

MINUTES
Rancho High School
School Organizational Team Meeting
meet.google.com/upa-fnxq-cuv
Wednesday, August 27, 2025
2:30 p.m.

School Organizational Team Members:

Rachel Ruttan, Licensed Staff Member - Vice Chair	Dr. Norman Smith, Principal
Jason Flener, Licensed Staff Member - Chair	Shenghong Tang, Parent Member
Loraine Driscoll, Parent Member	Oyaima Calvo, Parent Member
David Gomez, Parent Member	Maria Hamilton, Support Professional Staff
Member	
Abraham Camejo, Community Member	Tucker Lile, Student Member

This meeting agenda is posted publicly on the school website at [RanchoRams.org](https://www.RanchoRams.org). The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may complete the [Speaker Sign Up Form](https://forms.gle/6zv5gHuJAhtEp7Ge9) (<https://forms.gle/6zv5gHuJAhtEp7Ge9>) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal, and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call

- Meeting began at 2:30pm
- Members present: Driscoll, Johnson, Prell, Sommermeyer, Simmons, Smith, Ruttan, Lile (Tucker), Garcia, Dunning, Hamilton, Lopez, Flener, Pacheco, Gomez, Tang, Pacheco

2.0 Old Items

3.0 New Items

3.1 School and Staffing Updates (general)

- SpEd:
 - 1 Autism
 - 1 Resource (Added recently because of increased numbers)
- PE/Health:
 - 1Boys' PE Candidate submitted for hire and accepted
- World Languages:
 - Spanish: 1
- English:
 - 1 Candidate submitted for hire and accepted
- Social Worker
 - 1 Candidate submitted for hire

- Support Staff Vacancies:
 - 1 Custodian Candidate submitted for hire
- SOT Elections Upcoming

3.2 Curriculum and Counseling Office

- Title 1
 - Annual Parent Meeting Slideshow: <https://docs.google.com/presentation/d/1ocOXLQyIRAlaMAe84gzYQSluVetsKYou/edit?slide=id.p14#slide=id.p14>
 - Survey Results: https://drive.google.com/drive/folders/1FAR14KKhvP_BPeb99ccuL1Yyzkl8yZcH
 - Parent and Family Engagement Policy: <https://docs.google.com/document/d/1uEwYcCLaXfuFbtlk8CV93Gp0kkr0lZe5/edit>
 - Evaluation: https://docs.google.com/forms/d/e/1FAIpQLScyUupXXzYdLOd1NfqMvAqj3zQi_4NM_iyP4Cx6d4EdzyyX-g/viewform
- Current Student Population: 2594 as of 8/22/205
 - Almost 200 above projection
 - 9th: 649
 - 10th: 620
 - 11th: 656
 - 12th: 650
 - UN: 19
- CCSD covering up to 2 classes or \$200
- EDU continues to be covered by NSU
- Leveling of classes to begin in the next few weeks.

3.3 Assessment and Activities Office

- School Improvement Plan: <https://drive.google.com/file/d/1facAPSGpcDHU0Kz7n-pGvXE7VDhetma9/view?usp=sharing>
- Testing Schedule: https://docs.google.com/document/d/1XEE4iTzku-Fuud6kTGDTtKwDLbU_eqdEAlbddNpbxSM/edit?tab=t.0
- Clubs/Activities: <https://docs.google.com/spreadsheets/d/10wCeyc8DbrhcEBXluB3Tq06u13OQ7vIhxe45Sfb9mYM/edit?usp=sharing>

3.4 Athletics and Facilities Office

- Football and Girls' Soccer have broken their losing streak.
- Focus on positivity in Athletics.
- Hosted a volleyball tournament at Rancho that was successful.
- Moving furniture between classrooms.
- Field resurfacing to be done in March.
- A new baseball head coach has been hired: Mike Melino
- Lights above the picnic tables next to the student parking lot have been installed.

3.5 Technology & Family Engagement Office

- Community Events
 - Open House: before start of the school year - 400 families signed in
 - Trunk or Treat: 10/30
 - Winter Fest: 12/12
- Monthly wraparound meetings still taking place

- School Culture: Instaraise - \$1300 raised so far
<https://instaraise.com/ranchohssstudentcouncil/stuco?a=31&at=1755189785398&as=k>

3.6 Magnet and CTE Office

- Magnet Enrollment
 - Magnet Enrollment Total: 946 Students
 - Total Recruited for 25-26 SY: 282 New Students
 - Recruitment begins in September for the 26-27 SY
 - Governor's STEM School Grant is funded for \$43,462 (Medical Program)
 - Magnet School's of America Application is due November 7, 2025. Aviation is a program of Excellence and Medical is a Program of Distinction
- CTE Program Updates
 - Nevada Governor's STEM School accreditation is due in December. Currently Developing and moving toward Established. (A school where STEM- related experiences are provided for ALL students in many instructional settings as part of the daily schedule)
 - Perkins Grant Allocation - \$50,076 (Money will be spent by October 10, 2025)
- 5 Star PBIS (Positive Behavior Interventions and Supports)
 - School Goal - Increase positive praise to students in and outside of classrooms.
 - Program Implementation - TFI Team to vote in support of the uses and details of the program on 8/26/25
 - Total Students with Points: 1,448
 - Highest Number of points: 34
 - Total Students with the App: 11%
 - Estimated Total Cost for Reward Items: \$14,000 (Will re-evaluate cost and inventory in January)

3.7 Special Education

- IEP Scheduling & Outreach: Special Ed teachers are actively coordinating IEP meetings and inviting general ed teachers to participate. Backwards planning is key this year to ensure alignment with common PLC preps and maximize teacher availability.
- PLC's
 - PLCs Are Underway: All departments are expected to meet 2-3 times weekly for at least 30 minutes during common prep times.
 - Alternative Scheduling: Teams without common preps are coordinating at least two after-school meetings per week.
 - Focus Areas: PLCs are focused on data analysis, coordinated planning, instructional alignment, and development of common formative & summative assessments.
 - Cross-Department Collaboration: Emphasis on shared strategies for department consistency, engagement, and student growth.

3.8 Student Success Center/Campus Safety/Attendance Office

- Security
 - Two new CSM's. Bruce Mahavong from Robison MS, and Aaron Watts (LTS last year)

- Fire drill conducted August 19th. Due to construction on the athletic fields, a number of classrooms now evacuate to the north lot near JROTC.
- 25-26 Student ID's were issued the first week. Students receive daily temporary ID stickers and are wanded when entering campus.
- After picture makeup day students will be charged \$1 daily.
- Technology
 - Computers have been having issues due to the Windows 11 update. Particularly dell computers. SBTs and Johnson are working with the district to address the situation.
- Cell Phone, Attendance, and Tarcy Policies are in place
- MTSS/PBIS Initiative
 - STAR-ON Updates: New Exit Sheet for students and services.
 - SSC Student Presentations of Campus Expectations & Etiquette held for all PE courses and Freshman Studies.
 - Tier 1 Leadership Team (TFI) Meeting held on 8/26/25.
 - Initiative 1: Continue Reducing Exclusionary Discipline Rates (Wraparound Services)
 - Initiative 2: Increasing Student Praise (Boystown & 5-Star)
- Student Success Center
 - New Assistant Principal Andrea Garcia.
 - New Student Success Advocate: Shanona Sutton started 8/11/25.

3.9 Agenda Planning for Future Agendas

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4.0 Information

4.1 Next Meeting

- Wed. 9/17/25

5.0 Public Comment Period (10 minutes maximum allotted)

- Question from Mr. Gomez: Culinary gas lines - if a contractor, or SW Gas, can come in for free, can we do that? (Dunning: district has specific steps that must be followed. He will reach out to the district).
- Flener: Yearbook conference hosted at Rancho over the summer was successful.

6.0 Adjournment

- Hamilton motioned to adjourn the meeting. Ruttan seconded the motion.
- Meeting ended at 3:30pm.