

District English Learner Advisory Committee
Meeting
January 29, 2026
Minutes
9:00 a.m.

Meeting Called to Order: 9:06 a.m.

I. Welcome by Miriam Gonzalez. The schools present are Eucalyptus, Jefferson, Ramona, Washington, Zela Davis, Bud Carson MS, and Prairie Vista MS. The schools not present are Kornblum, York, Hawthorne MS, and Hawthorne Math and Science Academy.

II. Review of DELAC Responsibilities

DELAC shall advise the school district governing board on all of the following tasks:	Date Completed
Development of a district master plan, including policies guiding the consistent implementation of English learner educational programs and services that take into consideration the Single Plan for Student Achievement (SPSA).	12/18/2025 1/29/26
Conducting a district-wide needs assessment on a school-by-school basis.	12/18/2025
Establishment of district program, goals, and objectives for programs and services for English learners.	
Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.	
Review and comment on the school district's reclassification procedures.	8/28/2025
Review and comment on the written notifications required to be sent to parents and guardians.	8/28/2025
Review and comment on developing the Local Control and Accountability Plan (LCAP).	
The LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities.	10/30/2025
The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with the review and advice of those committees.	

III. Review of Minutes from December 18, 2026, Meeting

Ms. Gonzalez reviewed the December minutes. Mrs. Renoj motioned to approve them, and Mrs. Portillo seconded. DELAC members unanimously approved the December 28, 2026, minutes.

IV. Unfinished Business

Comprehensive Needs

Ms. Gonzalez reviewed the comprehensive needs for the school sites. One parent emphasized the need for English Language Development Programs to support the students.

V. New Business Items

- **Reclassification Update**

Ms. Gonzalez provided an update on reclassification. She reminded the committee that the goal is to reclassify students as soon as they meet the reclassification criteria. Once ELPAC is administered in the spring, we receive new scores by the end of May or the beginning of June. Using those scores, teachers reclassify all students who meet the criteria. Students who do not meet the criteria may reclassify by May 15 of the following school year. In the first trimester, we reclassified 32 students. All reclassification candidates will still have the opportunity to reclassify at the end of trimester 2 in March.

Hawthorne Math and Science Academy will change the basic skills assessment for Criteria 4 from iReady to IXL and, as a result, hasn't reclassified any students. The transition to IXL is based on its stronger alignment with the specific skill domains assessed on the ELPAC, its ability to provide more granular, real-time diagnostic data, and its direct connection to the targeted language development standards students are working toward. Additionally, HMSA students already use IXL regularly in both English and Mathematics, so they are familiar with the platform. This familiarity reduces testing anxiety, minimizes the need for additional training, and ensures we collect data that reflects true skill levels rather than platform navigation challenges. The school is awaiting license approval to administer the test to all students. Once all students have taken the test, we will meet to discuss cut-off scores for reclassification criteria. The new criteria will be shared at the next DELAC meeting.

School	Reclassification Numbers
Eucalyptus	2
Jefferson	0
Kornblum	2
Ramona	4
Washington	0
York	0
Zela Davis	2
BCMS	3
HMS	10
PVMS	10
HMSA (1st Sem=Aug-Dec; 2nd Sem=Jan-Jun)	0

- **ELPAC Testing Window**

- Ms. Gonzalez informed the committee that the ELPAC testing window opens on February 2, 2026, and closes on May 29, 2026. The English Learner Special Projects will develop a schedule to assess all English learners in Listening, Speaking, Reading, and Writing. All schools will have a trained substitute teacher to assist with the assessment. The number of ELs per school was also shared with the committee. Ms.

Gonzalez reported that our EL numbers have declined over the years.

- Development of a district master plan, including policies guiding the consistent implementation of English learner educational programs and services that takes into consideration the Single Plan for Student Achievement (SPSA).

Ms. Gonzalez reminded the committee that a team of teachers and I attended a workshop to help us update our English Learner Master Plan. At the last meeting, we shared Component 1 of the plan. We will continue to share and gather input on the remaining sections. Copies of the sections were distributed for reference.

Ms. Gonzalez had all members read each section and provide input or ask questions.

- Component 2: Responding to Diverse Learners
 - This section reviews the district's initial identification procedures, parent rights and notifications, program options, reclassification criteria and processes, and considerations for diverse learners, including those who are dually identified.
- Component 3: Program Options

This component describes programs available to English Learners, including typologies, dual-language programs, and other options.

VI. Questions or Comments

- What assessment was used before i-ready?
 - Previously, all students took STAR reading assessments
- When do the English Learner Special Projects pull out students to provide designated ELD?
 - Generally, teachers work with students 2-3 times a week for 30 minutes each time. Each teacher analyzes data, such as i-ready, district assessments, and ELPAC, to determine the need.

Meeting Adjourned: 10:43 a.m.

Next Meeting Date & Time: February 26, 2026 @ 9:00 a.m.