

LONG BEACH ISLAND BOARD OF EDUCATION
BOARD MEETING MINUTES
April 28, 2026
Long Beach Island Elementary School Gymnasium
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, New Jersey on April 28, 2026. Board President, Mrs. Southwick, called the meeting to order at 6:31 PM.

OPEN PUBLIC MEETINGS ACT: Adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Long Beach Island Elementary School building, and on the district website. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick

Absent: Mrs. Linkewich

Also Present: Dr. Peter Kopack, Superintendent
Meghan Lee, Business Administrator/Board Secretary
Dennis McKeeever, Board Attorney

4. **SPECIAL PRESENTATIONS**

A. Public Budget Hearing: Dr. Kopack and Ms. Lee presented the 2026-2027 budget.

5. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked Dr. Kopack and Ms. Lee for the budget preparation.

6. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported on the musical, STEAM Night, SAIL Trivia Night, graduation pictures, Staff Appreciation Week, and the 3rd Annual Books vs. Badges event.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

March 24, 2026: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick

Nays: None

Abstain: None

10. **COMMITTEE REPORTS**

- PTA Liaison: Ms. Hagler provided an update on the auction held this past weekend and the upcoming Panzone's fundraiser scheduled for May 14.

11. **PERSONNEL**

A. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2025/2026 school year with approved timesheets.

- **Drama Club:** 1 teacher, up to 10 hours @ \$55/hour - Tim Cotov

B. Employment of Personnel

Motion to employ personnel from July 1, 2026 through June 30, 2027, as listed. See Schedule A.

C. School Business Administrator Contract

Motion to approve submission of the employment contract for Meghan Lee, School Business Administrator/Board Secretary, beginning July 1, 2026 through June 30, 2027, to the Executive County Superintendent of Schools for approval.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: None

12. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of March 2026.

- Report of the Secretary dated March 31, 2026
- Report of the Treasurer dated March 31, 2026

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of March 2026 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of March 2026 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

5/6, 2026

B. Transfers

Motion to approve the March 2026 transfer report.

C. Capital Reserve Transfer

Motion to transfer \$55,044.00 from the Capital Reserve Fund to the Capital Projects Fund, to be allocated toward the cost of architectural fees.

D. Bills List

Motion to approve the April 2026 Bills List, totaling \$1,013,752.57

E. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
May 5, 2026	Dr. Peter Kopack	Superintendent	Mandatory MOA Training	OCC Gateway Building, Toms River	Mileage
May 13, 2026	Suzanne D'Arcangelo	Teacher	NJEIS Conference	Virtual	No cost
May 27, 2026	Karen Beetel	Teacher	Science of Reading for Secondary Teachers	Virtual	7 ETTC Credits
June 3-5, 2026	Meghan Lee	Business Administrator	NJASBO Annual Conference	Atlantic City	\$500 + Mileage

- F. Field Trip
Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost
April 27, 2026	6	20th St. Beach	Gosline/Rothstein	Graduation Pictures	Transportation

- G. Use of Facilities
Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Red Bulls Soccer Camp
2. NJ Department of Agriculture Division on Food and Nutrition

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

13. ANNUAL APPROVALS/CONTRACTS

- A. Bus Evacuation Drills 2025-2026

Be it Resolved, upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the second of the two required School Bus Evacuation Drills for the 2025-2026 school year on April 21, 2026 for the Long Beach Island Elementary School. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

14. **EDUCATIONAL**

- A. HIB Report
Motion to accept the Harassment, Intimidation or Bullying report as presented in Executive Session.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

15. **UNFINISHED/NEW BUSINESS**

- A. Amended Proposal for Architectural Services
WHEREAS, the Board of Education previously engaged Spiezle Architects for architectural services related to district projects; and

WHEREAS, Spiezle Architects has submitted an amended proposal to include additional scope of services necessary to support ongoing and expanded project needs; and

WHEREAS, the amended scope of services includes:

- (6) Bus charging points
- Step access from lower to upper lot with railings
- 30'x20' prefab 2 car garage with side room to accommodate maintenance equipment
- Additional site lighting
- 6' Fencing between the bus parking and playground

WHEREAS, the Board has reviewed the amended proposal and determined that the additional services are necessary and in the best interest of the district;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the amended proposal from Spiezle Architects for architectural services, including the additional scope as presented; and

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator/Board Secretary to execute any and all documents necessary to effectuate this agreement.

- B. Santorini Change Orders
Motion to approve construction change orders GC4 and GC5 resulting in a total credit of \$71,318.70. This reduces the final cost of the construction project from \$1,287,000 to \$1,215,681.30.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

16. **ANNOUNCEMENTS**

A. Dates to Remember

May 1: Grade 3 Insectropolis field trip
May 4: PreK-2 Barnyard Moosical 10am
May 4-8: Teacher Appreciation Week
May 5-7: NJSLA-A Grades 4-6
May 8: BMX Assembly 9am
May 12: Grade 4 Allaire State Park
May 12: Board of Education Meeting @ 6:30 p.m.
May 12-24: NJSLA-A Grade 3

B. Donations

Thank you for the following stipend to the Long Beach Island School District:

- Atlantic Care's Health Schools, Healthy Children Program - School Wellness Stipend for ***Pollinator Pathways***

17. **PUBLIC COMMENT:** None

18. **RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on May 5, 2026, at 6:00 p.m. in the Gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Motion by Mrs. Hoffacker, Seconded by Mr. Wright

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Hoffacker, Mrs. Raber, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

19. **EXECUTIVE SESSION #2 (If Needed):** N/A

20. **ADJOURNMENT:** Motion to adjourn the meeting at 6:46 pm.

Motion by Mrs. Hoffacker, Seconded by Mrs. Raber. All in favor.

Respectfully Submitted,

Meghan Lee
Business Administrator/Board Secretary

Schedule A: 2026-2027 Staff Reappointments

Last Name	First Name	Position
Aniski	Bianca	TEACHER
Aurelio	Amy	TEACHER
Baumann	Lisa	HR/PAYROLL COORDINATOR
Beetel	Karen	TEACHER
Brady	Matthew	TEACHER
Brennan	Stephen	TREASURER
Cifone	Debra	CLASSROOM AIDE
Colino	Salvatore	TEACHER
Conrad	Christine	TEACHER
Cotov	Timothy	TEACHER
Daly	Laura	TEACHER
D'arcangelo	Suzanne	TEACHER
Debiasi	Heidi	TEACHER
Entrikin	Florence	BUS DRIVER
Esarey	Sarah	TEACHER
Ferrer	Amy	TEACHER
Freeman	Kera	TEACHER
Gerety	Patricia	TEACHER
Gosline	Janelle	TEACHER
Hendrickson	Jennifer	CLASSROOM AIDE
Holloway	Katherine	TEACHER
Ivancich	Stephanie	TEACHER
Kappy	Richard	TEACHER
Kraus	Megan	TEACHER
Lake	Denise	TEACHER
Lamarco	James	TEACHER
Leija	Matilde	CUSTODIAN
Leonard	Lisa	TEACHER
Mandarakas	Brooke	TRANSPORTATION COORDINATOR
Maschi	Kimberly	TEACHER
Mattner	Keith	CUSTODIAN
Mcbride	Cathy	TEACHER
Messec	Elizabeth	TEACHER
Miller	Joanne	SECRETARY
Mohalley	Linda	CLASSROOM AIDE
Moroli	John	CUSTODIAN
Mulcahy	Mallory	TEACHER
Pukala	Suzanne	CUSTODIAN
Purks	Elizabeth	SUPERINTENDENT'S SECRETARY
Ramilo	Jacqueline	TEACHER
Rothstein	Lauren	TEACHER
Savage	Daniel	ASSISTANT TO THE BA
Scholey	Lynda	SECRETARY
Scholey	Paul	BUS DRIVER
Scotto Di Carlo	Kelly	TEACHER
Senos	Rosa	TEACHER
Shaw	Katherine	CLASSROOM AIDE
Smith	Shelley	TEACHER
Townsend	Julia	TEACHER