

Newburyport School Committee  
Finance Sub-Committee  
Meeting Minutes  
Thursday, September 18, 2025  
9:00 AM  
Central Office Conference Room

**1. Call to Order**

Meeting called to order at 9:10 AM.

Present: Brian Callahan, Juliet Walker, Andy Boger

Guests: Sean Gallagher, Ethan Manning

**2. [Approval of Minutes from August 14, 2025](#)**

Motion to approve by Ms. Walker, seconded by Mr. Callahan. Approved 2–0 (Mr. Boger was absent for this vote).

**3. Budget Transfers**

No budget transfers were presented.

**4. [FY27 Budget Timeline](#)**

The committee discussed the FY27 budget timeline, including plans for a listening session in October or November, which will be discussed by the Communications Sub-Committee.

**5. Fundraising Update**

The committee reviewed the 2025–2026 approved fundraisers listing that is on the website and discussed district fundraising policies.

**6. Staffing Patterns**

The committee discussed district staffing patterns. Superintendent Gallagher noted that most turnover relates to students moving into the district and the need for special education services.

Key points:

- There is no reciprocity when students requiring special education move in from out of state.
- Special education costs for school choice students are paid by the sending district.

- The district continues to leverage partnerships with other districts (e.g., language-based programs, therapy, autism services).

Ms. Walker raised the idea of holding a budget listening session focused on staffing levels.

Discussion of enrollment trends:

- Enrollment has remained relatively flat, fluctuating by fewer than 100 students over the past several years.

## **7. Other Business**

Mr. Callahan suggested hosting an orientation for newly elected officials after the November election to review district budget, finances, and procedures.

## **8. Adjournment**

Next Meeting: Thursday, October 9, 2025, at 9:00 AM in Central Office.

Motion to adjourn by Ms. Walker, seconded by Mr. Boger. Approved 3-0.

Adjourned at 9:52 AM.