

# Central Greene School District

Section PROFESSIONAL EMPLOYEESTitle UNCOMPENSATED LEAVECENTRAL GREENE SCHOOL DISTRICTDate Adopted October 21, 1981

| Guide |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Reference        |
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|       | <p style="text-align: center;">439. UNCOMPENSATED LEAVE</p> <p>The Board recognizes that in certain instances an employe may wish extended leave for personal reasons, and the district could benefit from the return of said employe. This policy establishes guidelines for the award of uncompensated leaves of absence.</p> <p>The Board reserves the right to specify the conditions under which uncompensated leave may be taken.</p> <p><u>A. Purpose</u></p> <p>Uncompensated leave may be taken for the following purposes: study or restoration of health.</p> <p><u>B. Application</u></p> <p>Request for uncompensated leave shall be made to the Board at least six (6) weeks in advance of the desired start date. Special consideration will be given to emergencies but in no case will leave be permitted to start at any time except the start of a semester.</p> <p>All applications are subject to final approval by the Board.</p> <p><u>C. Period of Leave</u></p> <p>An uncompensated leave may be granted for a period of one school year.</p> <p><u>D. Commitment of Employee</u></p> <p>The employe granted an uncompensated leave shall inform the Board within sixty (60) days of the scheduled return date as to his/her intentions. If said notification is not received, it shall be assumed that employe has terminated employment with the district.</p> <p><u>E. Commitment of Employer</u></p> <p>At the expiration of the uncompensated leave, the</p> <p style="text-align: right;">page 1/2</p> | <p>S 1154(e)</p> |

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employee shall be offered a like position to that previously held. Time on uncompensated leave shall not count as time on the job and fringe benefits shall not be provided unless the employee makes provision for payment for benefits.

School Code

SS 522.1,  
.1154(e)