

Board of Trustees DRAFT Meeting Minutes - May 30, 2025

Individuals in Attendance:

Gabriel Kirmani
Josh Smith
Trey Cox
Tim Beaulieu
David King
Rob Constantine
Marian Reagan
Craig Cunningham
Paul Stancioff
Deb Eustsis-Grandy
Sadhana Prasad
Joel Pike
Ray Rice

M. Reagan started the meeting at 1:30pm.

M.Reagan welcome Gabriel Kirmani as the 25-26 Student Representative to the Board

Written Public Comments were acknowledged

- 1) Note from MMG CEO Matt McHatten in support of recent outreach efforts from the School and encouraging continued partnership building
- 2) Note from Caribou Tech director Amy White acknowledging the partnership on the recent engineering capstone project

C. Cunningham made a motion to accept the minutes from the March 8 meeting, seconded by J. Pike. Passed unanimously.

T. Cox made a motion to accept the Leadership Team report, seconded by J. Pike. Passed unanimously.

Discussion on Leadership Team Report

- Staff attrition - Reality changing for schools and employment. STEM teachers are in high demand. Executive Director did not deny that higher salaries may be helpful for retention
- Strength of student body - This year's group has been phenomenal in shaping culture and contributing to positive student retention
- Relationship between UMPI and MSSM students - increased standards from NACEP for accreditation of UMPI affecting dual enrollment courses
- Current student body represents all 16 counties
- Concerns about Fine Arts budget cuts in 25-26 budget

- Acknowledgement of no student attrition for the 24-25 school year
- Financial Aid - We have reached our budgeted amount for 25-26. It is a challenge for continued recruitment, especially impacting geographic distribution (across all counties).
- Enrollment for 25-26 is currently 107 - kudos to Dean for Enrollment Management Santiago Durango. It was noted that there is still room to grow the student population while keeping current employee levels.
- "Golden Number" for enrollment - immediate = 112,113, long term = 125,126
- Thank you to the Student Senate for promoting culture of tolerance

Committee Reports

- Advancement - R. Rice
Need to schedule a meeting in the next 4-6 weeks
- Audit - J. Pike
Marie Strouse stated that the annual audit is scheduled for August 7 & 8. She noted that there has been significant gains in Business Office processes over that past year that put us in a good position to be ready for the audit. This year's process addressed the flags identified in last year's audit
- Student Welfare - S. Prasad
Meeting consistently to address the internal learning community pillar of the new strategic plan. Measure of success is the low attrition rate. R. Constantine stated there is significant transition with "Student Life" staff coming in 25-26 school year. Students loved the new candidates that we have hired.
- Program - P. Stancioff
Strategic Planning meetings, shared more during workshop earlier today
- Finance & Facilities - D. King
April Meeting we looked at year end projections for the 24-25 fiscal year. It was noted that we are projecting a carry forward for the first time in a long time. We are tracking cash flow closely to ensure there are funds to cover payrolls prior to the State's next quarterly allotment.
There was a concern regarding whether the State of Maine would still consider giving additional funding if we have a carry forward. R. Constantine assured that additional funds are still needed for optimal operation of the school.
- Governance - T. Cox
Policies to be review in the action agenda
New Board Meeting schedule to be review in the action agenda

Action Agenda

- T. Cox moved to repeal paid holiday (GPDS) policy, seconded by R. Rice.
Currently five of the holidays listed in the policy fall when school is in session. Repealing the policy will enable the Executive Director to recognize holidays on days when students are not on campus. R. Constantine indicated that level of specificity (identifying the actual holidays) is not needed for board policy. Passed unanimously.

- T. Cox moved to table GDB (Vacations) policy, seconded by J. Pike. Passed unanimously.
- Unanimous consent to not address GCF-R.
- T. Cox moved to accept meeting schedule for 25-26 school year, seconded by P. Stancioff. It was noted that August 23 is Move In Day and Board presence would be a positive. Passed unanimously.
- Board member David King made a motion to allow the Maine School of Science & Mathematics to borrow from Katahdin Trust Company a Revenue Anticipation Note in the amount of \$450,000.00 to mature on 06/30/2026 at a fixed interest rate of 5.42%. The line will be used for short term working capital. Also, this motion gives Rob Constantine, Executive Director, permission to sign any required documents on behalf of the Maine School of Science & Mathematics. This also gives permission for Marie Strouse the ability to take advances on the RAN. Joel Pike seconded the motion, so voted – Passed unanimously.
- P. Stancioff moved to acknowledge the Strategic Pillars portion of the Strategic Plan and authorize the Executive Director to implement execution plans for the pillars for presentation at the first quarterly meeting (October 11, 2025) of the 2025-2026 academic year. Sadhana Prasad seconded the motion. Any edits to current document should be sent to Rob. Passed unanimously.
- M. Reagan announced that Deb Eutsis- Grandy was elected to serve as the faculty representative for the 2025-26 academic year.
- Election of Officers - Marie Strouse collected and counted the paper ballots submitted by each voting board member present. Officers for the 2025-25 academic year were elected as follows:
 - Marian Reagan - Board Chair
 - Craig Cunningham - Vice Chair
 - Pete Orne - Treasurer
- J. Pike moved to enter Executive Session at 3:45pm, seconded by R. Rice. Passed unanimously.
- Resumed board meeting at 4:25pm.
- T. Cox moved to authorize the Board Chair or designee to amend the Executive Director contract, seconded by S. Prasad. Passed unanimously.
- T. Cox moved to authorize the Board Chair or designee to negotiate a contract for the Executive Director up to 3 years in duration. Passed unanimously.
- J. Pike moved to adjourn at 4:35pm, seconded by P. Stancioff.