Regular Governing Board Meeting

Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, May 15, 2025 at 5:00 PM

Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS - 5:00 PM

President Daniel called the meeting to order at 5:00 p.m.

1.1 Call Public Session to Order

1.2 Roll Call / Quorum

A quorum of the Board was present.

Board Members Present:

- Carmen Daniel, President
- Lizet Cortes, Vice President
- Peter Cerneka, Clerk - arrived at 5:04 p.m.
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member
- Jaime Bikle, Half Moon Bay High School, Student Board Member - arrived at 6:00 p.m.

Administrators Present:

- Dr. Ramon Miramontes, Interim Superintendent
- Jennifer Marsh, Chief Business Officer

- Dr. Leticia Bhatia, Deputy Superintendent
- Bianca Forrester, Associate Superintendent

1.3 Pledge of Allegiance

Dr. Miramontes led the Pledge of Allegiance.

1.4 Approval of the Agenda

Dr. Miramontes requested an amendment to the agenda by moving Items 6j and 6k from the Consent Agenda to the General Business section.

A motion was made to approve the agenda as amended.

Moved by: Mary Beth Alexander
Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 4-0

Absences:

Pete Cerneka, Clerk - arrived at 5:04 p.m.
Jamie Bikle, Half Moon Bay High School Student Board Member - arrived at 6:00 p.m.
Martin Juarez, Pilarcitos High School Student Board Member

2. CLOSED SESSION

2.1 Identification of Closed Session Topics of Discussion

2.2 Public Comments on Closed Session Items

None.

2.3 Adjourn to Closed Session

1. **PUBLIC EMPLOYEE APPOINTMENT** (Government Code §54957)
   Title: Superintendent
2. **CONFERENCE WITH LABOR NEGOTIATORS** (Government Code §54957.6)
   District-Designated Representatives: Bianca

Forrester, Associate Superintendent of Human Resources and Student Services, and Jennifer Marsh, Chief Business Officer
Unrepresented Employee: Superintendent

2.4 Adjourn Closed Session and Reconvene Open Session

2.5 Report Action Taken in Closed Session

President Daniel reported the following:

Government Code section 54953(c)(3) requires that, before taking final action, the Board must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of local agency executives.

Item 4g pertains to the final action by the Board on the recommendation to approve the Employment Agreement for Dr. Ramon Miramontes as Superintendent.

The recommended annual salary is $265,423.40, and an annual health benefits allowance not to exceed the District's contribution to the Kaiser High plan as other certificated employees. Additional compensation details are outlined in the Agreement.

3. SPOTLIGHT THE COASTSIDE WAY! - 6:03 PM

3.1 Celebrating Our Success

1. **Community Engagement**
    a. Honoring Farallone View PTO

The Governing Board recognized Farallone View PTO members, Angela Eckberg, Christy Gillis, and Sarah Neil, for their outstanding contributions to the Farallone View Elementary School community and their active participation in districtwide engagement efforts.

2. **Farallone View Elementary School**
    a. Recognizing Family Engagement Night Student Volunteer

The Governing Board recognized Farallone View fifth-grade student Ellie MacGregor for volunteering at three family engagement nights and exemplifying kindness and helpfulness.

3.2 Farallone View Presentation

Supporting Documents/Attachments:

1. Farallone View Presentation 05.15.2025.pdf
   Farallone View Principal Amy McVicker presented an overview of the school, highlighting enrollment growth, CAASPP and Dashboard data, a decline in chronic absenteeism, and recent PBIS recognition. She also shared updates on campus modernization and special events such as Continent Day and the fall festival.

The Board received one(1) comment on this agenda topic during the in-person comment section:

Kristi Gillis, PTO Co-President and parent, expressed appreciation for the Farallone View staff's dedication and care, and acknowledged the positive experiences of students and the support from district leadership.

3.3 Student Board Members Report

1. Half Moon Bay High School Student Board Member ***Student Board Member Bikle*** shared updates from Half Moon Bay High School.
   Board Member Alexander thanked Student Board Member Jamie for her service, noting that a gift from the Board is forthcoming.
2. Pilarcitos High School Student Board Member Absent.

4. GENERAL BUSINESS

4.1 Quattrocchi Kwok Architects (QKA) Facilities Master Plan Update (Presentation)

Supporting Documents/Attachments:

1. Facilities Master Plan HMBHS Update Slide Presentation 05.15.2025.pdf

QKA Architects Aaron Jobson and Lyanne Schuste provided an update on the Half Moon Bay High School Facilities Master Plan, highlighting planning progress, key needs, community input, and the upcoming timeline for Board review and approval.

4.2 Approval of Updated Certificated, Classified, and Management/Unrepresented Employee Salary Schedules

Supporting Documents/Attachments:

1. 2024-25 Certificated Salary Schedule with 5%.pdf
2. 2024-25 Classified Salary Schedule 5% increase.pdf
3. 2024-25 Management-Unrepresented Salary Schedule_May 15 .pdf

A motion was made to approve Item 4b as presented.

Moved by: Breanna Lafontaine

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Member Bikle voted aye.

Absences:

Martin Juarez, Pilarcitos High School Student Board Member.

4.3 Cabrillo USD Fiscal Year 2024-25 Disclosure Collective Bargaining (Action)

Supporting Documents/Attachments:

1. 2425 CUTA Disclosure - Collective Bargaining
2. 2425 CSEA Disclosure - Collective Bargaining
3. 2425 Management Disclosure - Collective Bargaining

A motion was made to approve Item 4c as presented.

Moved by: Breanna Lafontaine

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

4.4 Adoption of Resolution 17-2025, Non-Reemployment of Classified Employees (Action)

Supporting Documents/Attachments:

Resolution 17-2025, Non-reemployment of Classified Employees.pdf

A motion was made to approve Resolution 17-2025 as presented.

Moved by: Lizet Cortes
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

4.5 Approval of Resolution 18-2025, Amending Bylaws for the Bond & Parcel Tax Citizens' Oversight Committee.docx
Approval of Resolution 18-2025, Amending Bylaws for the Bond & Parcel Tax Citizens' Oversight Committee

Supporting Documents/Attachments:

1. Resolution 18-2025, Amending Bylaws for the Bond & Parcel Tax Citizens' Oversight Committee
2. Cabrillo USD Citizens' Oversight Committee Bylaws

A motion was made to approve Resolution 18-2025 as presented.

Moved by: Lizet Cortes

Seconded by: Mary Beth Alexander

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

4.6 Approval of El Granada Phase 2 Guaranteed Maximum Price (GMP)

Supporting Documents/Attachments:

1. El Granada Phase 2 GMP Pricing

A motion was made to approve Item 4f as presented.

Moved by: Peter Cerneka

Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

4.7 Approval of Superintendent Contract (Action)

Supporting Documents/Attachments:

1. 2025-28 Superintendent Contract Miramontes.pdf

The Board received one (1) comment on this agenda topic via the Google Public Comment Request form. For access, please

refer to the link provided below:

https://drive.google.com/file/d/1VT94zXLbIiHrk4V702U6zPMuMoTFa60O/view

A motion was made to approve Item 4g as presented.

Moved by: Lizet Cortes

Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

6.10 Approval of Vanir Contract for Field Turf Replacement Projects (Action) - MOVED

Supporting Documents/Attachments:

1. Vanir PM Services for Sports Field Replacement Projects

Note: Item 6j was moved from the Consent Agenda for separate discussion during the approval of the agenda.

A motion was made to approve Item 6j with an amendment allowing flexibility to use either Fund 40 or bond funds.

Moved by: Peter Cerneka

Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

6.11 Approval of Contract with AstroTurf for Cunha Middle School Soccer Field & HMBHS Baseball Field Turf Replacement Project (Action) - MOVED

Supporting Documents/Attachments:

1. AstroTurf Cunha and HMBHS Synth. Turf Replacements Sourewell Proposal
2. Contract (Attachment will be uploaded by Monday, May 12, 2025, or made available at the meeting.)

Note: Item 6k was moved from the Consent Agenda for separate discussion during the approval of the agenda.

A motion was made to approve Item 6k with an amendment allowing flexibility to use either Fund 40 or bond funds.

Moved by: Breanna Lafontaine
Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

At 7:09 p.m., a motion was made to take a 5-minute recess.

Moved by: Mary Beth Alexander
Seconded by: Carmen Daniel

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

President Daniel reconvened the meeting at 7:15 p.m.

5. COMMUNICATIONS

5.1 Public Comments on Nonagenda or Consent Items

The Board received ten (10) requests for comments on non-agenda topics or Consent Items during the in-person public comment session:

Violet Holtz described how the agriculture and FFA program supported student development in leadership and confidence. Encouraged continued support for the program and the opportunities it provides.

Bridget Jett raised concerns about the removal of Ag. Earth Science from the agriculture pathway, citing potential impacts on student access. Requested a pause in implementation and a meeting with administrators.

Richard Holtz commented on the value of the agriculture program in supporting student growth. Encouraged reconsideration of recent changes and suggested increased dialogue with the school community.

Deborah Pierce supported swim lessons as a beneficial life skill and encouraged collaboration with Coastside Aquatics to help expand access for students.

Ann Mori reported that the swim program is prepared to begin but is unable to proceed due to insurance requirements. Requested that the Board reconsider the policy to allow continuation.

Amy Farcos shared her family's experience with the swim program, noting observed progress and supervision. Encouraged efforts to support and maintain the program.

Jordana Gulino expressed support for the swim program and asked the Board to consider long-term solutions to sustain it.

Beth McAnerney discussed community use of the school pool and the role of the swim program in student and public safety. Spoke in support of the program's continuation.

Jay Katz commented on the structure and accessibility of the swim program. Requested that administrative requirements be reviewed to support continued access.

Laura Katz spoke about the swim program's impact on students and adults. Encouraged minimizing barriers to help continue program operations.

5.2 Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives
   CUTA representative Christina Yeakley shared comments regarding communication improvements, agenda placement of public and labor comments, and the need to revise the salary schedule to support recruitment and retention.
2. California School Employee Association (CSEA) Representatives
   CSEA representative Paul Harrison thanked the Board for approving the 5% wage increase, acknowledged recent staff promotions, and noted ongoing concerns with classified salary levels relative to the local minimum wage.

6. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda as amended.

Moved by: Mary Beth Alexander
Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Student Board Member Bikle voted aye.

Absences:
Martin Juarez, Pilarcitos High School Student Board Member.

6.1 Ratification of Half Moon Bay High Future Farmers of America to San Luis Obispo, California, May 1-3, 2025.docx

Ratification of Half Moon Bay High Future Farmers of America to San Luis Obispo, California, May 1–3, 2025

6.2 Approval of Certificated Personnel Report

6.3 Approval of Classified Personnel Report - Revised

6.4 Approval of the Tentative Agreement between the Cabrillo Unified School District and the Cabrillo Unified Teachers Association

Supporting Documents/Attachments:

1. CUSD and CUTA Tentative Agreement April 9, 2025.pdf

6.5 CUTA Initial Proposals for Reopener Negotiations 2025-2026

Supporting Documents/Attachments:

1. May 2025 CUTA Sunshine Letter.pdf

6.6 Enrollment Report

Supporting Documents/Attachments:

1. 2024-25 Enrollment Report Period 9.pdf

6.7 Approval of Donations to Cabrillo Unified School District

Supporting Documents/Attachments:

1. Summary Site Donations 05.15.2025

6.8 Information on Warrant Register Report Processed

Supporting Documents/Attachments:

1. 040125-043025 Warrant Register

6.9 Renewal of the Ricoh Copier Lease Agreement

Supporting Documents/Attachments:

1. Renewal Lease Agreement with Ricoh

6.12 Authorization to Liquidate Surplus Furniture at Farallone View Elementary and El Granada Elementary School Phase 2.docx

Authorization to Liquidate Surplus Furniture at Farallone View Elementary & El Granada Elementary School

6.13 Approval of Bond & Parcel Tax Oversight Committee Members

6.14 Approval of El Granada Phase 2 DSA Inspector of Record (IOR) Services

Supporting Document/Attachments:

1. CIS, Inc. El Granada Modernization PH2 Inspection Proposal
2. DSA School Insp Phase 2 of EG Campus Modernization Proposal

6.15 Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and CUSD Staff

Supporting Documents/Attachments:

Policy Guidesheet.pdf

1. 0460 BP Local Control And Accountability Plan_1222_1223_DRAFT.pdf
2. 0470 BP COVID-19 Mitigation Plan 220310_DELETE.pdf
3. 0520 BP Intervention In Underperforming Schools_1223_DRAFT.pdf
4. 1113 BP District And School Websites_0623_DRAFT.pdf
5. 1312.2 BP Complaints Concerning Instructional

Materials_1023_DRAFT.pdf
6. 5126 BP Awards For Achievement_0324_DRAFT.pdf
7. 5141.21 BP Administering Medication And Monitoring Health Conditions_0324_DRAFT.pdf
8. 5141.5 BP Mental Health_0623_DRAFT.pdf
9. 5141.6 BP School Health Services_0623_DRAFT.pdf
10. 6120 BP Response To Instruction And Intervention 0921_NEW.pdf
11. 6141.2 BP Recognition Of Religious Beliefs And Customs_0324_DRAFT.pdf
12. 6142.5 BP Environmental Education_0621_DRAFT.pdf
13. 6142.8 BP Comprehensive Health Education_1223_DRAFT.pdf
14. 6143 BP Courses Of Study_1221_1023_DRAFT.pdf
15. 6146.1 BP High School Graduation Requirements_1022_1223_DRAFT.pdf
16. 6146.4 BP Differential Graduation And Competency Standards For Students With Disabilities_1223_DRAFT.pdf
17. 6159.2 BP Nonpublic Nonsectarian School And Agency Services For Special Education_0623_DRAFT.pdf
18. 6161.1 BP Selection And Evaluation Of Instructional Materials_1023_DRAFT.pdf
19. 6161.11 BP Supplementary Instructional Materials_1023_DRAFT.pdf
20. 6162.5 BP Student Assessment_0923_DRAFT.pdf
21. 6163.1 BP Library Media Centers_1023_DRAFT.pdf
22. 6173.4 BP Education For American Indian Students_0623_NEW.pdf
23. 6174 BP Education For English Learners_06263_DRAFT.pdf
24. 6177 BP Summer Learning Programs_0323_DRAFT.pdf
25. 6178 BP Career Technical Education_1022_DRAFT.pdf

7. GOVERNING BOARD REPORTS

a. Board Members

Member Breanna Lafontaine reported attending multiple

school events, including the Cunha band performance, El Granada Open House, and a local student art exhibit. Highlighted student growth in music, efforts to introduce reusable utensils, and community success through Coastside Gives. Praised the quality and impact of district art and enrichment programs.

President Carmen Daniel reported attending the spaghetti feed, band performance, and FFA dinner and expressed appreciation for recent community events.

Clerk Peter Cerneka commented on the FFA dinner, noting strong student leadership and family involvement. Reflected on the value of accessible swim programs and community safety. Expressed support for finding collaborative solutions, while also acknowledging the complexity of district responsibilities and the importance of trusting staff in navigating challenges.

Member Mary Beth Alexander provided updates on upcoming school funding and policy events, including county and CSBA meetings. Highlighted legislative advocacy efforts and budget workshops. Noted plans to attend the CSBA Delegate Assembly, praised teachers and staff, and thanked the Superintendent's Office for their ongoing work on board policies and updates.

Vice President Lizet Cortes congratulated FFA student leaders and commended the program's impact. Reflected on the recent FFA awards night, highlighting strong community and family engagement. Emphasized the importance of recognizing student leadership and the program's role in building pride and connection among participants and their families.

7.2 Superintendent Report

Superintendent Dr. Ramon Miramontes reported attending the Cunha band concert and FFA banquet, visiting school sites, and meeting with principals. Acknowledged May recognitions, site events, and the importance of partnerships. Noted appreciation for staff, lighting improvements at El Granada, and a water leak at Los Listos requiring cancellation of after-school programming

8. CLOSING ITEMS

8.1 Adjournment of the Meeting

A motion was made to adjourn the March 20, 2025, Regular Meeting at 8:16 p.m.

Moved by: Breanna Lafontaine

Seconded by: Lizet Cortes

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Member Bikle voted aye.

Absences:

Martin Juarez, Pilarcitos High School Student Board Member.

Minutes prepared by Rosie Acosta, Administrative Assistant to the Superintendent.

_____

Peter Cerneka, Clerk