Accountability_Report_Card_Farallone_View_Elementary_School_20260108.pdf
4. 2025_School_Accountability_Report_Card_Half_Moon_Bay_High_School_20260108.pdf
5. 2025_School_Accountability_Report_Card_Kings_Mountain_Elementary_School_20260108.pdf
6. 2025_School_Accountability_Report_Card_Manuel_F._Cunha_Intermediate_School_20260108.pdf
7. 2025_School_Accountability_Report_Card_Pilarcitos_High_School_20260108.pdf

c. Approval of Certificated Personnel Report

d. Approval of Classified Personnel Report

e. **CUSD Enrollment Report**

Supporting Documents/Attachments:

1. CUSD Enrollment Report 2025-26 Period 5

f. **Approval of Donations to Cabrillo Unified School District**

Supporting Documents/Attachments:

1. Summary Site Donations 1.22.2026

g. **Information on Warrant Register Report Processed**

Supporting Documents/Attachments:

1. December 2025 Warrant Register Redacted

h. Authorization to Award Contract for Annual Financial and

Bond Audit Services

Supporting Documents/Attachments:

1. Chavan & Associates LLP Audit Fees

i. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)

Supporting Documents/Attachments:

1. Williams_UCP_Report_Q2_2025-26.pdf

j. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and CUSD Staff for First and Final Reading

Supporting Documents/Attachments:

1. Policy Guidesheet.pdf
2. 3515 BP Campus Security_0925_DRAFT.pdf
3. 3515.4 BP Recovery For Property Loss Or Damage_0925_DRAFT.pdf
4. 5113 BP Absences And Excuses_0925_DRAFT.pdf
5. 6141.2 BP Recognition Of Religious Beliefs And Customs_0825_DRAFT.pdf
6. 6145.5 BP Student Organizations And Equal Access_0308_DRAFT.pdf
7. 9005 BB Governance Standards_0925_DRAFT.pdf

k. Approval of Governing Board Meeting Minutes

Supporting Documents/Attachments:

1. Regular Meeting - Dec 11 2025 - Minutes - Public.pdf

6. GOVERNING BOARD REPORTS

a. Board Members

Board Member Breanna Lafontaine shared updates from school site visits, highlighting expanded playground access at Hatch Elementary, growth reflected on the California Dashboard at El Granada, implementation of a new elementary salad bar pilot, and student civic engagement at Cunha Intermediate. She also inquired about TK/Kindergarten full-day implementation planning.

Board Member Mary Beth Alexander reported on attending a

San Mateo County School Boards Association meeting focused on Career Technical Education (CTA). She noted recent CTE-related Education Code changes, emphasized the complexity of maintaining compliance in a small district, and encouraged continued engagement with county-level professional development opportunities.

Board Member Peter Cerneka shared feedback from recent office hours, noting conversations with families considering or making enrollment changes. He emphasized the importance of conducting exit interviews to gather data for district improvement. He also expressed appreciation for recent progress in labor negotiations and acknowledged community advocacy efforts related to facilities planning.

Board President Lizet Cortes encouraged increased parent involvement at school and district meetings, particularly among underrepresented families. She emphasized the importance of community voice in district planning and expressed appreciation for expanded TK and Kindergarten instructional time.

b. Superintendent Report

Superintendent Dr. Ramon Miramontes provided updates on ongoing district initiatives, including enrollment trends, facilities planning, labor negotiations, and Local Control and Accountability Plan (LCAP) engagement efforts. He highlighted continued collaboration with site leaders, progress toward strategic goals, and the importance of maintaining fiscal stability while supporting student achievement across all schools.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

President Cortes identified the topics listed in the Closed Session agenda.

b. Public Comments on Closed Session Items

None.

c. Adjournment to Closed Session

The Board adjourned to Closed Session at 8:12 p.m.

d. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

One case

e. CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)

- District-designated representatives: Dr. Ramon Miramontes, Superintendent
- Employee organizations: Cabrillo Unified Teachers Association, California School Employees Association Chapter 485, and Unrepresented/Confidential

f. Adjournment of Closed Session and Reconvening in Open Session

g. Report of Action Taken in Closed Session

President Cortes reported that no action was taken in Closed Session.

8. CLOSING ITEMS

a. Adjournment of the Meeting

A motion was made to adjourn the January 22, 2026, Regular Governing Board Meeting at 8:29 p.m.

Moved by: Breanna Lafontaine

Seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Board Member Absences:

Carmen Daniel, Board Member

Martin Juarez, Student Board Member, Pilarcitos High School – Left at 7:38 p.m.

Maverick Johnson, Student Board Member, Half Moon Bay

High School - Left at 7:43 p.m.

Minutes prepared by Rosibel Acosta, Executive Assistant to the Superintendent.

Breanna Lafontaine, Clerk