

Central Greene School District

Section PROFESSIONAL EMPLOYEESTitle OVERNIGHT CONFERENCESCENTRAL GREENE SCHOOL DISTRICTDate Adopted October 21, 1981

Guide		Reference
	<p style="text-align: center;">443. OVERNIGHT CONFERENCES</p> <p>1. <u>Purpose</u> All employees shall be encouraged to develop increased competence beyond that which they may attain through the performance of their assigned duties by attending professional conferences and/or workshops.</p> <p>2. <u>Authority</u> The Superintendent shall obtain Board approval whenever any employe attends a conference or workshop which requires overnight accommodations except wherein said employe is attending a conference or workshop called by the Secretary of Education or by any other official having jurisdiction over the public schools of the State of Pennsylvania.</p> <p>School employes shall be reimbursed for necessary expenses incurred in the attendance of such conferences and/or workshops as approved by the Board. These expenses are to be within limits set by the budget and are to be approved in advance. Employes shall submit a detailed expense account with receipts attached. Reimbursement will not be given unless receipts are submitted for all expenses. No alcoholic beverage receipts will be accepted.</p> <p>School employes shall be required to submit a written report on the subjects discussed at the conference and/or workshops and how that information will affect their performance.</p> <p>Because it is unreasonable to expect all professional employes to attend an overnight conference and/or workshop during any one school year, the following policy shall be followed in selecting those individuals who shall be given Board approval to attend a conference and/or workshop. It is the intention of the Board to give all professional employes, over a period of years, the opportunity for professional growth through the attendance of conferences and/or workshops.</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>13</p> <p>14</p> <p>15</p> <p>16</p> <p>17</p> <p>18</p> <p>19</p> <p>20</p> <p>21</p> <p>22</p> <p>23</p> <p>24</p> <p>25</p> <p>26</p> <p>27</p> <p>28</p> <p>29</p> <p>30</p> <p>31</p> <p>32</p> <p>33</p> <p>34</p> <p>35</p> <p>36</p> <p>37</p> <p>38</p> <p>39</p> <p>40</p> <p>41</p> <p>42</p> <p>43</p> <p>44</p>

3. Delegation
of Respon-
sibility

Therefore, the Superintendent shall establish a system, staying within the limits set by the budget, whereby a representative(s) from a department at the high school and middle school levels and from a subject area at the elementary school level shall be given the opportunity to attend a district, county, state, or national conference. Approval will be contingent upon the individual's membership in the particular organization.

Each department and subject area shall be eligible for a conference and/or workshop on a rotation basis. A different individual shall represent the eligible department or subject area until all professional employees in that department or subject area have had an opportunity to participate.