

PTA Meeting Agenda

April 9, 2026 - 7pm at Crafton Elementary School Library

In Attendance: Megan Thomas, Edith Adamson, Sam Walsh, Carolyn Kemp, Michele Kish, Olesea Sizemore, Melissa Leventry, Cara Heisler

On Zoom: Tami Coppler, Dr. Roberto, Melissa Mentz

Meeting called to order at 7:06PM

Welcome and Call to Order

– Crafton PTA Focus - Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

President's Report - Megan Thomas

- Motion to approve March Meeting Minutes
 - Motion to approve: Cara
 - Second: Melissa Leventry
- General updates regarding last month's events in school, family events, and fundraisers
 - Mystery Readers
 - Family Reading Nights
 - HUGE Success!
 - 120 Signatures at Sign In
 - Book Fair
 - \$4k in Scholastic Dollars
 - Missy B will need a Co-Host next year, if anyone is interested, e-mail the PTA or reach out to Missy directly
 - Penny Wars
 - Was changed from a month to a week
 - 5th Grade winners will watch The Sandlot and receive ice cream sandwiches!
 - Sarris candy close out
 - Chipotle Dine to Give
- Review monthly calendar for April updates (see attached)
 - Hoagie Fundraiser has started
- Discuss collaboration with Carnegie PTA at the elementary spring band concert April 14 at the highschool at 6pm (beginner band) and 7 (5th and 6th grade band)
 - Both PTAs will be there
 - Crafton Chorus concert is Wednesday, May 13th AT Crafton at 7PM
 - Sam to post on Facebook
- Teacher/staff Appreciation Week May 4 - May 8
 - There is a group of parents working together to come up with some different options
- Announce Nomination Committee nominations for President, VP, Treasurer, and Secretary
 - Vote May 6
 - Tami to send me all the details and names

- In the future can we have the steps taken recorded
- Discuss 6th Grade Committee Chair for 2026-2027
 - Thoughts? Maybe this should be promoted a bit more to ensure other parents understand the opportunity. No one thinks the formality of an official vote is necessary.
 - Dr. Roberto would like to play a bigger role in the 6th grade events moving forward
 - When committee members have been determined Dr. Roberto would like a meeting scheduled to collaborate
 - If anyone is interested in being ON the committee reach out to the 6th Grade Committee email
 - Can we create a flyer to distribute to the 5th grade students to advertise? Edith volunteered to do this
 - Megan will add to the e-blast as well
 - Our By-laws do state that the Committee Chair has to be a PTA member
 - Vote May 6
- Discuss updating bylaws to include principal involvement
 - Vote May 6
 - National PTA is updating their entire template to include the Principal verbiage that we wanted to add. What's in our Bylaws are outdated, Megan hopes to have the updated bylaws at our May 6th meeting so we can vote and approve.
- Share recent event photos

Vice President's Report - Edith Adamson

Treasurer's Report (see attached) - Tami Coppler

- Budget overview and updates

Principal's Report - Dr. Roberto

- Dr. Roberto wants to help facilitate and plan for Fun Day
 - Last year wet side was far too wet (needs to be less wet)
 - Dr. Roberto will work on recruiting volunteers outside of the normal group of volunteers

6th Grade Committee Reports - Courtney Bonnet & Courtney Lawton

- Kickball 4/10/26 6-8pm at the high school

Coordinator Updates

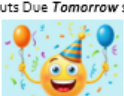
- Talent Show - May 1 - Carolyn Kemp (Talent Show), Edith Adamson (Concessions)
 - Melisa Leventry, Tamara Kemmler, Megan Thomas (Art Showcase)
 - Spoke to the students last week about registration and passed out flyers
 - Registration for both acts and stage crew is due 4/15
 - This year ALL rehearsals are not necessary. Act needs to be seen at least ONCE during a rehearsal
 - Current expenses are a bit over budget currently
 - Anything the committee raises ahead of time can be used towards expenses

- If the committee does not think they can raise the funds needed we can vote to approve additional funds
 - Committee would like to do a Zeffy
 - Collecting Student Art work to display at the Highschool
 - Deadline for submission is 4/17
 - Put in office in PTA mailbox with name and grade
- Cougar Crawl - May 15 - Sam Walsh
- Fun Day June 2 - Coordinator Needed

Parent Feedback / Open Discussion

- Opportunity for questions, suggestions, or concerns
 - Talent Show Request: Tami needs the cash box details a week in advance
 - Edith thinks they will need 5 cash “boxes”

Adjournment at 8:14 PM

April 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 	2 	3 	4
5 Hoagie Fundraiser Starts 	6 	7 Jazzercise Class \$5 per person 6PM @ Crafton Elem. 	8	9 PTA DAY PJ Day - \$2 Donation PTA Meeting @ 7PM	10	11
12	13	14	15 	16 Community Culture Night 5PM-7PM @ Carnegie Elem.	17 Join BoxTops Referral Code H1H212U4 	18
19 Hoagie Fundraiser Ends Money Due Tomorrow	20 May Birthday Shout Outs Due Tomorrow \$5 	21 Chalk the Walk 	22 Earth Day Clean Up 3:15PM-4:00PM 	23	24	25
26	27	28	29 Hoagie Fundraiser Pick Up 3PM-6PM Cougar Crawl Sign Making 5PM-6PM 	30		

April 2026 Treasurer's Report

PTA Account

Account balance as of 3/31/26: \$15,927.72

- Checks uncashed: \$322 (4th grade field trip)
- Other:
 - Withdrew \$100 for Jazzercise Class Cashbox

March Profits (\$1129)

- Spring 2026 Family Night: \$639
- Penny Wars: \$218
- Gift of time: \$272

March Expenses (\$2,608.18)

- Treasure box prizes: \$292.62
- Valentines Day Party Snack: \$200
- 3rd grade field trip: \$252
- 4th grade field trip: \$322
- Sun shade fund allocation: \$1450
- Chalk for chalk the walk: \$45.60
- Bulletin board supplies: \$15.96
- School supplies for teachers in need: \$30

6th Grade Account Balance as of 3/31/2026: \$2,711.62

- No activity in March 2026

Project Playground Account

- Balance as of 3/31/26: \$20.37
 - Expenses: \$5,399 for sun shade
- We will use the Chipotle funds to donate to Mrs. Siriani like we did last year
- T-shirts are budgeted for Fun Day, but we did receive donations from outside companies so that's now covered

PTA Expenses 2025-2026 Review To Date

Expense Name	Expense	Budget Amt	Actual Amt	Over/Under	
K-5 Field Trip	Field Trip	\$4,500.00		\$4,500.00	\$15 per student
Jingle Bell Junction	Program	\$2,500.00	\$2,220.21	\$279.79	
Heinz History Center Field Trip Transportation	Field Trip	\$650.00		\$650.00	Originally approved for \$2100. Per March 2026 vote, moved \$1450 to pay for sun shade
Holiday Parties & Classroom Snacks	Program	\$1,950.00		\$1,950.00	
Fun Day T-Shirts	Program	\$1,800.00		\$1,800.00	
Staff Appreciation Gifts	Program	\$1,800.00		\$1,800.00	Back to school gifts, monthly appreciation (\$50/month reimbursement), Fall & Spring staff lunch
6th Grade Field Trip	Program	\$1,500.00		\$1,500.00	
K-6 Regular Field Trip Transportation	Field Trip	\$1,500.00		\$1,500.00	
Fun Day	Program	\$1,000.00		\$1,000.00	
Talent Show	Program	\$900.00		\$900.00	
School Supplies for Teachers in Need	Program	\$800.00		\$800.00	\$30 available to each teacher until gone
Kindergarten T-Shirts	Program	\$700.00	\$508.75	\$191.25	
Reptile Show	Program	\$300.00		\$300.00	Originally approved for \$600. Nov 2025 PTA vote to allocate \$300 to Free Store
PTA Recognition Gifts	Program	\$450.00		\$450.00	ex highest sellers of fundraisers, PJ drive pizza, Souper Bowl Winner Pizza, Retirement gifts, Playground popsicles, summer snow cones, new years coloring contest winners, Scavenger hunt
Special Education Field Trip	Field Trip	\$450.00		\$450.00	\$15 per student
In School Program Support	Program	\$400.00		\$400.00	ex PTA buys leftover giving tree items, tuition for after school programs
Insurance & Gambling License	Overhead	\$400.00	\$365.00	\$35.00	
Miscellaneous	Overhead	\$375.00		\$375.00	
6th Grade Wall Tiles	Program	\$350.00	\$464.68	-\$114.68	
3rd Grade Symphony Field Trip Transportation	Field Trip	\$300.00		\$300.00	
End of Year Kona Ice for Students	Program	\$300.00		\$300.00	
Treasure Box Prizes	Program	\$300.00	\$292.62	\$7.38	
Bingo	Program	\$250.00	\$189.42	\$60.58	
Babysitting (meetings)	Overhead	\$200.00		\$200.00	
Fall Family Reading Night	Program	\$200.00	\$201.93	-\$1.93	
Movie Night	Program	\$200.00	\$115.20	\$84.80	
PTA Trainings	Overhead	\$200.00		\$200.00	
Spring Family Reading Night	Program	\$200.00	\$159.47	\$40.53	
Walk a Thon	Program	\$200.00		\$200.00	
Meet the Teacher Night	Program	\$150.00		\$150.00	
Read Across America Week	Program	\$150.00		\$150.00	
Swim Night	Program	\$120.00		\$120.00	
Bulletin Board	Program	\$100.00		\$100.00	
Garden Club K-6 Program Support	Program	\$100.00		\$100.00	
Red Ribbon Week	Program	\$100.00		\$100.00	
School Supplies for Students in Need	Program	\$100.00		\$100.00	
Back to School Night	Program	\$50.00	\$11.98	\$38.02	
Bank Fees/Checks	Overhead	\$50.00		\$50.00	
Chalk The Walk	Program	\$45.00	\$45.60	-\$0.60	
Voted Item - Free Store Donation	Program	\$300.00	\$300.00	\$300.00	
Voted Item - Sun Shade Allocation	Program	\$1,450.00	\$1,450.00	\$1,450.00	

Babysitting - Monthly Meeting (\$200)			
Month	Name	Amount	
September	N/A	\$0.00	
October	Adamson	\$20.00	
November	N/A	\$0.00	
December	N/A	\$0.00	
January	N/A	\$0.00	
February	N/A	\$0.00	
March	N/A		
April			
May			
	Total	\$20.00	
PTA Recognition Gifts (\$450)			
Items	Date	Amount	
Summer Snow Cone Supplies	7/13	57.16	
Custodian Retirement Gifts	11/8	\$100.00	
Plastic Paws 100th day of school	11/30	\$7.99	
New Years Coloring Contest	12/10	\$70.00	
Cafeteria Retirement Gift	12/22	\$50.00	
Sarris Top Sellers	1/17	\$60	
		\$345.15	Total

School Supplies for Sudents in need (\$100)			
Item	Date	Total	
Clipboards	11/30/2025	\$17.24	
	Total	\$17.24	
Field Trips			
Grade	Date	Total	Comments
Kindergarten			
Kindergarten Bus			
First Grade	12/1	\$150.00	Deposit
First Grade Bus			
Second Grade			
Second Grade Bus			
Third Grade	3/9	\$252	
Third Grade Bus			
Fourth Grade	3/18	\$322.00	
Fourth Grade Bus			
Fifth Grade			
Fifth Grade Bus			
Sixth Grade			
Sixth Grade Bus			
Symphony Bus			
Special Ed Trip			
Special Ed Bus			
		\$724.00	Total

Holiday Parties & Classroom Snacks (\$1,950)			
Name	Date	Price	
Halloween Juice	10/4	\$95.84	
Halloween Snacks	11/18	\$200.00	
Holiday Party Games	12/8	\$36.40	
Holiday Party Bubble House	12/3	\$375.00	
Holiday Party Treat	12/14	\$224.00	
Valentines Day Supplies			
Amazon	1/4	\$173.66	
Valentines Photo Booth	1/18	\$500.00	
Party Storage Bins	2/3	\$21.40	
Valentines Party Snack	3/9	\$200	
		\$1,826.30	Total

Bulletin Board (\$100)			
Name	Date	Price	
Edith Adamson	8/21	\$33.15	
Olesea Sizemore	2/8	11.77	
Megan Thomas	3/17	\$15.96	
		\$60.88	Total

Bank Fees (\$50)			
Name	Date	Price	
Givebacks	10/13	\$2.00	PTA membership transaction fee
		\$2.00	Total

In School Program Support (\$400)			
Name	Date	Price	
Mad Science	11/21	40.00	
Giving Tree	12/6	\$101.56	
Hygeine Products	12/8	\$158.19	
		\$299.75	Total

Talent Show (\$900)			
Name	Date	Price	
Amazon - Popcorn Maker	1/18	139.98	
		\$139.98	Total

Miscellaneous (\$375)			
Name	Date	Price	
Skate Night Glow Items	11/4	\$37.01	
		\$37.01	Total