Regular Governing Board Meeting
(Adopted) Meeting Minutes
CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, September 11, 2025, at 6:00 PM
Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019
Video Recording on Pacific Coast TV YouTube Channel:
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS

a. Call Public Session to Order
President Daniel called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum
A quorum of the Board was present.

Board Members Present:
- Carmen Daniel, President
- Lizet Cortes, Vice President - arrived at 6:06 p.m.
- Peter Cerneka, Clerk - arrived at 6:07 p.m.
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member

Absences:
- Maverick Johnson, Student Board Member, Half Moon Bay High School
- Martin Juarez, Student Board Member, Pilarcitos High School

Administrators Present:
- Dr. Ramon Miramontes, Interim Superintendent
- Jennifer Marsh, Chief Business Officer
- Israel Castillo, Interim Assistant Superintendent

c. Pledge of Allegiance
President Daniel led the Pledge of Allegiance.

d. Approval of the Agenda
A motion was made to approve the agenda, as presented.

Moved by: Mary Beth Alexander
Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Carmen Daniel, and Breanna Lafontaine

Passed 3-0

Absences:
Lizet Cortes, Vice President - arrived at 6:06 p.m.
Peter Cerneka, Clerk - arrived at 6:07 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **La Costa Adult School**
    a. Recognition of Magdaelena Carrillo for Outstanding Contributions at La Costa Adult School Open House
    b. Recognition of Lizeth Bendana for Empowering and Supporting La Costa Adult School Staff for the Open House

The Governing Board honored **Magdaelena Carrillo** for her outstanding contributions at the La Costa Adult School Open House. The Board also recognized **Lizeth Bendana** for her efforts in empowering and supporting the La Costa Adult School staff during the event.

b. Student Board Members Report

1. Half Moon Bay High School Student Board Member
Student Board Member Maverick Johnson submitted a report noting a positive school start, a successful first assembly, and preparations for Homecoming, which will be held at the high school this year.
2. Pilarcitos High School Student Board Member
None.

c. **La Costa Adult School Presentation**
Supporting Documents/Attachments:

1. La Costa Adult School Presentation 2025.pdf

David Jones, La Costa Adult School Principal, presented highlights from the Open House, recognized staff contributions, and outlined current priorities, new course offerings, and initiatives to expand student opportunities and support.

3. GENERAL BUSINESS

a. Public Hearing and Adoption of Resolution 26-2025 Regarding Sufficiency of Instructional Materials for the 2025–26 School Year (Public Hearing/Action)

Supporting Documents/Attachments:

1. Resolution No. 26-2025 Regarding The Sufficiency of Instructional Materials ,
2. Public Hearing Notice Regarding Sufficiency of Instructional Materials 2025-26

Public Hearing: President Daniel opened the Public Hearing at 6:16 p.m.
With no public comments received, the hearing was closed.
A motion was made to approve Resolution 26-2025, as presented.

Moved by: Carmen Daniel
Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

b. **Approval of Unaudited Actuals 2024–25** (Action)

Supporting Documents/Attachments:

1. 2024-25 Unaudited Actuals Presentation
2. Unaudited Actuals 2024-25

Jennifer Marsh, Chief Business Officer, presented the Unaudited Actuals report, providing the Governing Board with an overview of the district's financial performance and closing figures for the prior fiscal year.

A motion was made to approve Item 3b, as presented

Moved by: Breanna Lafontaine
Seconded by: Mary Beth Alexander

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Martin Juarez, Student Board Member, Pilarcitos High School

c. Adoption of Resolution 25-2025 GANN Limit for the 2025–26 Fiscal Year (Action)

Support Documents/Attachments:

1. Resolution 25-2025 GANN Limit for 2025-26 Fiscal Year
2. Form GANN

A motion was made to approve Resolution 25-2026, as presented.

Moved by: Carmen Daniel
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

d. **El Granada Phase 2 Project Consultant Selection for Special Inspections**

(Action)

A motion was made to approve Item 3d, as presented.

Moved by: Carmen Daniel
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

e. Measure K Bond Project Prioritization (Presentation/Discussion)

Support Documents/Attachments:

1. Measure K Bond Project Prioritization 2025.pdf

Update: *Attachment 3e1, titled Measure K Bond Project Prioritization 2025, was made available to Board members and the public during the meeting and uploaded on September 12, 2025.*
Drew Gamet, Bond Program Fiscal Director, presented the Measure K Bond Project Prioritization, outlining funding limitations, proposed issuance schedule, major construction projects, and options for sequencing facilities improvements at Half Moon Bay High School.

- ***Liesl Taner*** provided public comment in support of the proposed aquatic center, highlighting its importance for student access, equity, community use, and water safety.

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items
None.

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives ***John Carey, CUTA President,*** expressed appreciation for the collaboration with the Board, shared teacher retention ideas from a recent conference, and reflected on the role of teachers during the September 11 attacks.
2. California School Employee Association (CSEA) Representatives ***Lisa Shick, CSEA Secretary,*** conveyed appreciation at the start of the school year and emphasized fostering collaboration with the district to ensure a safe, clean, and supportive learning environment for students.

5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda, as presented.

Moved by: Breanna Lafontaine
Seconded by: Peter Cerneka

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

a. Approval of Half Moon Bay High School Forestry Challenge Team Field Trip to Loma Mar, California, October 8–11, 2025, to Participate in the Santa Cruz Forestry Challenge

b. Approval of Cunha Intermediate School Field Trip to YMCA Camp-Jones Gulch, La Honda, California, October 13–17, 2025, to Participate in the 6th Grade Outdoor Education

c. Approval of 2024–25 Civil Grand Jury Response to WHO YOU'RE GONNA CALL? Is CTE Preparing High School Students to Fill the Skilled Trade Gap?

Supporting Documents/Attachments:

1. Who You're Gonna Call-CTE_HMBHS-Grand Jury Report

d. **Approval of Agreement Between CUSD and Coastside Land Trust for the 2025–26 School Year**

Supporting Documents/Attachments:

1. Coastside Land Trust (CLT) MOU 2025-26

e. Approval of Amendment to the HEAL Project Intensive Garden Program and the TK-1st Grade Fall HEAL Farm Fieldtrips MOUs for the Remainder of 2024–27

Supporting Documents/Attachments:

1. Amendment to the THP IGP and TK-1st Grade HEAL Farm Fall Field Trips_2024-27

f. **Approval of Prop 28 Annual Report for 2024-25 School Year**

Supporting Documents/Attachments:

1. CUSD Prop 28: Arts and Music in Schools Annual Report FY 2024-25
2. Annual Certification Prop 28_2025

g. Approval of Independent Contractor Agreement for Speech and Language Pathologist Services with New Direction Solutions, LLC dba ProCare Therapy for the 2025-26 School Year

Supporting Documents/Attachments:

1. New Direction Solution Speech and Language Pathologist Agreement_2025-26.pdf

h. Approval of Independent Contractor Agreement for Transportation Services with Serra Yellow Cab for the 2025-26 School Year

Supporting Documents/Attachments:

1. Serra Yellow Cab Contract 2025-26.pdf

i. Approval of Certificated Personnel Report

j. Approval of Classified Personnel Report

k. Approval of Non-Bargaining Unit Employees Salary Schedule
Supporting Documents/Attachments:
1. 2025-26 Non-Bargaining Salary Schedule_pending Board Approval 09. 11. 2025.pdf

l. Approval of Variable Term Waiver for Employment of Pupil Personnel Services: Counseling Credential

m. Approval of Donations to Cabrillo Unified School District
Supporting Documents/Attachments:
1. Summary Site Donations 09.11.2025

n. **Information on Warrant Register Report Processed**
Supporting Documents/Attachments:
1. 080125-083125 Warrant Register

o. Approval of Governing Board Meeting Minutes
Supporting Documents/Attachments:
1. Study Session - Aug 21 2025 - Minutes - Html
2. Regular Meeting - Aug 21 2025 - Minutes - Html

6. GOVERNING BOARD REPORTS

a. Board Members

Member Breanna Lafontaine reflected on September 11, thanked staff for supporting students, and shared appreciation for inclusive board policies. She reported attending the county funding task force and a high school Project Reboot presentation, highlighting discussions on equitable funding and addressing student cell phone use.

Clerk Peter Cerneka emphasized the importance of transparency, noting district progress and the need for continued communication and preparedness. He highlighted improvements at Hatch School, expressed appreciation for staff and leadership, and mentioned future interest in addressing cell phone policies.

Vice President Lizet Cortes reflected on September 11, welcomed families to the new school year, and emphasized the importance of parent advocacy and involvement. She encouraged the Latino community to ask questions, stay informed, and seek support in navigating tools such as the Schoology app.

Member Mary Beth Alexander discussed the role of the Board, emphasizing policy-making, oversight of the superintendent, and setting district goals. She noted the importance of collaboration, clarified board responsibilities to the community, and expressed appreciation for staff efforts supporting students.
President Carmen Daniel thanked staff, attendees, and colleagues for their contributions and participation, expressing appreciation before concluding her remarks.

b. Superintendent Report
Superintendent Dr. Ramon Miramontes highlighted upcoming "Principal for a Day" with Rotarians, website updates, and professional development in Spanish immersion, math frameworks, and AI. He emphasized school safety, district-wide collaboration, and board goal-setting. He thanked staff, administrators, and community partners for their commitment, noted progress at Hatch School, and shared outreach plans with Moonridge families to strengthen connections and foster belonging.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Items

c. Adjourn to Closed Session
The Board adjourned to Closed Session at 7:55 p.m.

d. CONFIDENTIAL STUDENT MATTER: Approval of Permanent Exemptions from Physical Education Courses for Half Moon Bay High School 11th & 12th Grades
This item includes confidential attachments, provided exclusively to Board members for Closed Session review.

e. Adjourn Closed Session and Reconvene Open Session
The Board reconvened to Open Session at 8:01 p.m.

f. Report Action Taken in Closed Session
President Daniel reported the following action in Closed Session:
The Board voted 5-0 to approve the permanent exemptions from Physical Education Courses for Half Moon Bay High School 11th & 12th grades.

8. CLOSING ITEMS

a. Adjournment of the Meeting
A motion was made to adjourn the September 11, 2025, Regular Meeting at 8:03 p.m.

Moved by: Mary Beth Alexander
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Absences:
Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

Peter Cerneka, Clerk