**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL**
**JOINT OPERATING COMMITTEE**
**REGULAR MEETING AGENDA**

May 7, 2026 ▪ 7:00 p.m.
Large Conference Room
210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON ..... Mr. John Conrad**
**PLEDGE OF ALLEGIANCE ..... Mr. John Conrad**
**MOMENT OF SILENCE ..... Mr. John Conrad**
**ROLL CALL BY RECORDING SECRETARY ..... Mrs. Ashlee Lamenza**

| √ | Members | Officers-Term | School District | 3-YR JOC Term Expires |
|---|---|---|---|---|
| ☐ | Mr. Nick Brower | | Seneca Valley | December 2026 |
| ☐ | Mr. John Conrad | Chairperson-1 YR | Butler Area | December 2027 |
| ☐ | Ms. Jennifer Daniels | | Butler Area | December 2026 |
| ☐ | Mr. Phil Heasley | | Butler Area | December 2028 |
| ☐ | Mr. Tim Hester | Vice-Chairperson-1YR | Seneca Valley | December 2026 |
| ☐ | Mr. Dennis Kelly | | Karns City Area | December 2027 |
| ☐ | Mr. Justin Kovach | | Knoch | December 2027 |
| ☐ | Ms. Brittney Larimore | | Moniteau | December 2028 |
| ☐ | Mr. David McRandal | | Knoch | December 2026 |
| ☐ | Mr. Justin Miller | | Mars Area | December 2027 |
| ☐ | Mr. Mark Taylor | Secretary-6/30/2026 | Slippery Rock Area | December 2028 |
| ☐ | Mrs. Nina Teff | Treasurer-1 YR | Butler Area | December 2028 |

| √ | Alternates | School District |
|---|---|---|
| ☐ | Mrs. Leslie Colosimo | Slippery Rock Area |
| ☐ | Mrs. Jennifer Cummings | Butler Area |
| ☐ | Mr. Anthony DePretis | Mars Area |
| ☐ | Mr. Eric DiTullio | Seneca Valley |
| ☐ | Mrs. Donna Eakin | Knoch |
| ☐ | Dr. Brenda Ealey | Karns City Area |
| ☐ | Ms. Susan Harrison | Seneca Valley |
| ☐ | Mrs. Kathy McBride | Moniteau |
| ☐ | Mr. Gary Shingleton | Butler Area |
| ☐ | Mr. Terry Stivason | Butler Area |
| ☐ | Mrs. Cecilia Tomko | Butler Area |
| ☐ | Mr. Alvin Vavro | Butler Area |
| ☐ | Mr. Jake Weidner | Knoch |

| √ | Others | Officer-Term | Title |
|---|---|---|---|
| ☐ | Dr. Aubrie Schnelle | | Superintendent of Record |
| ☐ | Dr. Regina Hiler | | Executive Director |
| ☐ | Mrs. Rebekah Davis | Asst. Secretary-6/30/2026 | Business Manager |
| ☐ | Mrs. Ashlee Lamenza | | Recording Secretary |
| ☐ | Attorney Thomas Breth | | Solicitor |

## REPORTS

1. **Hearing of Public**
2. **Director's Report** **Exhibit 1-8**

**Recommend approval of the Director's Report**

Motion by:_____ Seconded by:_____ Voice Vote:_____

## ELECTION

1. **Election of a Treasurer for a one-year term effective July 1, 2026, through June 30, 2027. Mrs. Nina Teff is the current Treasurer.**

**Recommend approval of:**

**Open Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Close Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Election of Treasurer**
Motion by:_____ Seconded by:_____ Voice Vote:_____

## ELECTION

1. **Election of a Secretary for a four-year term effective July 1, 2026, through June 30, 2030. Mr. Mark Taylor is the current Secretary.**

**Recommend approval of:**

**Open Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Close Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Election of Treasurer**
Motion by:_____ Seconded by:_____ Voice Vote:_____

## ELECTION

1. **Election of an Assistant Secretary for a four-year term effective July 1, 2026, through June 30, 2030. Mrs. Rebekah Davis is the current Assistant Secretary.**

**Recommend approval of:**

**Open Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Close Nomination(s)**
Motion by:_____ Seconded by:_____ Voice Vote:_____

**Election of Treasurer**
Motion by:_____ Seconded by:_____ Voice Vote:_____

## MINUTES

1. **Regular Meeting Minutes of 4/9/2026** **Exhibit 9**

**Recommend approval of:**

1. **Regular Meeting Minutes**

Motion by:_____ Seconded by:_____ Voice Vote:_____

## POLICY

1. **Revised Final Reading Policy 218.1 – Weapons** **Exhibit 10**

   Recommend approval of the Revised Final Reading of Policy 218.1 - Weapons as outlined in exhibit.

2. **Revised Final Reading Policy 610 – Purchases Subject to Bid/Quotation** **Exhibit 11**

   Recommend approval of the Revised Final Reading of Policy 610/Purchases Subject to Bid/Quotation as outlined in exhibit.

3. **Revised Final Reading of Policy 611 – Purchases Budgeted** **Exhibit 12**

   Recommend approval of the Revised Final Reading of Policy 611/Purchases Budgeted as outlined in exhibit.

**Recommend approval of:**

1. **Revised Final Reading Policy 218.1 – Weapons**
2. **Revised Final Reading Policy 610 – Purchases Subject to Bid/Quotation**
3. **Revised Final Reading of Policy 611 – Purchases Budgeted**

Motion by:_____ Seconded by:_____ Voice on Roll Call: _____

## NEW BUSINESS

1. **Field Trip Request(s)** **Exhibit 13**

2. **Donation**

   Recommend approval of the Donation of a 2009 Saturn Outlook, VIN #5GZEV23D59J117421, from Will Scott.

3. **Depository**

   Recommend NexTier Bank be reappointed as Depository effective July 1, 2026, through June 30, 2027.

4. **General Advisory Committee** **Exhibit 14**

   Recommend approval of the 2025-2026 General Advisory Committee.

5. **CSIU eService Rates** **Exhibit 15**

   Recommend approval of the following CSIU eService Rates for software services provided from July 1, 2026, to June 30, 2027, as outlined in exhibit.
   A. eService FIS-26-27 Institute Rates Exhibit 1.a
   B. eService eSchoolData SIS-26-27 Institute Rates Exhibit 1.b
   C. eService eSchoolData-GURUBoard 26-27 Rates Exhibit 1.c
   D. eService eSchoolData-Online Registration 26-27 Rates Exhibit 1.d

6. **Finalsite** **Exhibit 16**

   Recommend approval of the Finalsite Core Communications Platform and Weglot Pro for the school website as outlined in the exhibit.

7. **Award Bid(s)** **Exhibit 17**

   Recommend approval to Award the Bid(s) as outlined in exhibit utilizing grant funding.

**8. Agreement - PSBA Insurance Trust BUCS** **Exhibit 18**

Recommend approval of the PSBA Insurance Trust Better Unemployment Compensation System (BUCS) Agreement as outlined in exhibit.

**9. Learning Management System** **Exhibit 19**

Recommend approval of Canvas, a cloud-based learning management system for a 2-year agreement, at a cost of $6.76 per user for 2026-2027 and at a cost of $7.10 per user for 2027-2028, including support, with an estimated total cost of $13,444.20.

**10. Microsoft EES Licensing** **Exhibit 20**

Recommend approval of the Microsoft Enrollment for Education Solutions (EES) Licensing as outlined in exhibit.

**11. Agreement – BCM One** **Exhibit 21**

Recommend approval of the Master Service Agreement with BCM One, pending Solicitor review.

**12. GDC IT Solutions - 3CX Renewal** **Exhibit 22**

Recommend approval of the GDC IT Solutions quote for 3CX Renewal for Hardware/Software for August 27, 2026, through August 27, 2027, as outlined in exhibit, pending Solicitor's review.

**13. Articulation Agreement – Laurel Technical Institute** **Exhibit 23**

Recommend approval of the Articulation Agreement between Laurel Technical Institute and the following BCAVTS programs as outlined in exhibit.

A. Computer Networking & Security
B. Cosmetology
C. Culinary Arts
D. Welding

**14. Agreement – TSS Photography** **Exhibit 24**

Recommend approval of the TSS Photography Agreement for the 2026-2027 school year as outlined in exhibit.

**15. Solicitor (Three-Year Term)** **Exhibit 25**

Recommend approval to appoint Dillon McCandless King Coulter & Graham L.L.P. as Solicitor for a three-year term to include school years 2026-2027, 2027-2028, and 2028-2029 at the cost outlined in exhibit.

**16. Auditor (Three-Year Term)** **Exhibit 26**

Recommend approval to appoint CPA Mark Turnley as Auditor for a three-year term to include school y ears 2026-2027, 2027-2028, and 2028-2029 at the cost outlined in exhibit.

**17. 2026-2027 Cyber Charter Rates** **Exhibit 27**

Recommend approval of the 2026-2027 regular education and special education Cyber Charter Rates, as outlined in exhibit.

**18. Agreement - BCAVTS for Cyber Charter Schools** **Exhibit 28**

Recommend approval of the BCAVTS Agreement for Cyber Charter Schools for the 2026-2027 school year, as outlined in exhibit.

**Recommend approval of:**

1. **Field Trip(s)**
2. **Donation**
3. **Depository**
4. **General Advisory Committee**
5. **CSIU eService Rates**
6. **Finalsite**
7. **Award Bid(s)**
8. **Agreement - PSBA Insurance Trust BUCS**
9. **Learning Management System**
10. **Microsoft EES Licensing**
11. **Agreement – BCM One**
12. **GDC IT Solutions – 3CX Renewal**
13. **Articulation Agreement – Laurel Technical Institute**
14. **Agreement – TSS Photography**
15. **Solicitor (Three-Year Term)**
16. **Auditor (Three-Year Term)**
17. **2026-2027 Cyber Charter Rates**
18. **Agreement – BCAVTS for Cyber Charter Schools**

Motion by:_____ Seconded by:_____ Voice on Roll Call: _____

***EXECUTIVE SESSION, if requested.***

## PERSONNEL

**1. Hire – Supplemental School Nurse** **Exhibit 29**

Recommend approval to Hire Tara Huntsman as the Supplemental School Nurse effective July 1, 2026, at $30.00/hour, with job description and benefits listed in exhibit.

**2. Substitute Supplemental School Nurse**

Recommend approval to add Tara Huntsman as a 2025-2026 Substitute Supplemental School Nurse at $120/day with no benefits, pending clearances.

**3. Employment Agreements** **Exhibit 30**

Recommend approval of the Employment Agreements for:

A. Regina Hiler, Executive Director
B. Rebekah Davis, Business Manager
C. Jared Ryan, Principal/Assistant Director
D. Ashlee Lamenza, Administrative Assistant

**4. Salary Adjustments** **Exhibit 31**

Recommend approval of the Salary Adjustments for non-teacher positions effective July 1, 2026.

**5. Cosmetology Summer Session** **Exhibit 32**

Recommend approval for Amy Ellison to instruct a Cosmetology Summer School to 2025-2026 students for approximately 30 hours at a salary rate of $97.11/hour, as outlined in exhibit.

**6. No-Pay Days** **Exhibit 33**

Recommend approval to grant three and one third No-Pay Days as outlined in exhibit.

**7. Retirement Resignation** **Exhibit 34**

Recommend approval of the Retirement Resignation of Jeffrey Celender, Protective Services Instructor, effective June 30, 2026.

**Recommend approval of:**

1. **Hire – Supplemental School Nurse**
2. **Substitute Supplemental School Nurse**
3. **Employment Agreements**
4. **Salary Adjustments**
5. **Cosmetology Summer Session**
6. **No-Pay Days**
7. **Retirement Resignation**

Motion by:_____ Seconded by:_____ Voice on Roll Call: _____

## FINANCE

1. **Financial Reports** **Exhibit 35**

2. **Bill List** **Exhibit 36**

3. **Budget Transfers** **Exhibit 37**

   Recommend approval of the Budget Transfers listed in exhibit.

4. **Audited Financial Statements**

   Recommend approval of the June 30, 2025, Audited Financial Statements as prepared by CPA Mark Turnley and return the excess funds to participating school districts.

**Recommend approval of:**

1. **Financial Reports**
2. **Bill List**
3. **Budget Transfers**
4. **Audited Financial Statements**

Motion by: _____ Seconded by: _____ Voice on Roll Call: _____

## ADJOURNMENT

**Motion by:** _____ **Seconded by:** _____