

LILBURN MIDDLE SCHOOL

THE PLAN... THE PROMISE...

2026-2027



4994 Lawrenceville Hwy
Lilburn, GA 30047
770-921-1776

<https://lilburnms.gcpsk12.org>
Finalized 5-4-26

WHAT IS A FAMILY AND COMMUNITY ENGAGEMENT PLAN?

It is a plan that describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members.

WHAT IS A SCHOOL-FAMILY PROMISE?

It is a written agreement that outlines how the school, the students, and the family will work together to ensure your child's academic success. An effective School-Family Promise contains the following elements:

- Clear learning goals that are linked to the school's improvement plan
- Specific skills students will learn during the year
- Strategies that staff, families, and students will use to improve student learning
- Ways to extend learning at home
- Methods teachers and family members will use to communicate about student progress
- Opportunities for family members to observe and participate in the classroom
- Jointly-developed by families, school staff, students, community business partners, and other stakeholders during our Planning Meeting
- Reviewed and revised throughout the year. The Plan... The Promise is revisited during parent/teacher meetings and periodically throughout the school year at Title I Parent Workshops.

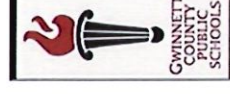
LET'S TALK

Lilburn Middle School is committed to frequent two-way communication with families about student learning. Some of the ways we can foster effective communication include Parent/Guardian/Teacher Conferences, utilization of agendas, Parent Square, ParentVUE, email, and phone conferences.

If you need interpretation and/or translation services, please contact: Michael Doyne at 770-638-2383 or michael.doyne@gcpsk12.org

ACTIVITIES TO BUILD OUR PARTNERSHIP

- Title I Planning Meeting
- Title I Draft Document Review
- Annual Title I Parent Meeting
- Family Academic Night
- PTSA Meetings
- PTSA International Night
- Parent-Teacher Conferences (Oct. 21 and March 3)
- Informed with Irish
- Rising 6th Grade Transition Meeting
- ESOL Family Events (including support for families helping students develop English language skills at home)



WHERE IS THE PLAN AVAILABLE?

The Family and Community Engagement Plan and all other Title I information are available on our school's website at <https://lilburnms.gpsk12.org/> under the Title I Section. Families can also find paper copies of this Family and Community Engagement Plan in our Family Engagement Center. The Plan is distributed to parents of all students who enroll after the initial distribution.

HOW IS THE PLAN DEVELOPED AND REVISED?

It is reviewed and revised at least annually during the Planning Meeting in the spring. All feedback forms from the Planning Meeting are submitted to the Office of Federal Programs for review. Families who are not able to attend the Planning Meeting have the opportunity to review draft documents and provide input during the draft document review period.

COMMUNICATION

Lilburn Middle School communicates with families in easy-to-read language through weekly emails, ParentSquare, flyers, phone calls, during parent workshops and meetings, on the school website and our marquee updates. Almost all communication is provided in both English and Spanish – other languages are available upon request. Collaboration with our families is essential to help our students succeed. Virtual/Phone/In-person meetings can be requested by calling the following phone numbers:

Front desk 770-921-1776
6th Grade: 770-806-3844
7th Grade: 770-806-3862
8th Grade: 770-806-7820
Family Engagement Center: 770-638-2383

ENGAGING AND EMPOWERING FAMILIES WITH...

- ❖ **Title I Program Information:** Program information is available during the Title I Planning Meeting in the spring and Annual Parent Meetings in the fall, on the school website, and in the Parent Center.
- ❖ **Curriculum Information:** Knowing what your child is learning at school is important. We will keep you informed throughout the year about what your child is learning during parent meetings, conferences, eCLASS, and on our school website.
- ❖ **Student Progress Monitoring:** The Parent Portal is an online resource that allows families to view grades, attendance, schedules, assessment, and your child's results, course history, and much more. Monitoring your child's progress in school is an important way to be engaged.
- ❖ **Parent Resources:** We have many resources available for checkout to use at home with your child. We also host several parent workshops to empower you as you work with your child at home.
- ❖ **Staff Training:** We will train our staff to effectively communicate with you. Your input on how we train our staff is valuable.
- ❖ **Communication:** We will communicate, to the extent feasible, all information with you in a language and format you understand. Whenever possible, we will provide interpreters during parent workshops, and academic events. Translation is available for most documents.
- ❖ **Transition Support:** Entering a new school can be scary for both students and families. We will host events to make sure both you and your child are aware of what is expected and how you can prepare as your child transitions to a new school level, college, and career.

DID YOU KNOW?

- ✓ Title I is a federal program designed to support school reform efforts to improve teaching and learning for all students.
- ✓ Title I programs are based on effective means of improving student achievement and include strategies to support family engagement.
- ✓ The Title I Office reserves at least one percent of the district's allocation to fund family and community engagement programs. The use of these funds is based on suggestions gathered at our spring Planning Meetings from families and community members. Funds are distributed equally to all our Title I schools.
- ✓ Childcare and/or transportation may be provided for meetings and school events.

Lilburn Middle School is committed to engaging all students in learning the Academic Knowledge and Skills through research-based best practices with mastery being measured by local, state, national, and world-class standards and re-teaching/reassessing students as needed to actualize their potential.

OUR DISTRICT GOALS

The Blueprint for the Future is the strategic plan for Gwinnett County Public Schools. This plan is organized into four strategic priorities, each with three specific goals. To ensure success, these goals have clear objectives and Key Performance Indicators (KPIs) to track and measure progress. Each year schools review their data to identify areas for growth and set long-term goals to improve them. This information is used to create a Local School Plan for Improvement (LSPI) aligned to the district's priorities. School staff, families, and community members participate in providing input for the LSPI. Families can easily access the latest strategic plan on the Gwinnett County Public Schools' website.

OUR SCHOOL GOALS

We will provide all students with high quality curriculum and instruction in a supportive and effective learning environment to meet high academic standards.

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We will increase opportunities and pathways for all students to access advanced placement courses and enrichment opportunities.

We will strive to maintain high levels of performance, as is the legacy of GCPS, while serving the specific and unique needs of students at LMS.

We will strive to build effective practices that will sustain teacher retention, promote student academic and social emotional growth, and our families in lasting partnerships.

WORKING TOGETHER TO ENSURE SUCCESS

Lilburn Middle School will...



Conduct family workshops and schoolwide events where parents can learn the following:

- How to support the school's efforts to improve student literacy skills.
- How parents can monitor their children's academic progress, motivate them to achieve their potential, and allow their children to attend remediation opportunities when necessary.
- How to promote their children's social and emotional growth.

Dr. Nicole Bush 5/4/20
Principal's Signature Date

As Students, we will...



- Read for at least 20 minutes every night Monday through Thursday, complete assigned homework and study for assessments.
- Maintain focus during class lessons and ask teachers questions when material is unclear.
- Implement social and emotional learning strategies as taught by teachers and counselors.

As Families, we will...



- Attend workshops to learn about different literacy strategies and implement the strategies at home.
- Monitor children's academic progress, ensure children are reading at least 20 minutes each night Monday through Thursday, completing assigned homework, and studying for tests.
- Attend workshops to learn how to support our children's social and emotional development and implement strategies as appropriate.

VISIT OUR FAMILY ENGAGEMENT CENTER

Our Family Engagement Center has learning games, books, and many other resources available for families to checkout and use at home. Our Parent Instructional Coordinator is Michael Doyne. He is available to help you find resources, navigate the Parent Portal, connect with teachers, and learn about ways you can help your children at home. Our Family Engagement Center is located in room 8.192 near the front office. Hours: 8:30 AM to 4:00 PM Please contact Michael Doyne for additional information about our Family Engagement Center and resources available for check-out: Phone 770-638-2383 or michael.doyne@gcpsk12.org



Volunteer opportunities are available through our Parent, Teacher, Student Association, as well as in the Family Center and Media Center. Families wishing to observe a classroom may contact the grade level academy office to discuss possible arrangements based on school guidelines and availability.