



Tempe Elementary Schools | Community Use of Facilities

Fee Schedule

Facility Use Fees (Hourly)

Facilities	Category I	Category II	Category III	Category IV
	School Sponsored	Youth Non-Profit	Other Non-Profit	For Profit
Classroom	Waived	\$15	\$20	\$25
Cafeteria		\$25	\$35	\$45
Cafeteria w/ Stage (MPR)		\$35	\$50	\$75
Cafeteria with Kitchen*		\$75	\$100	\$150
School Gym		\$35	\$50	\$75
Library/Media Center		\$25	\$40	\$50
Governing Boardroom		\$30	\$45	\$55
District Conference Room		\$25	\$40	\$50
Fields		\$20	\$30	\$40
Outdoor Courts and Courtyards		\$10	\$20	\$30
Lab		\$20	\$30	\$40
Parking Lot		\$10	\$20	\$30
Connolly Sports Campus Opens July 2027				
Main Gym	Waived	\$100	\$150	\$200
Auxiliary Gym		\$35	\$50	\$75
Stadium Field with Track		\$25	\$50	\$75
Stadium Lights		\$10	\$20	\$30

* Includes fee for cafeteria worker who must be present

Additional Fees

Personnel Fees (Hourly)	Category I	Category II	Category III	Category IV
Custodian [†]	Waived [†]	\$45	\$45	\$45
Equipment Technician [‡]		\$45	\$45	\$45
Cafeteria Worker		\$35	\$35	\$35
Other Fees				
Application Processing Fee	Waived [§]	Waived	Waived	\$15
Restroom Cleaning Fee (Daily) [§]		\$25	\$25	\$25
Cancellation Fee**		\$25	\$25	\$25

[†] Custodian fees will be assessed for any facility use. For facility use on a school day, the custodian fees may be reduced by 50% to \$22.50 per hour. Custodian fees will not be waived for Category I organizations on weekends, holidays, or during breaks.

[‡] If district equipment is used, a district technician or qualified employee must be present.

[§] Restroom cleaning fees will be assessed for rentals that occur outside of a normal school day. Restroom cleaning fees will not be waived for Category I organizations on weekends, holidays, or during breaks.

^{**} Cancellation fees will be charged in the event of a cancellation with less than forty-eight (48) hours notice.

Additional Requirements

- Organizations must provide proof of liability insurance for no less than \$1,000,000
- \$250 damage deposit will be required for all Category II, III, and IV organizations unless otherwise specified in the formal agreement. This deposit may be refunded at the conclusion of the rental period
- Organizations wishing to make an electronic credit card payment will be charged a 3% processing fee
- Facility use on the weekends or during district breaks and holidays must be a minimum of 3 hours in length
- Category II and III organizations must provide proof of non-profit status
- All hourly fees will be calculated to the nearest hour
- All fees are due in advance of events; for long-term use, a payment plan may be established with a monthly payment schedule

Categories Used to Determine Fees

Below are examples for each category. This list is not meant to be comprehensive.

- **Category I: School or District-Sponsored Use**
 - School Sponsored Activities
 - District Sponsored Activities
 - School Clubs
 - School PTO/PTA
 - Booster Clubs
- **Category II: Non-Profit Organizations Serving District-Aged Students**
 - Boy Scouts
 - Girl Scouts
 - Campfire
 - Sports Programs
- **Category III: All Other Non-Profit Organizations**
 - Civic Organizations
 - Homeowners Associations
 - Cultural Organizations
 - Educational Organizations
 - Governmental Organizations
 - Service Organizations
 - Churches
- **Category IV: All For-Profit Organizations**
 - Commercial, Profit Making Organizations

Offsetting Facility Use Fees

Facility use fees for Category II non-profit organizations may be waived when at least 60% of the participants are identified as Tempe Elementary School District students. This will only apply to smaller facilities, such as classrooms and libraries, but not larger facilities, such as gyms. A roster of participants must be submitted for verification.