**Regular Governing Board Meeting**

**(ADOPTED) Meeting Minutes**

# CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, March 20, 2025 at 6:00 PM

Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

## 1. OPENING ITEMS

a. Call Public Session to Order

President Daniel called the meeting to order at 6:01 p.m.

b. Roll Call / Quorum

A quorum of the Board was present.

**Board Members Present:**

- Carmen Daniel, President
- Lizet Cortes, Vice President
- Peter Cerneka, Clerk
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member
- Jamie Bikle, Student Board Member, Half Moon Bay High School
- Martin Juarez, Student Board Members, Pilarcitos High School

**Administrators Present:**

- Dr. Ramon Miramontes, Interim Superintendent

- Jennifer Marsh, Chief Business Officer
- Dr. Leticia Bhatia, Deputy Superintendent
- Bianca Forrester, Associate Superintendent

c. Pledge of Allegiance

Student Board Member Bikle led the Pledge of Allegiance

d. Approval of the Agenda

A motion was made to approve the agenda as presented.

*Moved by:* Mary Beth Alexander

*Seconded by:* Lizet Cortes

**Amended**

No vote was taken on the main motion due to a request for an amendment by Dr. Miramontes to remove Item 3i from the agenda.

A second motion was made to approve the agenda as amended.

*Moved by:* Mary Beth Alexander

*Seconded by:* Breanna Lafontaine

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|---|---|
| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

## 2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **Community Celebrations**

    a. Hatch Community Grant Volunteers

*Paige Richards, Interim Principal*, recognized the following community grant volunteers for their contributions to the school: Arcelia Hernandez, Engrasia Hernandez, Hiro Ellis, Victor Hernandez,

Juliana Ruiz, Felipe Lopez, Nicole Picard, Reyna Padilla, Pablo Oropeza, Patrice Crisostomo, Audrey Catuiza, Celia Sanchez, and Misty Veloso.

2. **Student Celebrations**

    a. Hatch Playworks Junior Coaches

*Paige Richards, Interim Principal*, recognized the following students for their participation in the Playworks Junior Coach program: Luca Sprotti, Owen Werner, Giselle Facundo, Adriel Acosta, Diego Vasquez, Skye Magnuson, Farrah Jackson, Abram Valdez Ruiz, Lulu Tollinrst, Luke Rosenthal, Eliza Lang, Lucio Hernandez, Santiago Perez-Guevara, Victoria Gallardo, Harrison Boettcher, Kalliah Villalobos-Sarabia, Tristan Banks, David Hernandez-Palma, Ryder Adam, and Julianna Locke.

    b. Half Moon Bay High School Girls Varsity Basketball Team

This item will be rescheduled and brought back at a future meeting.

b. Hatch Elementary Board Presentation (Presentation)

**Supporting Documents/Attachments:**

- Hatch Elementary  School Slide Presentation.pdf
*Paige Richards, Interim Principal,* presented an overview of Hatch Elementary's recent achievements, student programs, and goals for continued improvement.

The Board received three (3) comments on this agenda topic during the in-person comment section:

- ***Chelsea Michelson*** expressed concern about ongoing principal turnover, encouraged the district to prioritize staff retention, and voiced support for current leadership to promote stability within the school

community.

- ***Kathleen Wall*** expressed pride in Hatch's community and staff, highlighted disparities in per-pupil spending compared to other schools, and urged the District to ensure equitable funding and support for Hatch.

- ***Lili Monroy*** spoke on behalf of the Hatch Blue Team, highlighting the challenges of administrative turnover and expressing support for current leadership, noting positive changes in student behavior, staff collaboration, and school climate.

c. Student Board Members Report

1. Half Moon Bay High School Student Board Member
*Student Board Member Bikle:* shared updates from Half Moon Bay High School.

2. Pilarcitos High School Student Board Member
*Student Board Member Juarez:* shared updates from Pilarcitos High School.

## 3. GENERAL BUSINESS

a. Approval of CUSD Second Interim Financial Report for Fiscal Year 2024-25

**Supporting Documents/Attachments:**

- Second Interim Slide Presentation.pdf
- 2024-2025 Second Interim Report.pdf

*Dave Ron, Budget Advisory Committee Chair,* shared highlights from the Budget Advisory Committee, noting improved financial transparency, discussions on right-sizing, and recent input on funding priorities such as compensation, academic support, and infrastructure.

A motion was made to approve the CUSD Second Interim Financial Report for Fiscal Year 2024-25, as presented.

*Moved by:* Lizet Cortes

*Seconded by:* Breanna Lafontaine

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Preferential Vote:**
Student Board Members Bikle and Juarez voted aye.

**Note:** Student Board Members Bikle and Juarez left the meeting at 7:05 p.m., following the presentation of this item.

b. Bond Construction Update (Presentation)

**Supporting Documents/Attachments:**

- Bond Construction Update Presentation.pdf

*Roger Anchartechahar, Senior Project Manager from Vanir Construction Management*, provided an update on the Measure M and S bond programs, detailing progress on modernization projects at Farallone View and El Granada Elementary Schools.

c. Approval of Bond Program Fiscal Project Director Position, Job Description, and Salary Placement (Action)

**Supporting Documents/Attachments:**

- Bond Program Fiscal Project Director Job Description.pdf

A motion was made to approve the Bond Program Fiscal Project Director Position, Job Description, and Salary Placement, as presented.

*Moved by:* Breanna Lafontaine
*Seconded by:* Carmen Daniel

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

d. Approval of Board Resolution No. 08-2025 Certifying all Proceedings in the November 5, 2024, GO Bond Election (Action)

**Supporting Documents/Attachments:**

- Resolution 08-2025 Certifying All Proceedings in the November 5, 2024, GO Bond Election.pdf

A motion was made to approve Resolution 08-2025, as presented.

*Moved by:* Breanna Lafontaine
*Seconded by:* Mary Beth Alexander

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

e. Approval of Resolution No. 09-2025 Authorizing the Issuance of Series A Bond Funds (Action)

**Supporting Documents/Attachments:**

- Resolution 09-2025 Authorizing the Issuance of Series A Bond Funds.pdf
- Bond Purchase Agreement (Draft).pdf
- Preliminary Official Statement (POS)_Revised.pdf

**Update:** The attachment titled *Preliminary Official Statement (POS)* was amended during the meeting and re-uploaded on

March 21, 2025.

A motion was made to approve Resolution 09-2025, as presented.

*Moved by:* Peter Cerneka
*Seconded by:* Mary Beth Alexander

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

f. Adoption of Resolution No. 10-2025 Appointing Measure M & S Facilities Bond & Parcel Tax Citizens' Oversight Committee to Oversee Measure K & Measure N (Action)

**Supporting Documents/Attachments**

- Resolution No. 10-2025 Appointing Measure M & S Facilities Bond & Parcel Tax Citizens' Oversight Committee to Oversee Measure K & Measure N.pdf

A motion was made to approve Resolution 10-2025, as presented.

*Moved by:* Mary Beth Alexander
*Seconded by:* Peter Cerneka

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member

Martin Juarez, Pilarcitos High School, Student Board Member

g. Approval of Resolution No. 11-2025 Authorizing Filing of Applications for State Allocation Board Administered Programs (Action)

**Supporting Documents/Attachments:**

- Resolution 11-2025 Authorizing Filing of Applications for State Allocation Board Administered Programs.pdf

A motion was made to approve Resolution 11-2025, as presented.

*Moved by:* Peter Cerneka

*Seconded by:* Mary Beth Alexander

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

h. Approval of Resolution No. 12-2025 TRAN Issuance and Maximum Amount Borrowing (Action)

**Supporting Documents/Attachments:**

- TRAN Information.pdf
- Resolution No. 12-2025 TRAN Issuance and Maximum Amount Borrowing.pdf
- TRAN Resolution Signature Pages.pdf

A motion was made to approve Resolution 12-2025 as presented.

*Moved by:* Peter Cerneka

*Seconded by:* Breanna Lafontaine

**Aye** Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

**Passed 5-0**

**Absences:**

Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

i. Discussion on Superintendent Search Process: Timeline (Discussion) - REMOVED

Superintendent Search Proposed Timeline.pdf

**Note:** This item was removed during the approval of the agenda

## 4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items

The Board received four (4) requests for comments on non-agenda topics or Consent Items during the in-person public comment session:

- ***Jill Jacobson***, Executive Director of the Boys and Girls Club, expressed support for the Verde contract and emphasized partnership, community input, and communication regarding district field renovation projects.

- ***Anna Anderhamp*** commented on Hatch leadership, highlighting recent experiences with site administration, community feedback shared during a PTO meeting, and concerns regarding past leadership transitions and staff turnover.

- ***Ruby Salazar,*** Senior Program Coordinator with Youth Leadership Institute, spoke in support of a proclamation to recognize April as Friday Night Live Month and described related youth-led activities and outcomes.

- ***Ann Mori*** provided an update on an upcoming summer swim program, including plans to add new classes, expand access for teens and adults, and support broad community participation**.**

The Board received six (6) comments on nonagenda topics or Consent Items via the Google Public Comment Request form. For access, please refer to the link provided below:

- https://drive.google.com/file/d/1AIKY9pRmcZM2ghhJfGgpQXX04XBhYUtf/view

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives

   ***John Carey,*** CUTA President, requested changes to the Board agenda structure, shared concerns regarding negotiations and communication with district leadership, referenced recent school evaluation findings, and commented on staff and community input related to Hatch Elementary administration.

2. California School Employee Association (CSEA) Representatives

   ***Lisa Shick, CSEA Secretary,*** reported CSEA signed an MOU for classroom relocations and noted CSEA's intention to begin negotiations.

## 5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda as presented.

*Moved by:* Mary Beth Alexander
*Seconded by:* Carmen Daniel

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

**Absences:**
Jamie Bikle, Half Moon Bay High School, Student Board Member
Martin Juarez, Pilarcitos High School, Student Board Member

a. Adoption of Proclamation Recognizing April 2025 as California Friday Night Live Month

**Supporting Documents/Attachments**

- California Friday Night Live Proclamation 2025.pdf

b. Ratification of Approval of Half Moon Bay High School Girls Basketball to Sacramento, California, March 14-15, 2025

c. Approval of Half Moon Bay High School Future Farmers of America to Sacramento, California, April 3-6, 2025

d. Approval of Half Moon Bay High School AVID to Southern California, April 14-16, 20

e. Approval of CUSD Summer School Services 2025

**Supporting Documents/Attachments:**

- CUSD Summer Programs 2025 Flyer.pdf

f. Approval of Certificated Personnel Report

g. Approval of Classified Personnel Report

h. Enrollment Report

**Supporting Documents/Attachments:**

- 2024-25 Enrollment Report Period 7.pdf

i. Approval of Warrant Register Report Processed

**Supporting Documents/Attachments:**

- 020125-022825 Warrant Register.pdf

j. Approval of Verde Design Field Turf Replacement Proposal

**Supporting Documents/Attachments:**

- Verde Design Field Turf Replacement Proposal.pdf

k. CUSD Transportation Plan

**Supporting Documents/Attachments:**

- CUSD Transportation Plan.pdf

l. Approval of Governing Board Meeting Minutes
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## 6. GOVERNING BOARD REPORTS

a. Board Members

- ***Member Mary Beth Alexander*** provided an update on Legislative Action Week, highlighting CSBA's advocacy on Prop 98 funding, COLA, AB 218, workforce housing, and zero-emission school bus mandates. She encouraged attendance at an upcoming legislative event and welcomed communication from community members seeking to connect with her.

- ***Member Breanna Lafontaine*** shared updates from her involvement in the Environmental Sustainability Committee and Labor Management Initiative. She highlighted prom dress reuse efforts, discussions on sustainable practices, and community engagement. She also encouraged communication from the public and expressed her commitment to supporting students and staff.

- *President Carmen Daniel* did not provide a report.

- Clerk Peter Cerneka thanked the Hatch community for their engagement regarding school leadership. He acknowledged the personal impact of Board service on

families and expressed appreciation for their support. He also shared a reminder about the upcoming Hatch auction event at San Benito this Saturday evening.

- ***Vice President Lizet Cortes*** did not provide a report.

b. Superintendent Report

***Interim Superintendent Dr. Ramon Miramontes*** congratulated the HMBHS girls basketball team and thanked staff for WASC Week and the Board for participating in a facilities tour. He also reflected on recent meetings with Hatch, ELAC, SIPA, and PTO communities, emphasizing responsiveness, communication, and continued outreach regarding the Hatch leadership transition.

## 7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Items

c. Adjourn to Closed Session

The Board adjourned to Closed Session at 8:17 p.m.

1. **PUBLIC EMPLOYEE APPOINTMENT (Government Code § 54957)**
   Title: Superintendent

d. Adjourn Closed Session and Reconvene Open Session

The Board reconvened to Open Session at 9:17 p.m.

e. Report Action Taken in Closed Session

None.

## 8. CLOSING ITEMS

a. Adjournment of the Meeting

A motion was made to adjourn the March 20, 2025, Regular Meeting at 9:19 p.m.

*Moved by:* Breanna Lafontaine

*Seconded by:* Peter Cerneka

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| **Aye** | Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine |

**Passed 5-0**

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Peter Cerneka, Clerk