Regular Governing Board Meeting
(Adopted) Meeting Minutes
CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, January 23, 2025 at 6:00 PM
Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019
Video Recording on Pacific Coast TV YouTube Channel:
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS

a. Call Public Session to Order
Vice President Cortes called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum
A quorum of the Board was present.

Board Members Present:
- Lizet Cortes, Vice President
- Peter Cerneka, Clerk
- Breanna Lafontaine, Member
- Mary Beth Alexander, Member
- Jamie Bikle, Student Board Member, Half Moon Bay High School

Board Members Absent:
- Carmen Daniel, President
- Martin Juarez, Student Board Member, Pilarcitos High School

Administrators Present:
- Dr. Ramon Miramontes, Interim Superintendent
- Jennifer Marsh, Chief Business Officer
- Dr. Leticia Bhatia, Deputy Superintendent
- Bianca Forrester, Associate Superintendent

c. Pledge of Allegiance
Student Board Member Bikle led the Pledge of Allegiance.

d. Approval of the Agenda

A motion was made to approve the January 23, 2025, agenda as presented.

Moved by: Breanna Lafontaine
Seconded by: Mary Beth Alexander

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

Moment of Silence
Interim Superintendent Dr. Miramontes requested a moment of silence in honor of the victims of the 2023 farmworker shooting.

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **Community Engagement**
    a. Honoring Board Members on School Board Recognition Month

Interim Superintendent Dr. Ramon Miramontes and Deputy Superintendent Leticia Bhatia presented certificates of recognition to Board Members in appreciation of their service and dedication to the district.

    b. Honoring Holly Lynne, Former CSEA President, and John Carey, CUTA President

Interim Superintendent Dr. Ramon Miramontes and Deputy Superintendent Leticia Bhatia presented certificates of recognition to Holly Lynne and John Carey on behalf of the Board for their leadership and dedication.

2. **Cunha Intermediate School**
    - Celebrating the 2024 Girls Cross Country League Champions

Cunha Principal Jeff Clinton and Assistant Principal Victor Guzman presented certificates of recognition to the Cunha Girls Cross Country Team in honor of their dedication, teamwork, and achievement as 2024 League Champions.

Coaching Staff: Kurt Murray, Head Coach, and Andrea Bravo, Assistant Coach.

Team Members: Lilah Tomatis, Jessie Brown, Isabel Cruz, Audrey Cruz, Rosalie Mickelsen, Bernardina Pedroza, Naia Schmidt, Carys Schmutz, Sofia Serrano, and Emily Sanders.

b. **Cunha Intermediate School Presentation** (Presentation)

Cunha Intermediate Slide Presentation.pdf
Cunha Principal Jeff Clinton provided a presentation highlighting key initiatives, achievements, and ongoing efforts at Cunha Intermediate School. The presentation covered academic progress, student engagement, and school programs aimed at supporting student success.

c. Student Board Members Report

1. Jamie Bikle, Student Board Member, Half Moon Bay High School
   Student Board Member Bikle: shared updates from Half Moon Bay High School.

2. Martin Juarez, Student Board Member, Pilarcitos High School
   Student Board Member Juarez: was absent; no report was given.

3. GENERAL BUSINESS

a. 2024- 25 Fiscal Stabilization Plan Presentation (Presentation)

2025-26 Fiscal Stabilization Plan Presentation_Revised_v3.pdf
Chief Business Officer Jennifer Marsh presented an update on the 2024-25 Fiscal Stabilization Plan. The presentation included key financial data, funding allocations, and an overview of budget considerations impacting the district.

b. Proposal for Half Moon Bay High School Facilities Master Planning (Presentation/Possible Action)

QKA HMBHS Facility Master Plan Slide Presentation.pdf

QKA HMBHS Master Planning-Facility Assessment Proposal 2025.pdf
Mark Quattrocchi, Principal , and Aaron Jobson, Principal/President of Quattrocchi Kwok Architects, presented the Half Moon Bay High School Master Planning and Facilities Assessment Proposal. The presentation outlined key findings, proposed improvements, and recommendations for future facility planning.

The Board received one (1) comment on this agenda topic via the Google Public Comment Request form. For access, please refer to the link provided below:
https://drive.google.com/drive/folders/1F6riizlhZgLh9wWSSAmPUWJMTf58fyyx

A motion was made to approve the QKA Half Moon Bay High Facilities Master Planning Proposal as presented.

Moved by: Lizet Cortes
Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Lizet Cortes, and Breanna Lafontaine
Nay	Peter Cerneka

Passed 3-1

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

c. **Bond Program Update: Construction Progress, Lease of Portable Classrooms, and Parking Lot Lighting for El Granada School**
(Presentation/Action)

Bond Program Construction Update Slide Presentation.pdf

Mobile Modular Quote and Agreement Lease.pdf
1. A motion was made to approve the lease agreement for portable classrooms as part of the El Granada School modernization project.

Moved by: Lizet Cortes
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

2. A motion was made to reconsider the installation of lights within the parking lot as part of the El Granada School modernization project, incorporating input from the school community.

Moved by: Lizet Cortes
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

d. **Approval of Resolution 02-2025 Authorizing CUSD to Participate in ZESBI Incentive Project** (Action)
Resolution 02-2025 Authorizing CUSD to Participate in ZESBI Incentive Project.pdf
A motion was made to approve Resolution 02-2025 as presented

Moved by: Mary Beth Alexander
Seconded by: Breanna Lafontaine

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

e. Approval of Interim Superintendent Contract (Action)
2025 Interim Superintendent Contract Miramontes.pdf
A motion was made to approve Dr. Ramon Miramontes's contract to serve as Interim Superintendent.

Moved by: Breanna Lafontaine
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

f. **Approval of Resolution 01-2025 Authorizing Signatories Effective January 23, 2025** (Action)

Board Resolution 01-2025 Signatories.pdf
A motion was made to approve Resolution 01-2025 as presented.

Moved by: Mary Beth Alexander
Seconded by: Peter Cerneka

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items
None.

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives
CUTA Vice President Christina Yeakley emphasized the importance of teacher input in district decision-making, particularly regarding funding, facilities, and teacher retention. She highlighted broader uncertainties in education and urged collaboration between educators and leadership to address ongoing challenges effectively.

2. California School Employee Association (CSEA) Representatives
None.

5. CONSENT AGENDA

A motion was made to approve the Consent Agenda as presented.

Moved by: Peter Cerneka
Seconded by: Mary Beth Alexander

Aye	Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

a. **Adoption of Proclamation Declaring February 2025 as African American History Month**

Proclamation_African_American_History_Month_2025.pdf

b. **Approval of Half Moon Bay High Future Farmers of America to Fresno City College Welding Camp, Fresno, California, January 15-17, 2025**

c. **Approval of Half Moon Bay High Future Farmers of America to Tulare, California, February 10-12, 2025**

d. **Approval of School Accountability Report Cards Grades K-12**

2023-24 Alvin S. Hatch Elementary School SARC.pdf

2023-24 El Granada Elementary School SARC.pdf

2023-24 Farallone View Elementary School SARC.pdf

2023-24 Kings Mountain Elementary School SARC.pdf

2023-24 Manuel F. Cunha Intermediate School SARC.pdf

2023-24 Half Moon Bay High School SARC.pdf

2023-24 Pilarcitos High School SARC.pdf

e. **Approval of Course Proposal for Half Moon Bay High School, CTE Work Experience Education**

CTWEE Work 670 Outline.pdf

f. Approval of Round 7 K12 Strong Workforce Grant Memorandum of Understanding

Bay Area Community College Consortium K12 SWP Agreement 2025.pdf

g. **Approval of Courses for the Adult Education High School Diploma Program**

LCAS Course Descriptions_2024_25.pdf

h. **Approval of Certificated Personnel Report**

i. **Approval of Classified Personnel Report**

j. Approval of Pupil Personnel Credential Waiver

k. **Approval of Certificated and Classified Seniority Lists**

Certificated Seniority List 2024-25.pdf

Classified Seniority List 2024-25.pdf

l. Approval of Short-Term, Leadership & Mentoring Coach at Hatch Elementary School

Short-term, Leadership & Mentoring Coach Contract_Mike Andrews.pdf

m. **Enrollment Report**

2024-25 Enrollment Report Period 5.pdf

n. **Approval of Donations to Cabrillo Unified School District**

Summary Site Donations 01.23.2025.pdf

o. Approval of Warrant Register Report Processed

120124-123124 Warrant Register.pdf

p. Approval of Intercom and Clock System Purchase for Upgrading Hatch and Pilarcitos School Sites

Hatch ES Nyquist Quote.pdf

Pilarcitos HS Nyquist Quote.pdf

q. Approval of School Facility Consultants Agreement

School Facilities Consultants Services Proposal.pdf

r. **Approval of Quarterly Report on Williams Uniform Complaints**

Williams UCP Report Q2 2024-25.pdf

6. GOVERNING BOARD REPORTS

a. Board Members

Member Lafontaine acknowledged the anniversary of the Half Moon Bay tragedy and shared details of a remembrance event hosted by ALAS and the National Farm Worker Ministry. She also reflected on her first official board meeting, participation in the Budget Advisory Committee, and commitment to community engagement and district progress.

Member Alexander expressed excitement for the new year, the new board, and Dr. Miramontes, thanking staff for their dedication during leadership transitions and emphasizing a shared focus on supporting students.
Member Cerneka expressed gratitude to those who have guided him in his journey to the board. He looks forward to learning from colleagues and emphasized his commitment to making teacher salaries more competitive, highlighting the parcel tax as a potential solution to attract and retain educators.
Member Cortes welcomed everyone, including new Board members and Dr. Miramontes, highlighting the value of diverse perspectives and his bilingualism as an opportunity for community engagement. She acknowledged the Half Moon Bay tragedy and expressed appreciation for the district's support of all families.

b. Superintendent
Interim Superintendent Dr. Miramontes thanked the board for their trust and praised the district's caring community. He emphasized collaboration, staff input, and his commitment to problem-solving. He highlighted plans to upgrade athletic facilities with community involvement and commended efforts to support immigrant families. He outlined protocols for handling ICE visits, ensuring student safety, and monitoring affected families. He attended a countywide superintendent meeting to exchange ideas and emphasized ongoing collaboration with community partners. He concluded by expressing gratitude for serving as Interim Superintendent.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Items
None.

c. Adjourn to Closed Session
The Board adjourned to Closed Session at 8:27 p.m.

d. **Conference with Labor Negotiators (Government Code §54957.6)**
- **District-designated representatives:** Dr. Ramon Miramontes, Interim Superintendent
- **Employee organizations:** Cabrillo Unified Teachers Association, California School Employees Association Chapter 485, and Unrepresented

e. Adjourn Closed Session and Reconvene Open Session
The Board reconvened to Open Session at 8:45 p.m.

f. Report Action Taken in Closed Session
Vice President Cortes reported that no action was taken in Closed Session.

8. CLOSING ITEMS

a. Adjourn Meeting

A motion was made to adjourn the January 23, 2025, Regular Meeting at 8:49 p.m.

Moved by: Peter Cerneka
Seconded by: Breanna Lafontaine

Aye Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Breanna Lafontaine

Passed 4-0

Preferential Vote:
Student Board Member Bikle voted aye.
Absences:
Carmen Daniel, President
Martin Juarez, Student Board Member

Peter Cerneka, Clerk