Regular Governing Board Meeting

Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, June 12, 2025, at 6:00 PM

Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS

a. Call Public Session to Order

President Daniel called the meeting to order at 6:01 p.m.

b. Roll Call / Quorum

A quorum of the Board was present.

Board Members Present:

- Carmen Daniel, President
- Lizet Cortes, Vice President
- Peter Cerneka, Clerk
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member

Administrators Present:

- Dr. Ramon Miramontes, Interim Superintendent
- Jennifer Marsh, Chief Business Officer
- Dr. Leticia Bhatia, Deputy Superintendent
- Bianca Forrester, Associate Superintendent

c. Pledge of Allegiance

President Daniel led the Pledge of Allegiance.

d. Approval of the Agenda

A motion was made to approve the agenda as presented.

Moved by: Lizet Cortes
Seconded by: Carmen Daniel

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

Honoring Student Achievements:

1. Half Moon Bay High School Salutatorian **Henry Hatcher Cattermole**
   The Governing Board recognized Salutatorian Henry Hatcher Cattermole.
2. Half Moon Bay High School Valedictorians **Baker Book and Louisa Danielle Kearns**
   The Governing Board recognized Valedictorians Baker Book and Louisa Danielle Kearns

b. Student Board Members Report

1. Half Moon Bay High School Student Board Member
   None.
2. Pilarcitos High School Student Board Member
   None.

3. GENERAL BUSINESS

a. 2025 Local Control and Accountability Plan (LCAP) Presentation and Public Hearing

Supporting Documents/Attachments:

1. LCAP Local Indicators 2025-26 Presentation.pdf
2. 2025 Local Control and Accountability Plan

20250530.pdf

Dr. Leticia Bhatia, Deputy Superintendent of Educational Services, presented the 2025–26 LCAP and Local Indicators, highlighting student progress, areas for growth, parent engagement data, and upcoming dashboard reporting.

President Daniel opened the Public Hearing at 6:28 p.m. With no public comments received, the hearing was closed.

b. 2025-26 Proposed CUSD Fiscal Year Budget Presentation and Public Hearing

Supporting Documents/Attachments:

1. 2025-26 Proposed CUSD Budget Presentation
2. Notice_of_Public_Hearing_2025-26_Budget.pdf
3. 2025-26 Proposed Budget

Jennifer Marsh, Chief Business Officer, presented the 2025–26 Proposed Budget and 2024–25 Estimated Actuals, highlighting key revenue changes, expenditure increases, multi-year projections, and next steps for adoption.

President Daniel opened the Public Hearing at 7:07 p.m. With no public comments received, the hearing was closed.

c. Approval of the Updated Certificated and Cocurricular Salary Schedules

Supporting Documents/Attachments:

1. 2025-26 Cocurricular Salary Schedule with 5%.pdf
2. 2025-26 Certificated Salary Schedule with 5% & Stipend Increase.pdf

A motion was made to approve Item 3c as presented.

Moved by: Breanna Lafontaine

Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

d. Approval of Resolution 19-2025 Approving Budgetary Increases and Transfers at Year-End

Supporting Documents/Attachments:

1. Resolution 19-2025 Approving Budgetary Increases and Transfers at Year-End

A motion was made to approve Resolution 19-2025 as presented.

Moved by: Mary Beth Alexander

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

e. Approval of Resolution 20-2025 Interfund Borrowing Fiscal Year 2024-25

Supporting Documents/Attachments:

1. Resolution 20-2025 Interfund Borrowing Fiscal Year 2024-25

A motion was made to approve Resolution 20-2025 as presented.

Moved by: Peter Cerneka

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

f. Approval of El Granada Phase 2 Temporary Housing Contract and Resolution 21-2025 Supporting Lease-Leaseback Agreement

Supporting Documents/Attachments:

1. Contract Documents El Granada School Modernization Combined
2. Resolution 21-2025 Supporting Lease-Leaseback Award

A motion was made to approve Item 3f as presented.

Moved by: Breanna Lafontaine

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items

The Board received one (1) request for comments on non-agenda topics or Consent Items during the in-person public comment session:

Ann Mori provided an update on the swimming program, outlining insurance coverage challenges and referencing comparisons with other programs; she suggested considering a $1 million insurance policy to facilitate program initiation.

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives
   CUTA President John Carey recognized seven CUTA retirees, acknowledged District staff support at graduation, and encouraged the Board to consider classroom space and storage needs in future high school facility planning.
2. California School Employee Association (CSEA) Representatives
   CSEA Representative Lisa Shick acknowledged CSEA members for their continued service, referenced past

challenges, noted wage concerns, and expressed interest in ongoing collaboration as negotiations with District leadership begin.

5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda as presented.

Moved by: Mary Beth Alexander
Seconded by: Lizet Cortes

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

a. Proclamation Recognizing June 2025 as LGBTQ+ Pride Month

Supporting Documents/Attachments:

1. Proclamation LGBTQ+ Pride Month.pdf

b. Textbook Adoption for the CTE Floral Design Program at HMBHS for the 2025-26 school year

Supporting Documents/Attachments:

1. Goodheart-Willcox Publisher_Floral Design Quote.pdf

c. Ayudando Latinos a Soñar (ALAS) 2025 Summer School Services Agreement

Supporting Documents/Attachments:

1. ALAS Summer Program Proposal 2025.pdf

2. ALAS Summer Program Agreement 2025.pdf

d. Half Moon Bay High School Western Association of Schools and Colleges Accreditation

Supporting Documents/Attachments:

1. 2025 HMBHS WASC Accreditation Official Letter.pdf

e. Approval of Single Plans for Student Achievement (SPSA) 2025-26

Supporting Documents/Attachments:

1. 2025_Alvin_S._Hatch_Elementary_School_SPSA_20250530.pdf
2. 2025_El_Granada_Elementary_School_SPSA_20250530.pdf
3. 2025_Farallone_View_Elementary_School_SPSA_20250530.pdf
4. 2025_Kings_Mountain_Elementary_School_SPSA_20250530.pdf
5. 2025_Manuel_F._Cunha_Intermediate_School_SPSA_20250529.pdf
6. 2025_Half_Moon_Bay_High_School_SPSA_20250530.pdf
7. 2025_Pilarcitos_High_School_SPSA_20250530.pdf

f. Certificated Personnel Report

g. Classified Personnel Report

h. Approval of the Declaration of Need for Fully Qualified Educators for the 2025-26 School Year

Supporting Documents/Attachments:

1. Declaration of Need for Fully Qualified Educators.pdf

i. CUSD Initial Proposals to Cabrillo Unified Teachers' Association (CUTA) for Negotiations 2025-26

Supporting Documents/Attachments:

1. CUSD Initial Sunshine Proposal to CUTA 2025.pdf

j. Approval of CSEA Tentative Agreements for 2024-25

Supporting Documents/Attachments:

1. 2025 Tentative Agreements and Memorandum of Understanding_Redacted.pdf

k. Acknowledgement of Receipt of Classified School Employees Association, Chapter #485 (CSEA) Initial Proposals for Successor Negotiations

Supporting Documents/Attachments:

1. CSEA Sunshine Reopener 2025-2028 Ch 485.pdf

l. Enrollment Report

Supporting Documents/Attachments:

1. 2024-25 Enrollment Report Period 10.pdf

m. Approval of Donations to Cabrillo Unified School District

Supporting Documents/Attachments:

1. Summary Site Donations 06.12.2025

n. Information on Warrant Register Report Processed

Supporting Documents/Attachments:

1. 050125-053125 Warrant Register

o. Approval of Agreement for Consulting Services with Total School Solutions

Supporting Documents/Attachments:

1. Fiscal and Facilities Consulting Services Agreement with Total School Solutions

p. Approval of Alarm Systems for Farallone View and El Granada Elementary Schools

Supporting Documents/Attachments:

1. KIS Alarm System Quote for FV and EG.pdf

q. Approval of Raptor Technologies Quote and Implementation

Supporting Documents/Attachments:

1. Raptor Technologies Quote

r. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association

and CUSD Staff

Supporting Documents/Attachments:

Policy Guidesheet.pdf

1. 1113 BP District And School Websites_0623_DRAFT.pdf
2. 1330 BP Use Of School Facilities_0923_DRAFT.pdf
3. 3250 BP Transportation Fees_0519_1222_DRAFT.pdf
4. 3311.1 BP Uniform Public Construction Cost Accounting Procedures_1216_NEW.pdf
5. 3312 BP Contracts_0923_DRAFT.pdf
6. 3400 BP Management Of District Assets-Accounts_1223 DRAFT.pdf
7. 3460 BP Financial Reports And Accountability_0923_DRAFT.pdf
8. 3540 BP Transportation_0519_1222_ DRAFT.pdf
9. 3550 BP Food Service_Child Nutrition Program_0622_0324_DRAFT.pdf
10. 3551 BP Food Service Operations-Cafeteria Fund_0320_0622_0923_0324_DRAFT.pdf
11. 3553 BP Free And Reduced Price Meals_0622_0324_DRAFT.pdf
12. 3555 BP Nutrition Program Compliance_0323_DRAFT.pdf

s. Approval of Governing Board Meeting Minutes

Supporting Documents/Attachments:

- Regular Meeting - Apr 24 2025 - Minutes - Html

6. GOVERNING BOARD REPORTS

a. Board Members

Member Breanna Lanfontaine shared reflections on community concerns, recent school events, and student accomplishments. She acknowledged the progress in reclassification, encouraged submissions of free and reduced lunch forms, and recognized several retiring teachers for their dedication. She emphasized the importance of creating safe, inclusive environments for all students and families.

Vice President Lizet Cortes addressed community concerns

related to immigration, encouraged families to remain calm and seek legal support if needed, and affirmed the District's support. She also acknowledged retiring teachers, celebrated student graduations, and expressed appreciation for staff, administrators, and families contributing to a welcoming and inclusive school environment.

Clerk Peter Cerneka acknowledged retiring teachers, celebrated student speeches and school events, and thanked interim leadership at Hatch. He reflected on progress made in building trust and transparency, highlighted ongoing work on organizational clarity and communication tools, and emphasized the shared responsibility to foster trust across the district.

Board Member Mary Beth Alexander reflected on graduation ceremonies, including the adult school, and emphasized the importance of serving learners from preschool through adulthood. She shared updates from the state Delegate Assembly, encouraged advocacy on Proposition 98, and highlighted quotes emphasizing equity and the importance of hearing all community voices.

Board President Carmen Daniel thanked all who supported graduation celebrations and congratulated the graduates, recognizing the efforts of teachers, staff, students, and families.

b. Superintendent Report

Superintendent Dr. Ramon Miramontes thanked the District English Learner Advisory Committee and Budget Advisory Committee, shared updates on summer facilities projects and summer school, and recognized staff and partners supporting programs. He proposed a collaborative event to honor retirees and employees for years of service, emphasizing the importance of celebrating together as a community.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Items

None.

c. Adjourn to Closed Session

The Board adjourned to Closed Session at 8:06 p.m.

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code 54956.9(d)(1))
    a. Case #052925 Settlement Agreement
    b. Case #053025 Settlement Agreement

d. Adjourn Closed Session and Reconvene Open Session

e. Report Action Taken in Closed Session

President Daniel reported the following action in Closed Session:

1. The Board voted 5-0 to approve the Individual Services Agreement, Case No. 052925.
2. The Board voted 5-0 to approve the Individual Services Agreement, Case No. 053025.

8. CLOSING ITEMS

a. Adjournment of the Meeting

A motion was made to adjourn the June 12, 2025, Regular Meeting at 8:23 p.m.

Moved by: Breanna Lafontaine
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Peter Cerneka, Clerk