

Central Greene School District

Section FINANCESTitle PURCHASES NOT BUDGETEDCENTRAL GREENE SCHOOL DISTRICTDate Adopted October 21, 1981

Guide		Reference
	<p data-bbox="640 598 1093 634">612. PURCHASES NOT BUDGETED</p> <p data-bbox="145 695 327 730">1. <u>Purpose</u></p> <p data-bbox="431 695 1334 890">The laws of the State and the interests of the community require fiscal responsibility by the Board in the operation of the school district. Appropriate fiscal controls are hereby adopted to insure that public funds are not disbursed in amounts in excess of the appropriations provided this district.</p> <p data-bbox="145 919 356 955">2. <u>Authority</u></p> <p data-bbox="431 919 1346 1205">When funds are not available for a proposed appropriation, a legal transfer from one class of expenditure to another may be made in the last nine months of the fiscal year by the Board if it is apparent that the necessary surplus funds do exist in another appropriation and if the procedures specified in the School Code are followed and it can be demonstrated the proposed expenditure would be educationally warranted in the current fiscal year.</p> <p data-bbox="145 1239 368 1274">3. <u>Guidelines</u></p> <p data-bbox="431 1239 1296 1493">Under normal conditions, planned purchases that would exceed the amount appropriated by no more than \$500 may be placed following the Board's normal policy (P.G. 611) by the Board Secretary/Director of Business Affairs (Purchasing Agent) and the Superintendent provided a sufficient amount is available in some other category of the budget for transfer by the Board to cover the purchase.</p> <p data-bbox="431 1526 1341 1717">In the event of an emergency (which exists whenever the time required for the Board to act in accordance with regular procedures would endanger life or property or threaten the continuance of existing school classes), a purchase order up to the amount of \$1,500 may be authorized by the Superintendent.</p> <p data-bbox="431 1749 1306 1845">When budgeted funds are allocated on a building basis, the total amount so budgeted may not be exceeded without prior approval as noted above.</p>	<p data-bbox="1376 682 1463 730">§ 609</p> <p data-bbox="1376 1062 1554 1146">§§ 609, 665, 687(d)</p>

Any expenditures in excess of appropriation made in conformance with this policy shall be reported to the Board at the next meeting with a recommendation of funds to be transferred to cover said purchase.

School Code

SS 609,
665, 687
(d)