

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – April 29, 2026
WATERFORD ELEMENTARY SCHOOL**

DRAFT

I. MEETING CALLED TO ORDER 6:30 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post, filed with the clerk of the Township of Waterford, and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Benjamin De Vuyst, , Rosemarie Hunter, Barbara Libak Fanz, Thomas Leach, Michael McClintock, Ehren O'Donnell, Stephen Umosella

Members absent: Jason Galante

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Chris Long, Solicitor

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Ms. De Vuyst, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to approve business not anticipated at the time of the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. Leach, seconded by Mr. McClintock, and carried by unanimous voice consent to approve the resolution authorizing closed session.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Mr. O'Donnell, seconded by Ms. Libak Fanz and carried by unanimous voice consent to return to open session at 7:09 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Mr. DeNafo read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

A. EDUCATION – Mr. O'Donnell gave an oral report.

B. PERSONNEL– Mr. McClintock gave an oral report.

C. BUSINESS– Mr. Leach gave an oral report.

III. PRESENTATIONS

A. Students of the 3rd Marking Period-

1. **K-** Taylor Horner- Ms. Sorce
2. **1st-** Wesley Trendler- Ms. Raso
3. **2nd-** Antonietta Danielson- Ms. Iadonisi
4. **3rd-** Aiden Emanuel- Ms. Stephan
5. **4th-** Lucas Seaman- Ms. Oriente
6. **5th-** Amelia Lowden- Mr. Moore
7. **6th-** Dante Cooley- Mr. Cohen

B. Motion to Open the Public Hearing on the Budget Presentation:

A motion was made by Mr. De Vuyst, seconded by Mr. McClintock and carried by unanimous voice consent to open the public meeting, on the budget, to the public.

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1. **2026-2027 Budget Presentation- Dr. Nolan/ Christopher Eberly**
2. **Accept comments from the public on the Budget Presentation**
 - Kristen – Raritan Ave – How many years left on the Hammonton Contract and could we file a lawsuit?
 - Lisa – Fifth Street – The district has a lack of training with administrators on medical. Three times her child needed medical attention and it is important to have a nurse.
 - Billy – Chew Road – In regard to the send/receive relationship with Hammonton, does Hammonton need to approve the tuition rate to be charged? Can this difference be handled administratively?
 - Kelly – Fifth Street – Why is there a lack of transparency and communication to the community? How were decisions made to make the staff cuts? Students have signed a petition to keep STEAM. Demands might not be met due to class sizes. Could Waterford end the contract with Hammonton early?
 - Kristen – Raritan Ave – Are we looking at other districts for a send/receive? With the reduction of the school nurse, did the district consider cutting an administrator? Since a counselor was reduced, would the administration step in to help with student needs?
 - Alyssa – White Horse Pike – My child needed a counselor several times and reducing counselors could be difficult on students.
 - Jim – Wondering if the district could cut an administrator
 - Lisa – Fifth Street – IEP or 504 might not be met if they are cutting a nurse. States three times her child IEP was not met.
 - Andrea – Pump Branch Road – Is here to support Ms. Bowman and to bring back STEAM
 - Christian – Fifth Street – Ask to take money out of the school board salaries so they can save a nurse. Could other salaries cuts cover the cost to keep a nurse?
 - Debbie - Autumn Crest Drive – Are administrators in the union? Why could a school share a nurse but not an administrator? A nurse should be mandatory at each school.
 - Maria – Church Street – What is the administration going to look like at TR? Concerned about cutting a nurse and programs. Did we look to bring food service internally and not outsource to Nutri-Serve?
 - Matthew– Murry Hill Drive - How much does Hammonton charge Folsom? Besides Waterford and Folsom does any other districts attend Hammonton?
3. **Motion to close the public hearing on the Budget Presentation.**

A motion was made by Ms. Hunter, seconded by Mr. O'Donnell and carried by unanimous voice consent to open the public meeting to the public.

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell and carried by unanimous voice consent to open the meeting to the public.

None
- B. A motion was made by Mr. McClintock, seconded by Mr. O'Donnell, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Ms. Hunter, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Business Administrator/Board Secretary. (Ms. Libak Fanz abstained from item B.)

- A. Board Meeting March 25, 2026
- B. Closed Session March 25, 2026

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VI. SUPERINTENDENT'S REPORT

Upon the recommendations of the Superintendent, a motion was made by Ms. Hunter, seconded by Ms. Leach, and carried by a unanimous roll call vote to approve the following items:

A. Monthly District Reports-

1. Monthly Wellness Report
2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	3/2/26	9:29	N/A	Active Shooter	424	79
WES	3/9/26	14:22	72 degrees, sunny	Fire drill	405	81
WES	3/11/26	8:30	72 degrees, sunny	Bus evac drill	421	9
TR	3/10/26	9:53	62 and sunny	Bomb Threat	239	60
TR	3/10/26	9:20	62 and sunny	Bus evac drill	239	10
TR	3/11/26	9:45	66 and sunny	fire drill	246	60
Atco	03/11/26	2:05	72 and sunny	Bomb Threat	224	40
Atco	03/13/26	9:20	36 and sunny	Bus Evac Drill	211	40
Atco	03/13/26	3:30	47 and sunny	Bus Evac Drill	202	39
Atco	03/30/26	3:00	69 and sunny	Fire Drill	227	41

A. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	81	71
PK (4 yr. old)	73	101
PK (5 yr. old)	1	2
Sub Total:	155	174
K	110	86
1 st	110	120
2 nd	109	121
3 rd	97	115
4 th	110	103
5 th	115	112
6 th	114	129
Sub Total:	765	786
Total:	920	960

B. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	0
Out of School Suspension	0	1	1

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by a roll call vote to approve the items 1 through 7.

1. **Harassment, Intimidation and Bullying (HIB) Report:**
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

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2. **Title I School Parent Compact and District-Wide Parent and Family Engagement Policy:**
Approve the Title I School Parent Compact 2026-2027, and re-approve the Title I District-Wide Parent and Family Engagement Policy #2415.04 for the submission of the FY2027 ESEA-ESSA Consolidated Grant Application. (See Attachment A-2).

3. **College Clinical Practice I Placement for Fall, 2026 Semester:**

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Toussaint, Kelleens	Rowan	District	1	Raso	9/1/26-12/9/26	2 days a week/ 10 weeks

4. **College Clinical Practice I Placement for Spring, 2027 Semester:**

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Toussaint, Kelleens	Rowan	District	1	Raso	1/19/27-5/7/27	5 days a week/ 16 weeks

5. **Approve the following policy for the first reading:**

n/a

6. **Approve the following policy for the second reading:**

n/a

7. **Acknowledge receipt of the following regulations:**

n/a

B. PERSONNEL

Upon the recommendations of the Superintendent, a motion was made by Mr. De Vuyst, seconded by Ms. Hunter, and carried by a roll call vote to approve items 1 through 12, table item 3- Staff Member #4607 and approve addendum items 13, 14, 15 (Ms. Libak Fanz and Matthew DeNafo abstained from item #1.)

1. **Renewal of Certified Staff Members for the 2026-2027 School Year:**

Approve Renewal Recommendations for the 2026-2027 school year of certified staff members. (See Attachment B-1).

2. **Leave-of-Absence Request / Acknowledge:**

Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4498	4.08.26 – 5.27.26	PTO

3. **Leave-of-Absence Request / Approve-Denial:**

Approve the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
5312	5.27.26 – 5.29.26	Unpaid
4841	2.24.26 – 3.17.26	Unpaid
4607	8.25.26 – 6.30.26	Extended / Unpaid

4. **Title I and Extended School Year (ESY) Academy Program 2026 – Certified /Support Staff Substitutes:**

Approve certified and support staff to provide services for the 2026 Title I and ESY Summer Learning Programs as outlined on the attached list as listed below:

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Name	Position	Rate/Hour	Total Number of Hours	Account
Worrell, K.	Paraprofessional	Prek- Kdg: \$20.63 Gr. 1-5 : 18.75	Up to 3.25 hrs / day On as needed basis	Title I – 20-237-200-104-88-04-000 ESY - 11-422-240-104-01-03-000

5. Resignation of Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Clee, Lisa	CST	Occupational Therapist	30-20-RS / AYE	6.11.26

6. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Small, Stephanie	TR	Paraprofessional	20-45-P2 / ALT	6.30.26

7. Resignation of Staff Members(s) – 2026 Extended School Year (ESY) Program:

Approve the resignation of the following staff member for the 2025 Extended School Year Program:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number
Holwell, Gabrielle	Counseling / SEL	Up to 8	\$55.00	3.25	\$1,430.00	11-422-218-104-01-03-000
Saunders, Kate	Nurse	8	55.00	3.25	1,430.00	11-422-213-104-01-03-000

8. Retirement of Certified Staff Member:

Approve the retirement of Karen Litchko, Preschool Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-45-P2 / AAM)

9. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following substitute for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Akras, Kelly	Teacher	\$134.06 / hr	\$147.48 / hr
	Paraprofessional	18.75 / hr	20.63 / hr

10. Approve the following policy for the first reading:

n/a

11. Approve the following policy for the second reading:

n/a

12. Acknowledge receipt of the following regulations:

n/a

13. Extended School Year CST Team Members - 2026-2027 Evaluations:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number
Harrell, Kayla	Counseling / SEL	Up to 8	\$55.00	3.25	\$1,430.00	11-422-218-104-01-03-000
Herman, Kelly	Counseling / SEL	Up to 8	\$55.00	3.25	\$1,430.00	11-422-218-104-01-03-000

Approve the following certified staff members to provide services for the for the ESY Summer Learning Program:

14. Leave-of-Absence Request / Approve-Decline:

Approve the request for a leave-of-absence for the following staff member:

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Staff Member	Dates	Classification
4607	8.25.26 – 6.30.27	Extended / Unpaid

15. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Poris, Aimee	District	Transportation Coordinator	60-15-T3 / AMD	6.30.26

C. BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Mr. Umosella, seconded by Mr. De Vuyst, and carried by a roll call vote to approve items 1 through 12.

1. Board Secretary's Certifications for the month of February 2026 (See Attachment C-1):

In accordance with 18A:17-9 for the month of February 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of February 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of February 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month February 2026 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 944,548.53
- Bills List #2- \$ 7,441.84
- Bills List #3- \$ 48,750.00
- Nutri-Serve- \$ 57,808.24

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
First Student, Inc.	Transportation	7/1/26	6/30/27	\$2,466,538.52	N/A
Frontline Education	Absence & Substitute System	7/1/26	6/30/27	\$18,506.66	N/A
Archway Programs	Before/After School	9/1/26	6/30/27	N/A	C-5

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6. Tuition Contracts:

SID#		School	From	To	Amount	Send/Receive	Attachment
3676707168		Brookfield	03/23/26	6/17/26	\$22,379.28	Send	N/A

7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
WTPD	WES	\$500	Michelini	6 th Grade Team Meet & Transition	N/A

8. Transportation:

9. Out of District Professional Development:

10. Facilities:

a. Use of Facilities for the 2025-2025 School Year:

Approve the Use of Facilities for the 2025-2026 school year:

Organization	Facility	Date & Time	Event	Estimated Cost Per Hour
Atco Ghost	Waterford E.S. Cafetorium/Gymnasium/Parking Lot/Hallway between Gym & Cafeteria	10/24/26 8:00am- 6:00pm	Card Show	\$75
American Cancer Society	Waterford E.S. Parking Lot	6/7/26	Bike-a-Thon	\$0

11. Budget:

a. Resolution to approve the 2026-2027 school district budget. (See Attachment C-11).

12. Business-Related Policies:

a. Approve the following policies for the first reading:

n/a

b. Approve the following policies for the second reading:

n/a

c. Acknowledge receipt of the following regulations:

n/a

D. BYLAWS

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter and carried by unanimous voice consent to approve the Bylaws.

1. Approve the following policy for the first reading :

n/a

2. Approve the following policy for the second reading :

n/a

3. Acknowledge receipt of the following regulations:

n/a

VIII. REPORTS

- a. **Legislation-** - Mr. Leach gave an oral report.
- b. **Camden County School Boards Association-** Mr. O'Donnell - no report.
- c. **New Jersey School Boards Association-** - Mr. McClintock- no report.
- d. **Camden County Educational Services Commission-** – Mr. De Vuyst - no report.

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- e. **Hammonton**—Ms. Hunter gave an oral report.
- f. **Board President's Report**- Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

A motion was made by Mr. DeNafo seconded by Mr. De Vuyst and carried by unanimous roll call vote to Non Fair and open to appoint Parker McCay for Special Counsel Services not to exceed \$10,000.

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A.** A motion was made by Ms. O'Donnell, seconded by Ms. Hunter and carried by unanimous voice consent to open the meeting to the public.

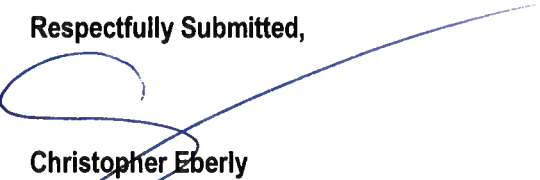
- Shaun Leavey – Board meeting for Hammonton is 4/30/2026. Can anybody attend the meeting?
Can community ask questions during the meeting?

- B.** A motion was made by Mr. Leach, seconded by Ms. Libak Fanz and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 9:37 p.m.

A motion was made by Mr. De Vuyst seconded by Ms. Hunter and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Christopher Eberly
Business Administrator/Board Secretary

