APPROVED

WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – March 25, 2026
WATERFORD ELEMENTARY SCHOOL

APPROVED

I. MEETING CALLED TO ORDER 6:30 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post, filed with the clerk of the Township of Waterford, and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Benjamin De Vuyst, Jason Galante, Rosemarie Hunter, Barbara Libak Fanz, Thomas Leach, Michael McClintock, Ehren O'Donnell, Stephen Umosella (zoom 7:00 pm, left 7:35 pm)

Members absent: :

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Chris Long, Solicitor

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Ms. Hunter, seconded by Mr. De Vuyst, and carried by unanimous voice consent to approve business not anticipated at the time of the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. Galante, seconded by Mr. McClintock, and carried by unanimous voice consent to approve the resolution authorizing closed session at 6:31 p.m.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Mr, O'Donnell, seconded by Ms. Libak Fanz and carried by unanimous voice consent to return to open session at 7:09 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Mr. McClintock read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

A. **EDUCATION** – No report
B. **PERSONNEL**– Mr. McClintock gave an oral report.
C. **BUSINESS**– Mr. Leach gave an oral report.

III. PRESENTATIONS

A. **2026-2027 Budget Presentation- Dr**. *Nolan/Christopher Eberly*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Mr. Galante, seconded by Mr. Leach and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Mr. McClintock, seconded by Mr. Leach, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Business Administrator/Board Secretary. (Ms. Libak Fanz abstained from item B.)

A. Board Meeting February 11, 2026
B. Closed Session February 11, 2026

VI. SUPERINTENDENT'S REPORT

Upon the recommendations of the Superintendent, a motion was made by Mr. De Vuyst, seconded by Ms. Hunter, and carried by a unanimous roll call vote to approve the following items:

A. Monthly District Reports-

1. Monthly Wellness Report
2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	2/9/26	9:35 AM	N/A	Active Intruder	317	74
Atco	2/27/26	9:35 AM	37 degrees	Fire Drill	239	42
TR	2/11/26	9:50 AM	N/A	Active Shooter	237	62
Atco	2/13/26	3:05 PM	Sunny 37	Intruder Alert	228	38
WES	2/19/26	9:35 AM	Cloudy 41 degrees	Fire drill	404	87
TR	2/20/26	2:23 PM	48 degrees cloudy	Fire drill	217	60

B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	81	71
PK (4 yr. old)	72	103
PK (5 yr. old)	1	2
Sub Total:	**154**	**176**
K	110	87
1st	109	120
2nd	108	121
3rd	97	116
4th	109	102
5th	116	112
6th	114	129
Sub Total:	**763**	**787**
Total:	**917**	**963**

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	1
Out of School Suspension	0	0	2

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. De Vuyst, and carried by a roll call vote to approve the items 1 through 11.

1. **Harassment, Intimidation and Bullying (HIB) Report:**
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. **Field Trips for the 2025-2026 School Year:**
Approve the following field trips for the 2025-2026 school year:

Location	Date	Grade	Staff	Total Adults/Students	Cost PP	Total
Atco Elementary (K Orientation)	6/1/26	K	13	13/87	$0	$0 (Transportation included in contract)
Waterford Elementary (Gr.2 Orientation)	6/1/26	2	12	12/122	$0	$0 (Transportation included in contract)
Hammonton Middle School (Team Up Day)	6/3/26	6	15	15/130	$0	Transportation: $768.68

3. **Revised Calendar for the 2025-2026 School Year:**
Approve the calendar for the 2025-2026 school year. (See Attachment A-3).

4. **Acceptable Use of Generative Artificial Intelligence (AI) Plan for the 2025-2026 School Year:**
Approve the Acceptable Use of Generative Artificial Intelligence (AI) Plan for the 2025-2026 school year. (See Attachment A-4).

5. **Memorandum of Agreement for the 2025-2026 School Year:**
Approve the Memorandum of Agreement between the Waterford Township Police Department and the Waterford Township Board of Education for the 2025-2026 School Year.

6. **College Clinical Practice I Placement for Spring, 2026 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Marusch, Amanda	Stockton	District	K	Handzus, Alexandra	5/12/26-6/12/26	80 Hours

7. **College Clinical Practice I Placement for Fall, 2026 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carbone, Rachel	Rowan	District	PreK	Peterson	9/1/26-12/9/26	2 days a week / 10 weeks

8. **College Clinical Practice II Placement for Spring, 2027 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carbone, Rachel	Rowan	District	PreK	Peterson	1/19/27-5/7/27	5 days a week / 16 weeks

9. **Approve the following policy for the first reading:**
n/a

10. **Approve the following policy for the second reading:**
    a. Policy #2530- Resource Materials
    b. Policy #2535- Library Materials

11. **Acknowledge receipt of the following regulations:**
n/a

B. **PERSONNEL**

Upon the recommendations of the Superintendent, a motion was made by Mr. De Vuyst, seconded by Mr. Galante, and carried by a roll call vote to approve items 1 through 13, table item 3- Riddell, G. and approve addendum items 14 through 17. (Ms. Libak Fanz abstained from item #6.)

1. **Leave-of-Absence Request / Acknowledge:**
Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
5180	7.20.26 – 12.11.26	PTO / FMLA / NJFLA
4691	3.10.26 – 3.24.26	PTO / FMLA
4721	8.25.26 – 12.08.26	PTO / FMLA / NJFLA

2. **Leave-of-Absence Request / Approve-Decline:**
Approve / decline the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4574	4.22.26 – 4.24.26	**Unpaid**

3. **Position Change of Support Staff Member for the 2025-2026 School Year:**
Approve the change of position for the following Support Staff member for the 2025-2026 school year:

Name	Curr Pos.	Curr UPC	Curr Loc	Curr Step	Curr Rate/ Hr	Curr Hrs /Day	Curr Days/ Yr	New Pos.	New UPC	New Loc	New Step	New Rate/ Hr	New Hrs /Day	New Days/ Yr	Eff. Date
~~Riddell, G.~~	~~Non-Instr. (Café) Aide~~	~~20-40-NA/ AZL~~	~~Atco~~	~~1~~	~~16.74~~	~~2.5~~	~~185~~	~~Parapro~~	~~20-40-EX/ ASX~~	~~Atco~~	~~1~~	~~17.31~~	~~6~~	~~185~~	~~3.19.26~~
Tartaglia, J.	Perm. Para Sub	23-80-PP/ BAO	Distr.	1	17.31	6	185	Parapro	20-40-EX/ AQH	Atco	1	17.31	6	185	3.19.26
Wyld, B.	Parapro	20-40-EX/ BDK	Atco	1	18.88	4	185	Parapro	20-40-EX/ AOB	Atco	1	18.88	6	185	1.12.26

4. **Resignation of Support Staff Member(s):**
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Santo, Jamie	TR	Non-Instructional Aide (Café)	20-45-NA / AZJ	4.05.26

5. **Appointment of Substitutes for the 2025-2026 School Year:**
Approve the following Substitute for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Santo, Jamie	Paraprofessional Non-Instructional Aide (café)	18.75 / hr 17.66 / hr	20.63 / hr 19.42 / hr

6. **Summer 2026 Student Screening:**
Approve the following certified staff members for new students:

Name	Rate	Account Number
Brown, Carla	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Fanz, Caitlin	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Peterson, Samantha	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Raso, Georgiann	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000

7. **Extended School Year CST Team Members - 2026-2027 Evaluations:**

Name	Position	# of Hours	Rate/Hour	Total	Account
Gallagher, Carly	Speech Therapist	Up to 25	$55.00	$1,375.00	11-000-216-104-01-53-000
Harrell, Kayla	Social Worker	Up to 50	55.00	2,750.00	11-000-211-104-01-13-000
Herman, Kelly	Psychologist	Up to 50	55.00	2,750.00	11-000-219-104-01-43-000
Whitfield, Lori	Speech Therapist	Up to 25	55.00	1,375.00	11-000-216-104-01-53-000

8. **Extended School Year (ESY) Learning Program 2026- Certified/Support Staff Records Review:**
Approve certified and support staff members to provide services for the ESY Summer Learning Program and certified staff members for records review and instruction planning as outlined on the attached list. (See Attachment B-8)

9. **Title I Summer Learning Academy Program 2026- Certified/Support Staff Training:**
Approve certified and support staff members to provide tutoring services for the Title I Summer Learning Academy and i-Ready Training (if needed) as outlined on the attached list. (See Attachment B-9)

10. **Title I and Extended School Year (ESY) Academy Program 2026- Certified/Support Staff Substitutes:**
Approve certified and support staff to provide services for the 2026 Title I and ESY Learning Programs as outlined on attached list.. (See Attachment B-10).

11. **Approve the following policy for the first reading:**
n/a

12. **Approve the following policy for the second reading:**
    a. Policy # 9130- Public Complaints and Grievances
    b. Policy #1552- Sexual Harassment-Staff
    c. Policy #3362- Sexual Harassment-ABOLISH
    d. Policy #1220- Employment of Chief School Administrator

13. **Acknowledge receipt of the following regulations:**
n/a

14. **Retirement of Certified Staff Member:**
Approve the retirement of Alexandra Handzus, Elementary Education Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-45-K1 / ABJ)

15. **Resignation of Certified Staff Member(s):**
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Meslin, Valerie	TR	Counselor /PIRS	30-45-P2 / AYY	5.18.26

16. **Resignation of Support Staff Member(s):**
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Umosella, Jaime	TR	Non-Instructional Aide (Café)	20-45-NA / ANK	6.30.26

17. **Title I and Extended School Year (ESY) Academy Program 2026 – Certified /Support Staff Substitutes:**
Approve certified and support staff to provide services for the 2026 Title I and ESY Summer Learning Programs as outlined on the attached list as listed below:

Name	Position	Rate/Hour	Total Number of Hours	Account
Intessimoni, R.	Teacher	$55.00	Up to 3.25 hours per day/as needed basis	Title I – 20-237-200-104-88-04-000 ESY - 11-422-240-104-01-03-000
Troike, A.	Nurse	55.00	Up to 3.25 hours per day/as needed basis	ESY – 11-422-240-104-01-03-000

C. **BUSINESS**
Upon the recommendation of the Superintendent, a motion was made by Mr. Galante, seconded by Mr. De Vuyst, and carried by a roll call vote to approve items 1 through 14 and addendum item 15. (Mr. O'Donnell abstained from item 4, Bills List #2.)

1. **Board Secretary's Certifications for the month of January 2026 (See Attachment C-1):**
In accordance with 18A:17-9 for the month of January 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of January 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. **Board of Education Monthly Financial Certification:**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of January 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **Financial Reports for the month January 2026 (as per attached):**
   a. Investment report.
   b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
   c. Student Activity Fund General Ledger.
   d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
   e. Transfers by transfer number

4. **Approval of Expenditures (as per attached):**
Approve the payment of bills and claims:
   - Bills List #1- $ 2,021,845.98
   - Bills List #2- $ 15,193.57
   - Bills List #3- $ 61,986.21
   - Nutri-Serve- $ 96,814.91

5. **Contracts:**

Vendor	Purpose	From	To	Amount	Attachment
Realtime (Harris Education Solutions)	Student Information System	7/1/26	6/30/27	$30,231.93	N/A
CSI Software	Personnel & Accounting	7/1/26	6/30/27	$22,176	N/A
Advanced Assessment Systems, Inc. (LinkIt!)	Data & Assessment	7/1/26	6/30/27	$20,787	N/A
Delaware City Bus Company	Transportation	2/23/26	6/30/26	$18,173.35	N/A
Delaware City Bus Company	Transportation	4/16/26	6/30/26	$14,613.90	N/A

6. **Tuition Contracts:**

SID#	School	From	To	Amount	Send/Receive	Attachment
8774655374	Pitman	2/14/26	6/2026	$7,042.85	Receive	N/A
1460792321	Bellmawr	12/14/25	6/2026	$10,252.25	Receive	N/A
6052279177	Bellmawr	12/4/25	6/2026	$9,586.40	Receive	N/A
2636896046	Bellmawr	12/14/25	6/2026	$11,458.60	Receive	N/A

7. **Grants:**

Grantor	School	Amount	Staff Member	Purpose	Attachment
HSA	WES	$410	Knoll	Field Day-Inflatables	N/A
HSA	TR	$410	Knoll	Field Day-Inflatables	N/A
HSA	Atco	$410	Laurito	Field Day-Inflatables	N/A
WTPD	TR	$550	Ervolini	PK End of Year Event	N/A

8. **Transportation:**

SID#	Vendor	School	From	To	Amount	Send/Receive	Attachment
8774655374	Delaware City Bus Company	Hammonton	2/23/26	6/30/26	$18,173.35	Receive	N/A
1460792321, 6052279177, 2636896046	Delaware City Bus Company	Hammonton MS/HS & Waterford	1/5/26	6/12/26	$38,596.55	Receive	N/A
Various	Hammonton	Hammonton MS	2/24/26	N/A	$233.56	Send	N/A
Various	Hammonton	Hammonton MS	6/4/26	N/A	$768.68	Send	N/A

b. Approve the 2026/2027 school year transportation contract with the Camden County Educational Services Commission.

9. **Out of District Professional Development:**

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Harrell, K.	02/13/2026	04/20/2026	Monroe Township, NJ	Programming Decisions & Transition of PK Students w/ Disabilities to K	$195.00	11-000-211-580-58-13-000
Magenta, A.	02/13/2026	04/20/2026	Monroe Township, NJ	Programming Decisions & Transition of PK Students w/ Disabilities to K	$195.00	11-000-219-580-58-03-000

Eberly, C.	02/13/2026	06/02/2026 06/03/2026 06/04/2026 06/05/2026	Atlantic City, NJ	NJASBO Annual Conference	$500.00	11-000-251-592-58-25-000
Knoll, M.	Rescheduled due to snow	05/04/2026 05/05/2026	Princeton, NJ	2025 NJAHPERD Annual Convention	$400.00	11-000-223-580-58-06-100 (approved 9/17/25 BOE meeting)
Davidson, P.	01/13/2026 by Biggs, M.	04/23/2026	West Windsor Township, NJ	NJPIEP Preschool Inclusion Leadership Conference	$45.00	20-218-200-580-58-02-060 (approved 1/21/26 BOE meeting – changing attendee)

10. **Facilities:**

a. To amend the Long Range Facilities Plan. (See Attachment C-10).

11. **Budget:**

a. Resolution to tentatively approve the 2026-2027 school district budget for submission to the Executive County Superintendent of Schools. (See Attachment C-11-a).

b. Resolution to approve travel and related expense reimbursements for 2026-2027. (See Attachment C-11-b).

c. Approve the 2026-2027 Preschool Expansion Aid District Planning Workbook and Budget Narrative. (See Attachment C-11-c).

12. Approval of Shared Services Agreement for maintenance and repair services of school van with Medford Township Board of Education. Medford Township Board of Education shall provide the labor of its automotive mechanics to Waterford on an as-needed basis to maintain Waterford's fleet and maintenance vehicles, as well as parts, equipment, and supplies necessary for maintenance and repair services for the 2025-2026 school year. Repair/maintenance will cost $125.00/hour; parts and supplies.

13. Approve Resolution for designating the locations for public notice. (See Attachment C-12).

14. **Business-Related Policies:**

a. **Approve the following policies for the first reading:**
n/a

b. **Approve the following policies for the second reading:**
1. Policy #8505- Wellness Policy/Nutrient Standards for Meals and Other Foods

c. **Acknowledge receipt of the following regulations:**
n/a

15. **Tuition Contracts:**

SID #	School	From	To	Amount	Send/Receive	Attachment
4286992618	Eastern Regional	3/23/26	6/22/26	$12,615	Send	N/A

D. **BYLAWS**

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter and carried by unanimous voice consent to approve the Bylaws.

1. **Approve the following policy for the first reading :**
n/a

2. **Approve the following policy for the second reading :**
n/a

3. **Acknowledge receipt of the following regulations:**
n/a

VIII. REPORTS

a. **Legislation-** - Mr. Leach gave an oral report.
b. **Camden County School Boards Association-** Mr. O'Donnell - no report.
c. **New Jersey School Boards Association-** - Mr. McClintock gave an oral report.
d. **Camden County Educational Services Commission-** – Mr. De Vuyst - no report.
e. **Hammonton**—Ms. Hunter - no report.
f. **Board President's Report-** Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Ms. Libak Fanz, seconded by Mr. Galante and carried by unanimous voice consent to open the meeting to the public.

none

B. A motion was made by Mr. McClintock, seconded by Mr. De Vuyst and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:39 p.m.

A motion was made by Ms. Hunter seconded by Mr. Galante and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,

Christopher Eberly
Business Administrator/Board Secretary