

Royal Pride PTO Meeting Minutes

Friday April 24, 2026

Attendees:

Charron Wright
Abby Howe
Beth Anderson
Siddhi Shah
Bethany Tozer
Jen White
Jen Low
Dr. McCaffrey

The meeting was called to order at 9:05am.

Approve Meeting Minutes - Charron (Tamara Bove was not in attendance)

Charron Wright motioned to approve the March minutes as presented. Beth seconded. March Meeting Minutes were approved.

Treasurer's Report - Charron Wright (Rachel Anderson was not in attendance)

- Kroger Community Rewards for Q1 2026 - \$956.58
- CheddarUp for Teacher/Staff Appreciation Week - \$2,010
- T&T Sales & Promotions (250 Royals logo pads of paper, May Staff Appreciation) - \$925.78
- Class Officer Checks - \$2,000
- April Staff Appreciation - \$605.36
- Day of Service Gift Cards for Prevail Gift Bags - \$285
- Invoice from Heather Scott/Pick 6 Creative for Senior Signing Day - \$3,000
- Prom Ticket Requisition (25 tickets) - \$1,375

Charron reminded Karen Bush and Dr. McCaffrey that the PTO has \$1,000 budgeted for a meal for staff who help with graduation.

Charron will also reach out to Karin Foster to remind her that the PTO has \$1,000 budgeted for the Library/Media Center.

We will need to write a \$3,000 check for Royal Rumble at our next meeting.

Principal's Report - Dr. McCaffrey

Dr. McCaffrey provided several updates related to the Chipotle Nationals Basketball Tournament that HSE hosted. Several pallets of Gatorade, about 7,500 water bottles, lots of Tide detergent, a display shelf, and an ESPN logo'd Pop-a-Shot were left behind. The display shelf was given to The Fan Stand. The Gatorade, water bottles, and Tide detergent will be used by Athletics and perhaps some will be donated to a food pantry.

HSE is getting a new varsity gym floor during the summer of 2027. That was originally supposed to happen this summer but all the companies that do that work are booked.

The Fan Stand has a new wood shed inside the football stadium by the north concessions stand.

A new fence was recently installed around the track. Some hallways have been painted and a new Performing Arts sign has been installed in the Performing Arts wing. The Class of 2019 donated the sign and the performing arts teachers designed the sign.

Changes are coming to the band and bus parking lot. The bus lot will be moved to the south side of the school and out of the lot in front of the school. Work on this will begin the day after school is out. The band lot will be the same as the bus lot, once the project is complete. In the meantime, the band will use a temporary lot which has been painted. The new bus/band lot should be completed around Fall Break 2026. The band is getting a new blue tower with WIFI, power, electric generators, and speakers.

Kahaan Modi was named an Indiana Academic All-Star. Only 40 seniors statewide are selected for this honor. Kahaan will be attending Indiana University to study Public Policy at the Kelley School of Business.

The "Heart of a Lion" awards ceremony was this morning. Students that have overcome challenges are recognized with a "Heart of a Lion" award. Breakfast was served.

The Royals Scholar Banquet recognizing seniors that have achieved Summa Cum Laude (4.3+ GPA) was last night.

Day of Service is today. Attendance is not great. Dr. McCaffrey is looking to make changes to the Day of Service moving forward.

Requisitions

There are no requisitions at this time.

Committee Reports

Concessions - Rachael Barry

The FCI track meet at HSE is on April 29th. Rachael needs help with concessions for this event. Meet starts at 5:30pm, workers should be there by 5pm.

Help is also needed on May 1st. Mudsock Varsity Baseball, Boys Lacrosse, Boys and Girls Mudsock Track, and all 3 Boys Volleyball teams play that night.

We made \$14,500 from the Chipotle Nationals Basketball Tournament.

Staff Appreciation - Charron

- April Dirty Soda Bar
 - New experience for a lot of the staff; they had fun making delicious drinks
 - LOTS of leftover drinks which will be used during Teacher/Staff Appreciation Week
 - LOTS of extra cream/creamers which were donated to a food pantry through Jen Low
- May 4-8 - Teacher/Staff Appreciation Week
 - Monday 5/4 - Snacks
 - Tuesday 5/5 - Chips, salsa, and guacamole from Moe's
 - Wednesday 5/6 - Boxed lunches from Chick-fil-A, water and sodas
 - Thursday 5/7 - Pads of Royals logo paper
 - Friday 5/8 - Lunch from 1964 Catering (sandwiches, salads, chips, cookies); PTO will provide water and soda
- August 2026 - Mrs. Collins asked if we could provide t-shirts to go with the theme they choose; I said yes and suggested that the Welcome Back Breakfast and t-shirts will cover August and September staff appreciation

Beautification Committee - Charron/Jen

- Will put flowers in pots next week

Senior Signing Day - Charron

- Event is May 15th from 11:30am-3pm
- Currently have \$3,440 in CheddarUp + \$600 in checks = \$4,040
- Will use CheddarUp money to purchase giveaways/items for baskets
- Paid \$3,000 invoice to Pick 6 Creative

New Business

- Proposed PTO Board for 2026-2027
 - Co-President - Bethany Tozer
 - Co-President - Holly O'Neal
 - Treasurer - Rachel Anderson
 - Secretary - Tamara Bove
 - Concessions Chair - Rachael Barry
 - Beautification Chair - Jen Low
 - Staff Appreciation Chair - OPEN
 - Will vote on the Board at May meeting
- Have \$1,000 budgeted for graduation meal for staff that help that day; waiting to hear what Karen Bush needs that day
- We will hold our volunteer appreciation luncheon at Ale Emporium on Friday 5/8 at 12pm.

Old Business

- Royal Pride PTO logo and letterhead from David Young
- Need to order custom tablecloths from BSN

2025-2026 Meeting Dates

- August 15, 2025
- September 26, 2025
- October 24, 2025
- November 14, 2025 ****New Date****
- December 12, 2025
- January 23, 2026
- February 20, 2026
- March 20, 2026
- April 17, 2026 - ****Date changed to April 24th****
- May 8, 2026

Unless otherwise stated, all meetings will begin at 9am and will take place in the HSE Media Center Conference Room. All meeting dates are on Fridays.