Title: **Resource Materials**
Code: 109
Book: Policy Manual
Section: 100 Programs

Purpose

The Board shall provide instructional and evaluative materials to implement and support the district's and the schools' educational goals and academic standards.[1][2][3]

Definition

Resource materials shall include reference books, supplementary titles, multimedia materials, maps, library books, software and instructional material.

Delegation of Responsibility

The Superintendent, after consultation with the teaching staff, shall be responsible for the selection, recommendation, and maintenance of all resource materials. No adoption or change of materials shall be made without his/her recommendation, except by a two-thirds vote of the Board.[3]

The Superintendent or designee shall develop and implement selection procedures for resource materials.

Guidelines

Selection procedures shall be developed that:

1. Appoint appropriate administrative and instructional staff to select resource materials, subject to the approval of the

Superintendent.

2. Ensure that the Board's budgetary allotment for resource materials is spent efficiently and distributed prudently throughout the instructional program.

3. Ensure an inventory of resource materials that is well-balanced and well-rounded in coverage of subject, types of materials, and variety of content.

4. Evaluate the effectiveness of resource materials presently in use.

5. Direct staff to consult a variety of media sources before selections are made.

Resource materials shall be selected in accordance with the following guidelines:

1. Materials shall be suited to the varied interests, abilities, reading levels, and maturation levels of the students to be served.

2. Wherever possible, materials shall represent varied religious, ethnic, gender and cultural groups and their contribution to American heritage.

3. Materials shall be factually accurate and of genuine literary or artistic value.

4. Materials shall be of a quality and durability appropriate to their intended use and longevity.

5. Materials shall relate to, support, and enrich the planned instruction adopted by the Board.[4]

A listing of all resource materials shall be made available for the information of and review by the professional staff, Board members, students and parents, community.[5]

Adopted: **October 21, 1981**
Last Revised: **July 23, 2002**

Legal References:

- 1. 22 PA Code 4.13
- 2. 24 P.S. 801
- 3. 24 P.S. 803
- 4. Pol. 106
- 5. Pol. 105.1