GVHS Request for Letter of Recommendation for Colleges or Scholarships

COUNSELOR FORM

The information provided on this form will be used by your counselor to write the recommendation(s) you need for your college or scholarship applications. Please fill it out completely and accurately. **Anecdotes are especially useful, so please include real-life examples that can help your counselor personalize your letter**. The counselor's recommendation is intended to provide context and qualitative information to the reader/admission committee. **For college applications, this is due in the counseling office by the end of junior year or sooner.**

Full Name:	Counselor's Name:
Email:	Birth Date:

IMPORTANT PRIVACY NOTICE: Under the terms of the Family Educational Rights and Privacy Act (FERPA) you WILL have access to your recommendation after you matriculate UNLESS at least one of the following is true:

1. The institution does not save recommendations post-matriculation.
2. You waive your right to access below, regardless of the institution to which it was sent:

☐ Yes, I **do** waive my right to access, and I understand I will never see this recommendation.

☐ No, I **do not** waive my right to access and may someday choose to review this recommendation if the institution at which I am enrolling saves it after I matriculate.

Signature:	*Date:*

A. **Please list the colleges you are currently considering in order of preference and note as reach (R), target (T) or safety (S):**

1.	5.
2.	6.
3.	7.
4.	8.

B. **What college major(s) or areas of study are you considering and why?**

C. **Is there anything in your academic history that you feel should be addressed, explained, or highlighted (Please be specific)?**

D. **Please list activities or ways you have spent your time throughout high school, such as a club, sport, job, or family obligations, which would be important to highlight. Explain in detail any roles you had, what you have enjoyed, and provide any details that you feel are important.**

E. **What are some ways that you have grown throughout high school?**

F. **Has there been a experience (good or bad) that helped shape who you have become or someone in your life who has had a significant influence on you?**

G. **What words would a friend/parent/teacher use to describe you?**

H. **From your perspective, what qualities and/or strengths have been most important to your success (provide examples)? Also, what is something that you are proud of about yourself?**

I. **What are you looking forward to in your college experience (academically, socially, etc.)?**

J. **What do you hope comes across about you in your recommendation letters? Is there anything specific you would like your counselor to include?**

K. **Will you be the first in your immediate family to go to college?** ☐**YES** ☐**NO**

L. **Please note if you will be asking for an application fee waiver**: ☐**YES** ☐ **NO**
(Criteria: https://www.nacacnet.org/student/fee-waivers/)

Please submit this form to your counselor by the end of junior year by returning it to the counseling office or emailing it directly to your counselor.

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