



Title: **Functions**

Code: 003

Book: Policy Manual

Section: 000 Local Board Procedures

Section 1. Legislative

The Board shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or rules of the State Board, ordered by a court of competent authority, may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected.

Procedures of the Board shall be adopted, amended or repealed by a two-thirds vote of the full Board. Policies shall be adopted, amended or repealed by two-thirds vote of the full Board.

The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board. All current procedures and policies shall be printed in the Board policy manual.

Section 2. Executive

The Board shall exercise its executive power by the appointment of a district Superintendent who shall enforce the statutes of the Commonwealth, the rules of the State Board of Education and the policies of the Board of School Directors.

The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the meeting next following such action.

Section 3. Review

The Board of School Directions may assume jurisdiction over controversies or disputes arising within this school district and concerning any matter over which the Board has retained jurisdiction in contract or policies.

In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.

Adopted: **October 21, 1981**

Last Reviewed: **January 17, 2022**
