## Special Governing Board Meeting

# CABRILLO UNIFIED SCHOOL DISTRICT

Published on Thursday, March 13, 2025

**Date and Time**

Saturday, March 15, 2025, at 8:00 AM

**Location**

Cabrillo Unified School District, Boardroom, 498 Kelly Avenue, Half Moon Bay, California 94019

Board Members will meet at 8:00 a.m. at this location to open the meeting and then at 1:30 p.m. to adjourn the meeting.

**Spanish Translation:** (A link to the Spanish translation of the agenda will be provided here when ready.)

**In compliance with the Americans with Disabilities Act**, individuals requiring special accommodations, such as accessible seating or documentation in an accessible format, should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146. Please notify the District at least 48 hours before the meeting to arrange reasonable accommodations, auxiliary aids, or services.

**The District provides Spanish interpretation upon request**. To request this service, please contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146.

Documents provided to a majority of the Governing Board regarding any open session item on the agenda will be available for public inspection at the District Office, located at 498 Kelly Avenue, Half Moon Bay, California, during regular business hours. These documents are also accessible on the District's website at cabrillo.k12.ca.us.

**PUBLIC COMMENTS GUIDELINES**

Members of the public are encouraged to participate in Board meetings and share their views on agenda items or matters within the Board's jurisdiction. Public comments can be provided in two ways:

**Submission of Written Comments in Advance**: Written comments can be submitted using the Google Public Comments form at cusd.info/comments. Comments are accepted from the posting of the agenda until **3:00 p.m. on Friday, March 14, 2025**. Comments should not exceed 300 words. While longer

comments may not be shared publicly during the meeting, all comments received by the deadline will be made available to Board members and included in the meeting minutes.

**Provision of In-Person Comments During the Meeting**: To address the Board during the meeting, members of the public must submit a “Request to Address the Board” slip to the Administrative Assistant to the Superintendent **before the agenda item is introduced**. Slips are available on the handout table. When recognized by the Board President, speakers should proceed to the podium and keep their comments brief.

The Board limits total public input to **20 minutes per item**. The Board President may adjust time limits as necessary to accommodate diverse viewpoints. In exceptional cases requiring extended public input, the Board President, with Board consent, may adjust the time allotted per speaker or for overall public input. Members of the public with similar viewpoints may be asked to designate representatives to speak on their behalf. The Administrative Assistant will monitor time and notify speakers when 30 seconds remain and when time is up.

- **Agenda Items** may be addressed after the staff presentation.
- **Note: During special meetings, there is no provision for discussing non-agenda topics.** Any matters not on the agenda can be addressed at regular meetings during "Public Comments" under the Communication section.

**IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS**

The CUSD Governing Board does not act upon nonagendized matters except under limited circumstances as permitted by law. Matters raised during public comments will be referred to staff for further examination and action where appropriate.

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## 1. OPENING ITEMS

a. Call Public Session to Order

b. Roll Call / Quorum

c. Pledge of Allegiance

d. Approval of the Agenda

## 2. GENERAL BUSINESS

a. School Facilities Tour: Pilarcitos, La Costa, Hatch, Los Listos, Kings Mountain, Farallone View, Coral Reef Surplus, El Granada, HMBHS, anc Cunha 4 - 5

- Public Comments on Item 2a
  **Note:** During special meetings, there is no provision for discussing non-agenda topics. Any matters not on the agenda can be addressed at regular meetings during "Public Comments" under the Communication section.

## 3. CLOSING ITEMS

a. Adjournment of the Meeting

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

**INTERIM SUPERINTENDENT**
Dr. Ramon Miramontes

**GOVERNING BOARD**
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine


# MEMORANDUM

**MEETING DATE:** March 15, 2025
**TO:** Members of the Governing Board
**FROM:** Dr. Ramon Miramontes, Interim Superintendent
**CATEGORY:** Information
**ITEM TITLE:** **School Facilities Tour:** Pilarcitos, La Costa, Hatch, Los Listos, Kings Mountain, Farallone View, Coral Reef Surplus, El Granada, HMBHS, and Cunha

## BACKGROUND INFORMATION

The Governing Board will conduct a School Facilities Tour to visit various school sites and district properties. This tour will provide an opportunity for Board members to observe facility conditions, discuss potential improvements, and assess ongoing and future infrastructure needs.

## REPORT/PROPOSAL

The tour will follow the schedule below:

| Time | Destination |
|---|---|
| **8:30-8:40 a.m.** | **Pilarcitos High School and La Costa Adult School** |
| **8:40-8:45 a.m.** | *5 minutes to transition to next site (Google Maps estimates 3 minutes of walking time.)* |
| **8:45-9:15 a.m.** | **Hatch Elementary School and Los Listos Preschool** |
| **9:15-9:45 a.m.** | *30 minutes to transition to next site (Google Maps estimates 23 minutes)* |
| **9:45-10:00 a.m.** | **Kings Mountain Elementary School** |
| **10:00-10:45 a.m.** | *45 minutes to transition to next site (Google Maps estimates 36 minutes.)* |
| **10:45-11:45 a.m.** | **Farallone View Elementary School** |
| **11:15-11:25 a.m.** | *10 minutes to transition to next site (Google Maps estimates 8 minutes.)* |
| **11:25-11:30 a.m.** | **Drive by and view Coral Reef Surplus Property** |
| **11:30-11:35 a.m.** | *5 minutes to transition to next site (Google Maps estimates 5 minutes.)* |
| **11:35-12:05 p.m.** | **El Granada Elementary School** |
| **12:05-12:15 p.m.** | *10 minutes to transition to next session (Google Maps estimates 10 minutes)* |
| **12:15-12:45 p.m.** | **Half Moon Bay High School** |
| ***12:45-12:55 p.m.*** | *10 minutes to transition to next session (Google Maps estimates 7 minutes.)* |
| **12:55-1:25 p.m.** | Cunha Intermediate School |
| **1:25-1:30 p.m.** | *5 minutes to return to the District Office Boardroom to adjourn the meeting* |

## FISCAL ANALYSIS

There are no direct costs associated with this tour.

## RECOMMENDATION

It is recommended that the Governing Board participate in the School Facilities Tour to gain insight into the district's facilities and infrastructure needs.

***Prepared by:*** *Rosibel Acosta, Administrative Assistant to the Superintendent*