



Regular Meeting - Feb 27 2025

(Status) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, February 27, 2025 at 6:00 PM

Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

<https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKIPr>

1. OPENING ITEMS

- a. Call Public Session to Order
President Daniel called the meeting to order at 6:01 p.m.
- b. Roll Call / Quorum

A quorum of the Board was present.

Board Members Present:

- Carmen Daniel, President
- Lizet Cortes, Vice President (arrived at 6:02 p.m.)
- Peter Cerneka, Clerk
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member
- Jamie Bikle, Student Board Member, Half Moon Bay High School
- Martin Juarez, Student Board Members, Pilarcitos High School

Administrators Present:

- Dr. Ramon Miramontes, Interim Superintendent

- Jennifer Marsh, Chief Business Officer
- Dr. Leticia Bhatia, Deputy Superintendent
- Bianca Forrester, Associate Superintendent

c. Pledge of Allegiance
Student Board Member Juarez led the Pledge of Allegiance.

d. Approval of the Agenda
A motion was made to approve the agenda as presented.

Moved by: Lizet Cortes

Seconded by: Breanna Lafontaine

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. Community Engagement

Recognition of Half Moon Bay High School Community Volunteers Yasmin East-Bratt, Dan Alger, Mose East-Bratt, and Samiha East-Bratt

Interim Superintendent Dr. Ramon Miramontes and Deputy Superintendent Leticia Bhatia presented certificates of recognition to Yasmin East-Bratt, Dan Alger, Mose East-Bratt, and Samiha East-Bratt in appreciation of their dedicated volunteer service to the Half Moon Bay High School community.

2. Half Moon Bay High School

Recognition of Half Moon Bay High School Staff and

Agriscience Students

Half Moon Bay High School Principal Andy Boysen, Assistant Principal David Jones, and Assistant Principal Deanna Tower recognized staff members David Jones and Sonia Myers, along with Agriscience students, for their contributions. Certificates of recognition were presented to:

Staff: David Jones and Sonia Myers

Students: Charlie Rico-Procopio, Mariah Deeney, Tessa Deeney, Giovanni Bautista, Camila Oliva, Rei Orada, Jose Arroyo, Dayana Ortiz, Valeria Juarez Valencia, Carla Garduno, Marlyn Ugalde, Yaneli Vasquez, Joel Morales, Sandro Juarez Orozco, and Sofia Garcia

- b. [Half Moon Bay High School Presentation](#)  (Presentation)

Supporting Documents/Attachments:

[Half Moon Bay High School Slide Presentation 02.27.2025.pdf](#)



Half Moon Bay Principal Andy Boysen highlighted academic programs, student engagement, demographics, social-emotional learning, CTE pathways, modernization efforts, and College Board Awards recognizing student achievements in Advanced Placement and college readiness.

- c. Student Board Members Report

1. Half Moon Bay High School Student Board Member
Student Board Member Bikle: shared updates from Half Moon Bay High School.
2. Pilarcitos High School Student Board Member
Student Board Member Juarez: shared updates from Pilarcitos High School.

3. GENERAL BUSINESS

- a. [Next Steps for Measure K Bond Election Certification and Implementation](#)  (Presentation)

Supporting Documents/Attachments:

[Debt Management Strategy DS&C Presentation.pdf](#) 

[Agenda Item Summary.pdf](#) 

[Resolution Certifying the Election Results.pdf](#) 

[Agenda Item Summary.pdf](#) 

[Resolution Authorizing the Issuance of Series A Bond Funds.pdf](#) 

Joe Crump, financial analyst from Dale Scott & Company, presented the Measure K certification process, bond issuance timeline, fund allocation, and community oversight to ensure transparency and accountability in implementation.

- b. [Approval of Independent Audit Report for Year Ending June 30, 2024](#)  (Action)

Supporting Documents/Attachments:

[2023-24 CUSD Audited Financials](#)

[C&ALLP Revised 250214.pdf](#) 

Paul Pham, independent auditor of Chavan and Associates, presented the independent audit report, summarizing financial statements, compliance findings, and recommendations

A motion was made to approve the Independent Audit Report for the Year Ending June 30, 2024, as presented.

Moved by: Breanna Lafontaine

Seconded by: Mary Beth Alexander

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- c. [Cabrillo Unified School District Immigration Support Plan](#) 

(Presentation)

Supporting Documents/Attachments:

[Immigrant Support Plan Overview Slide Presentation 02.27.25.pdf](#) 

Deputy Superintendent Leticia Bhatia presented the Immigration Support Plan, outlining resources, community partnerships, and educational support services available to assist immigrant students and families.

- d. [2024-25 LCAP Mid-Year Monitoring Report and Key Performance Indicators Update](#)  (Presentation)

Supporting Documents/Attachments:

[LCAP Mid Year 2024-25 Slide Presentation 02.27.2025.pdf](#) 

Deputy Superintendent Leticia Bhatia presented an update on LCAP goals, CA Dashboard data, funding allocations, and progress on student achievement, chronic absenteeism, and graduation rates.

- e. [Adoption of Resolution 03-2025 and 04-2025, Certificated Employee Reduction in Force](#)  (Action)

Supporting Documents/Attachments:

[Resolution 03-2025 PKS Certificated.pdf](#) 

[Resolution 04-2025 Tie-Breaking Criteria.pdf](#) 

A motion was made to approve Resolution 03-2025 as presented.

Moved by: Mary Beth Alexander

Seconded by: Lizet Cortes

Aye

Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

A motion was made to approve Resolution 04-2025 as presented.

Moved by: Peter Cerneka

Seconded by: Mary Beth Alexander

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- f. [Adoption of Resolution 05-2025, Classified Employee Reduction in Force](#) ⓘ (Action)

Supporting Documents/Attachments:

[Resolution 05-2025 Authorizing the Reduction of Classified Services.pdf](#) ⓘ

A motion was made to approve Resolution 05-2025 as presented.

Moved by: Lizet Cortes

Seconded by: Peter Cerneka

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- g. [Approval of Resolution No. 07-2025 Transferring Funds from Fund 40 to Fund 17](#) ⓘ (Action)

Supporting Document/Attachments:

[Resolution No 7-2025 Transferring and Designation Fund 40 Monies](#) 

A motion was made to approve Resolution 07-2025 as presented.

Moved by: Breanna Lafontaine

Seconded by: Peter Cerneka

Aye Peter Cerneka, Lizet Cortes, Carmen Daniel,
and Breanna Lafontaine

Nay Mary Beth Alexander

Passed 4-1

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- h. [Approval of Agreement with Leadership Associates for a Targeted Superintendent Search](#)  (Action)

Supporting Documents/Attachments:

[Leadership Associates Superintendent Targeted Search Proposal 2025 Redacted.pdf](#) 

The Board received two (2) comments on this agenda topic during the in-person comment section:

- **Holly Lynne:** Expressed concerns about the Targeted Superintendent Search by Leadership Associates, citing transparency issues and leadership instability. She advocated for appointing Dr. Ramon Miramontes or Dr. Leticia Bhatia to ensure stability and continuity.
- **Rosie Acosta:** Expressed concerns about leadership instability and the superintendent search. She urged the Board to table the search and allow Dr. Ramon Miramontes to continue leading the district for stability and continuity.

A motion was made to approve the agreement with

Leadership Associates for a targeted search as presented.

Moved by: Peter Cerneka

Seconded by: Mary Beth Alexander

Aye Mary Beth Alexander, Peter Cerneka, Carmen Daniel, and Breanna Lafontaine

Nay Lizet Cortes

Passed 4-1

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- i. [Selection of CSBA Delegates Assembly on Ballot for San Mateo County Sub-region 5-B](#)  (Action)

Supporting Documents/Attachments:

[CSBA Delegate Assembly Ballot Material 2025.pdf](#) 

A motion was made to cast the ballot for the three current candidates.

Moved by: Mary Beth Alexander

Seconded by: Peter Cerneka

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

4. COMMUNICATIONS

- a. Public Comments on Nonagenda or Consent Items

The Board received one (1) comments request on non-agenda topics or Consent Items during the in-person public comment session:

- **Ann Mori:** left the meeting before the Public Comment section.

The Board received one (1) comment on nonagenda topics or Consent Items via the Google Public Comment Request form. For access, please refer to the link provided below:

- <https://drive.google.com/file/d/1GrGg1Kw7Qit5QDhHdLXBQ59H3Xhxl2pS/view>

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives

John Carey, CUTA President: emphasized the need for teacher involvement in decisions regarding Measure K bond funding and high school improvements. He highlighted the importance of competitive salary schedules for recruitment and retention and advocated for teacher representation in budget discussions.

2. California School Employee Association (CSEA) Representatives

Shane Modena, CSEA President, and Paul Harrison, CSEA Vice President: introduced themselves and provided updates on CSEA activities, including member participation in a paraprofessional conference, recent e-board elections, and their commitment to equitable representation and collaboration with the district and CUTA.

5. **CONSENT AGENDA**

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing

Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda as presented.

Moved by: Mary Beth Alexander

Seconded by: Peter Cerneka

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Student Board Members Bikle and Juarez voted aye.

- a. [Adoption of Proclamation Endorsing March 2025 as Women's History Month](#) 

Supporting Documents/Attachments:

[Proclamation Women's History Month 2025.pdf](#) 

- b. [Approval of Certificated Personnel Report](#) 
c. [Approval of Classified Personnel Report](#) 
d. [Enrollment Report](#) 

Supporting Documents/Attachments:

[2024-25 Enrollment Report Period 6](#) 

- e. [Acknowledgment of Receipt Classified School Employees Association, Chapter #485 \(CSEA\) Initial Proposals for Successor Negotiations](#) 

Supporting Documents/Attachments:

[CSEA Reopener Negotiations.pdf](#) 

- f. [Approval of Donations to Cabrillo Unified School District](#) 

Supporting Documents/Attachments:

[Summary Site Donations 02.27.2025](#) 

- g. [Approval of Warrant Register Report Processed](#) 

Supporting Documents/Attachments:

[010125-013125 Warrant Register](#) 

- h. [Approval of MOU with Mavericks Swimming Association for Swimming Pool Facility Use](#) 

Supporting Documents/Attachments:

[CUSD & Mavericks Swimming Pool Use Agreement 2025-30](#) 

- i. [Approval of Governing Board Meetings Minutes](#) 

Supporting Documents/Attachments:

[2024-12-02 Special Board Meeting Minutes DRAFT.pdf](#) 

[2024-12-12 Regular Board Meeting Minutes DRAFT.pdf](#) 

[2024-12-17 Organizational Board Meeting Minutes DRAFT.pdf](#)



[2024-12-19 Special Board Meeting Minutes DRAFT.pdf](#) 

[Regular Meeting Jan 23 2025 - Minutes.pdf](#) 

- j. [Approval of Half Moon Bay High School Future Farmers of America to Gridley, California, February 28-March 1, 2025](#) 

6. GOVERNING BOARD REPORTS

- a. Board Members

- **Member Lafontaine:** encouraged parents and guardians to attend PTO meetings to stay informed and engaged. She reflected on her experience attending the Advisory Committee meeting at the high school and suggested adjusting the Board's committee assignment timeline for better continuity.
- **Member Alexander:** reflected on the power of inspiration and encouragement in education,

emphasizing that geniuses are made, not born. She acknowledged the dedication of teachers who inspire students to exceed their own expectations and highlighted the importance of believing in all students.

- **President Daniel:** none.
- **Member Cortes:** thanked the community for its support and outreach on immigration resources. She encouraged families to stay informed, have emergency contacts ready, seek available support, and foster kindness and understanding within the community.
- **Peter Cerneka:** none.

b. Superintendent

- **Interim Superintendent Dr. Miramontes:** thanked the Board for its commitment to students and families, acknowledged PTO, ELAC, DELAC, and community partners, and praised teachers and students for their engagement and talent observed during recent classroom visits.

7. CLOSED SESSION

- a. Identification of Closed Session Topics of Discussion
- b. Public Comments on Closed Session Items
None.
- c. Adjourn to Closed Session
The Board adjourned to Closed Session at 9:26 p.m.

1. **PUBLIC EMPLOYMENT (Government Code § 54957 (b)(1))**

Title: Deputy Superintendent, Educational Services

2. **PUBLIC EMPLOYMENT (Government Code § 54957(b)(1))**

Title: Associate Superintendent, Human Resources &

Student Services

- d. Adjourn Closed Session and Reconvene Open Session
The Board reconvened to Open Session at 9:52 p.m.
- e. Report Action Taken in Closed Session

Under Personnel Matters, the Governing Board voted 5-0 to release the Deputy Superintendent of Educational Services and the Associate Superintendent of Human Resources & Student Services from their contracts.

8. CLOSING ITEMS

- a. Adjournment
A motion was made to adjourn the January 23, 2025, Regular Meeting at 9:53 p.m.

Moved by: Breanna Lafontaine

Seconded by: Mary Beth Alexander

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Perter Cerneka, Clerk