



Port Houston Elementary School

One Year, **A** Path-Learn, Grow, Achieve ♦ Houston I.S.D.



Jenn Martinez, Principal

1800 McCarty St. ♦ Houston, TX 77029

713-671-3890 ♦ Fax: 713-671-3893

Shared Decision-Making Committee (S.D.M.C.)

Wednesday, May 6, 2026

4:15 PM

Agenda & Minutes

The meeting began at 4:15 PM and took place in Ms. Martinez's office.

Members who were present: Jenn Martinez, Adriana Medina, Belen Rivas, Roberta Puzon, Maria T Godoy, Janice Trujillo, Emily Rivas, Porche Holcombe, and Karla Vazquez

Members who were *not* present: Jennifer Can and Dominique Hill

Welcome. Ms. Martinez welcomed everyone to the last meeting of the school year/campus.

Calendar. Updates were provided for upcoming events/activities.

- **Student Performance.** May 7, 2026 @ 5 PM; Rehearsal @ 11 AM. Staff will be introducing each performance. No PTO sales.
- **Día del Niño.** May 15, 2026 @ 3-6 PM. Several Zones. A schedule of events/activities will be shared with staff. Teachers will take students through rotations. No parents, only CORE volunteers and former teachers/staff. Caveman Cookers will be cooking.
- **IRT.** Remain focused through May 20th
- **EoY NWEA Map.** May 19-22.
- **Adventure Day.** June 3, 2026. Teachers are welcome to take as many chaperones as needed to keep students safe. Challenging students **MUST** be accompanied by parent/guardian for them to participate. Volunteers who go on the bus may not take younger children. Families are welcome to follow the bus, pay own admission and be with their child, but not supervise other children. Students will not be released on the field trip. Students will return to school on the bus and parents will need to sign out at school.
- **End of Year Ceremonies.** June 4, 2026. Themes: "Under the Sea", "Sea" You Later, "Our Last Rodeo"

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We **choose** kindness, respect, and responsibility.*



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- **Campus Close-out.** June 5, 2026 @ 4:15 PM. Ms. K. Vazquez will send out notification by Monday, May 11th. Staff will not be allowed to return to campus on another day to finish packing belongings.
- **End of Year STAFF Celebration.** June 5, 2026 @ 1:30 p.m. Sam Houston Boat Tour with catered lunch. Will need state ID or passport to get through the gate.

Meeting was adjourned at 5:00 PM.

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