

Section 1.0 Scope of Work

Gainesville ISD is requesting proposals from qualified vendors to purchase Library furniture for Gainesville Junior High School. A pre-bid meeting will be held at 10:00 am at 1201 Lindsay, Gainesville TX 76240 on Monday May 11, 2026.

Proposal documents may be picked up from the Administration Building at 900 N. Grand Ave, Gainesville TX 76240 or online at www.gainesvilleisd.org. For questions, please email Joe Warren at jwarren@gainesvilleisd.org.

Section 2.0 Standard Terms and Conditions

2.1 Payments will be made by submitted standard AIA Architect verified Payment Applications for properly invoiced percentage of completions. Any other payment terms must be noted on submittal and must be discussed and agreed upon before board acceptance.

2.2 All invoices are to be made to the Gainesville Independent School District, Accounts Payable, 900 N. Grand Gainesville, TX 76240.

2.3 Failure of the successful bidder to notify the District sufficiently in advance of the inability to complete the project within a reasonable time frame and with acceptable reasons shall give the District the option of canceling the Purchase order and purchasing from another source.

2.4 The District intends to award this proposal to a single vendor for work to be completed as soon as possible.

2.5 The District reserves the right to reject any and all proposals, the right in its sole discretion to accept the proposal it considers most favorable to the District's interest, and the right to waive minor irregularities in the procedures. The District further reserves the right to reject all proposals and seek new proposals when such procedures are in the best interest of the District. The District also will be the sole judge as to the definition of "District's Best Interest."

2.6 The attached are to be used to set a minimum standard. The District does not want inferior substitute merchandise. Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term **“or equal”** if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, and efficiency. If you bid an equal and/or alternate product to the specifications, please clearly state the brand name and description. Failure to provide proper information with this document may cause your bid (s) to be eliminated from consideration.

2.7 No work shall begin without a purchase order signed by the Superintendent. No payment will be made for orders filled without an approved purchase order.

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The contractor shall provide at all times during the contract period the following minimum coverage:

1. Worker’s Compensation Insurance, Statutory Benefits and Employer’s Liability Insurance with limits not less than \$500,000.
2. Commercial General Liability Insurance with limits of not less than \$1,000,000 for bodily injury and \$1,000,000 for property damage per occurrence, including Contractual Liability coverage.
3. Motor Vehicle Liability insurance with an employer’s non-ownership endorsement. Limits of liability shall not be less than \$1,000,000 combined single limit.
4. Third Party Fidelity bond of \$50,000 per employee.
5. Payment and Performance Bonding, if applicable.
6. The bidder shall furnish Gainesville ISD certificates of insurance within 21 working days after acceptance of a contract.
7. Gainesville ISD must have ten (10) days’ notice of cancellation or change in insurance coverage and give its approval.
8. Pollution Insurance with limits of not less than \$1,000,000 for property damage per occurrence.

Section 3.0 Special Terms and Conditions

3.1 In order for your proposal to be considered you must include all of the properly executed documents, including Signature Sheet, Proposal Form, Felony Conviction Form, Conflict of Interest Form, References, and HUB certification documentation if applicable. All responses must be legible and signed in order to be considered.

3.2 Vendors taking exception to the terms and conditions or specifications of this proposal shall state these exceptions plainly on the exception page of this proposal document. If no exceptions are indicated on the submitted form, it will be assumed that your proposal complies with our document.

3.3 By submitting a proposal to the District, the vendor agrees to waive and does waive any claim or cause of action against Gainesville ISD, its Trustees, agents and employees arising out of or in connection with, the review of, the evaluation of, and application of criteria for selection to the proposal; the recommendation of any proposal to the Board of Trustees on behalf of the District; the awarding of any contract by the Trustees; the selection or approval of any proposal by the Trustees on behalf of the District; the awarding of any contract by the Trustees for services included in the proposal; the waiver of any requirement contained in the proposal; and any determination of best value to the District by the District, its Trustees, Agents or Employees from the proposals submitted to the District in response to the proposal.

3.4 The District limits its purchase through the use of properly drawn and authorized purchase orders. The District is **NOT** responsible for services or products that were not authorized via this method. **Verbal orders should not be accepted.**

Section 4.0 Specifications

4.1 The District is requesting proposals from qualified vendors supply Library furniture for Gainesville Junior High.

4.2 Proposals will be opened at 2:00 pm May 19, 2026. Late proposals will not be accepted. Proposals shall be mailed or delivered to 900N. Grand

Ave. Gainesville, TX 76240. Faxed or emailed proposals will not be accepted.

Section 5.0 Submittals

Signature Sheet

Proposal Form

Felony Conviction Form

References

Conflict of Interest Form

Section 6.0 Evaluative Criteria

Proposed Fee-50%

References-10%

Experience with the District-10%

Quality of the proposer's goods and services-10%

Extent to which the services meet the District's needs-15%

HUB Certified-0%

Long-term cost to the District to acquire the vendor's services-5%

Signature Sheet

Product is quoted with standard delivery & ground-level installation services. If any special services are needed, upcharges will apply.

Line #	Item #	Qty	Product Description	MSRP	Unit Price	Extended Price	Room #(s)
1	ST.SW.C.C.DS.6035.7PL.WHL.WGN-7990	8	Schoolworks Mobile Double Sided Curved Bookshelf 35"H - Mission Maple				
2	26B0G-GR03	6	26" Round Ottoman, Glides - Sentiero Nero (G3)				
3	970-GR03	6	Pouf Stool - Sentiero Rosso (G3)				
4	1643K3-MRKR	12	Creator Triangle Table - Markerboard Top, Cool Grey Edgeband				
5	S3318-1-MorningFog-NA-PL	36	Hierarchy 4 Leg 18" - Morning Fog				
6	S9040-C-8201-8201	1	Grow and Roll Mobile Desk 36x24 - Grey Elm, Matching Edge				
7	S3512-MorningFog-NA-HC	1	Hierarchy 5 Star Stool - Morning Fog				
8	35402-GREY-PL	5	Hierarchy Low Back Stool - 24" H - Grey Shell, Platinum Frame				
9	Q26-MCC-04171AEW	1	Mesh Back Task Chair (LLR84860)				
10	AK-AL-292918-VX-GRADE03	6	Akt Lounge Chair, Armless - Post Legs - Sentiero Rosso (G3)				
11	LYWT82214Q-8201-8201	12	Lulu Tablet Side Arm Table - Grey Elm, Matching Edge				
12	4000CHBTS-42-GR03	4	Orbit 45 Degree, 42"H Shelf - Grey Elm, Matching Edge - Vector Angle (G3) on Back, Lara Tamale (G2) on Seat				
13	2000CHBTS-42-GR03	4	Orbit Love Seat - Vector Angle (G3) on Back, Lara Tamale (G2) on Seat				
14	S3221-RED-NA-PL	22	Hierarchy 4 Leg Stool 30" - Red				
15	BM.CO.TB.083630-DS04	4	Cocoon Surface, Low - Fossil Shale				
16	BM.CO.B.602930-GR06	4	Cocoon Bench with Back - Polygon Valentine (G6) on Back, Lara Tempest (G2) on Seat				
17	IN1P2S0RFFWMRKR-HGRY	2	Inklud 42" Round Café Ped Base, 29"H - Markerboard HPL w/Cool Grey Edgeband				
18	3000CHBT-18-21C-GR03	4	Orbit Low Back Stool 21"H, Casters - Sentiero Rosso (G3)				
19	3000CHBT-18-21C-TA-GR03	7	Orbit Low Back Stool with Leaf Tablet Arm, Right 21"H, Casters - Sentiero Rosso (G3) on Back, Sentiero Nero (G3) on Seat - Grey Elm, Matching Edge				
20	TS1034-GR03	6	Elevate Wind Cube - Sentiero Rosso (G3)				

Line #	Item #	Qty	Product Description	MSRP	Price	Price	Room #(s)
21	TS1034-GR03	6	Elevate Wind Cube - Sentiero Nero (G3)				
22	59080	2	Inklud Mobile Easel 30"				
23	IN3X150AEEWMRKR-HGRY	3	Inklud 36" Sq Xbase Table, Casters 42"H - Markerboard HPL Top w/Cool Grey Edgeband				
24	27735	3	Power Tower, Plugged				
Add-25	ST.SW.C.S.SS.4235.7PL.NHL.NGN-7990	3	Schoolworks Mobile Single Sided Bookcase - 35" H x 42" W x 16.5" D - No Handles - No Magnets - Mission Maple HPL Finish				
*	RZR-Render to Reality	1	Render to Reality Design Services				

Product Total:

Approximate Freight:

Approximate Ground-Level Installation:

GRAND TOTAL:

Thank You for This Opportunity!