



Title: **Creating a Position**

Code: 401

Book: Policy Manual

Section: 400 Professional Employees

Teaching positions and positions for other professional employees will be established by the Board in order to provide programs of education and other supporting services, consistent with the needs and resources of the community.

The need for creating teaching positions and positions for other professional employees shall be determined by the Board in accordance with these guidelines. Recommendations for continuing, new, or additional professional positions will include a title that conforms with the appropriate certificate if such certification is required, and the number of professional employees required to teach each subject.

In the exercise of its authority to create new positions, the Board shall give primary consideration to the number of students enrolled, the special needs of the community, the special needs of students, and the financial resources of the district.

The Board expects that the Superintendent shall normally be responsible for recommending new or additional professional positions. The Board reserves for itself the final determination as to the number and kind of professional positions deemed necessary for the effective operation of the schools.

The Board shall, through its chief administrator, seek the advice of its administrative staff in creating a new position or increasing the number of employees in existing positions.

School Code

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