

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

Wednesday, December 14, 2016
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Lindell - Absent
Mr. Taylor
Dr. Jackson-Short - Absent

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:35 p.m. in the board meeting room. Roll call was conducted. Mr. Lindell and Dr. Jackson-Short were absent.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:37 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. President Christiansen announced the board will be going back into executive session and would come back and adjourn the meeting but the board would not take any action.

1.04 School, Student and Staff Recognition

Certificates of recognition were presented to the following schools that met the mandates of the Omnibus School Safety Act for 2015-2016 with Tabletop Exercise and Intruder/Lockdown Drills through the Department of Safety and Homeland Security: Booker T. Washington Elementary School, Central Middle School, Dover High School, East Dover Elementary School, Hartly Elementary School, Kent County Secondary ILC, South Dover Elementary School and Towne Point Elementary School.

Mr. Dennis Hallock presented certificates to the following schools and organizations for their participation in raising funds for Delaware Breast Cancer Coalition. This is the 7th year Capital School District has participated with DBCC during October, which is breast cancer awareness month. Mr. Hallock presented a check in the amount of \$6,064.66 to DBCC. With this check, total amount of funds raised for the past seven years is \$23,963.08.

1.05 School Updates

Mr. Hallock presented school updates for East Dover Elementary School, Hartly Elementary School, Booker T. Washington Elementary School, and William Henry Middle School.

1.06 Board President/Member Updates

Mr. Taylor:

- Thanked everyone for coming tonight and extended wishes for safe and happy holidays.

Mr. Martin:

- Attended district Teacher Retention Committee meeting – very well organized.

- Gave brief report as a member of the Delaware Principals' Advisory Group

Mr. Christiansen:

- Attended Capital's Super Science Night – very well attended.
- Attended Thanksgiving dinner at WHMS – very successful.
- Happy Holidays, Merry Christmas, Happy New Year.
- Congratulated Smyrna High School for winning Football State Championship.

1.07 Superintendent Update

Dr. Shelton spoke regarding the progress of Strategic Intent.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Dennis Hallock spoke regarding his membership in the Citizens Budget Oversight Committee and encourage Capital citizens to consider becoming a members of the Committee.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote,

2.01 Personnel (Resolution No. 17-054)

ADMINISTRATIVE PERSONNEL

III. Leaves

1. Augustus Tammy	Principal	December 5, 2016	Hartly
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IX. Termination/Nonrenewal

1. Director	Funding	July 1, 2017	DTC
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Kingsley	Diane	Special Education Teacher	11/28/16	KCCS
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C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Hosfelt	Sherry	Teacher	12/21/16	WHMS
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G. E.P.E.R.

1. District Employees

a. Phillips Molly Girls Varsity Lacrosse Coach Spring 2017 DHS

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

1. Akana	Eva	School Psychologist	12/9/16	KCCS
2. Eanes	Mary	Teacher	11/14/16	Hartly
3. Jamerson	Julie	Teacher	11/21/16	East
4. Murray	Debora	Teacher	11/18/16	East
5. Wells	Amanda	School Psychologist	Extension	KCCS/DAP

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Roberts	Nicole	School Psychologist	1/1/17	Hartly
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VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|----------------|--------|-------|--------|-----|
| 1. | Donatiu-Harris | Yariza | Clerk | 1/3/17 | DHS |
|----|----------------|--------|-------|--------|-----|

B. New – Temporary

- | | | | | | |
|----|---------|------------|---|----------|---------|
| 1. | Barnes | Brandon | Title 1 Paraprofessional
(PT/29 Hours) | 1/3/17 | North |
| 2. | Griffin | LaWanda | ILC Paraprofessional
(PT/29 Hours) | 11/30/16 | CMS |
| 3. | Henry | Tymere | Entry Level Technician
(PT/29 Hours/Casual/Seasonal) | 11/29/16 | DO |
| 4. | Jones | Ayesha | Extra Support Para.
(PT/29 Hours) | 11/28/16 | KCCS |
| 5. | Otto | Carrie | Pre-K Paraprofessional
(PT/29 Hours) | TBD | East/FV |
| 6. | Simmons | Owen | Extra Support Para.
(PT/29 Hours) | 11/28/16 | KCCS |
| 7. | Theroux | Katherine | TL Paraprofessional
(PT/29 Hours) | 1/3/17 | TP |
| 8. | Wesley | Leann Neka | Title 1 Paraprofessional
(PT/29 Hours) | 1/3/17 | North |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|--------|-------|-----------------|----------|-------|
| 1. | Johns | Flora | Child Nutrition | 11/14/16 | WHMS |
| 2. | Trower | Emma | Child Nutrition | 12/1/16 | North |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|--------|---------|---|----------|------|
| a. | Carter | Tiffany | 21 st Century Para
(PT/3 hours per day Mon – Thurs) | 12/19/16 | East |
|----|--------|---------|---|----------|------|

1. Non-District Employees					
a. Cole Kelley	Girls Tennis Coach	Spring 2016	DHS		
b. Nocks Koren	21 st Century Para	12/19/16	East		
	(PT/3 hours per day Mon. – Thurs)				

II. CHANGE IN ASSIGNMENT

A. Classification

1. Aiken Velanie	FT Temp. Extra Support Para.	11/28/16	KCCS
	(Was Temp. PT/29 Hours)		

B. Job Title

- NONE

C. Condition of Employment

1. Causey Maria	Instructional Para.	11/28/16	KCCS
	(Reassign. From Fairview)		

III. LEAVES

- NONE

IV. RESIGNATIONS

1. Alexitch Christopher	PT Field Technician	12/9/16	DO
2. Davis Jennifer	Title 1 Para	12/9/16	FV
3. Dickens Ashley	Extra Support Para	12/2/16	KCCS
4. Figueroa Flor	Child Nutrition	12/22/16	TP
5. Lundberg Alexandria	Title 1 Paraprofessional	12/2/16	North

V. PENSIONS

A. Disability

- NONE

B. Service Pension

- NONE

C. Vested Pension

- NONE

VI. EXTENSION OF CONTRACT

- NONE

VII. TENURE

- NONE

VIII. EXPIRATION OF CONTRACT

- NONE

IX. NON-RENEWAL/TERMINATION

- NONE

2.02 School Choice (Resolution No. 17-055)
School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
108298	1	South Dover Elementary	Invite	Outside
244923	5	William Henry Middle School	Invite	Outside
204139	6	William Henry Middle School	Invite	Outside
112049	10	Dover High School	Invite	Outside

2.03 Financial Reports – November 30, 2016 (Resolution No. 17-056)

Financial reports as of November 30, 2016 were approved.

2.04 Employee Salary Scales (Resolution No 17-057)

Employee salary scales 2016-2017 were approved.

2.05 Minutes – Executive and Public sessions of regular Board of Education meeting November 16, 2016 and Minutes of Special Board of Education meeting November 9, 2016 (Resolution No. 17-058)

Minutes of executive and public sessions of regular Board of Education meeting November 16, 2016, and minutes of special Board of Education meeting November 9, 2016 were approved.

2.05 Field Trips (Resolution No. 17-059)

The following field trips were approved:

William Henry Middle School Sixth Grade Green Team to Philadelphia, PA, March 21, 2017

Dover High School Speech and Debate Grades 9-12 students to Hershey, PA, January 6 -8, 2017

Kent County Community School Grades 5-6 students at William Henry Middle School to Nottingham, PA, April 26, 2017

Kent County Community School Grades 5-6 students at William Henry Middle School to Salisbury, MD, May 17, 2017

2.06 Student Disciplinary Matters (Resolution No. 17-060)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student I. D. #: 317337

- Expulsion without services from Capital School District retroactive to 10/18/2016 through the remainder of the school year 2016-2017.
- Given the fact the student will be 18 years old in April 2017, it is recommended that should student wish to continue student's education, student do so via an adult education program.
- Should student wish to re-enroll with the Capital School District, student will need to show documentation that:
 - student has completed a mental health program to address issues that align with student's criminal charge(s)
 - student is not a danger to himself/herself or others
 - student has not accrued any additional criminal charges

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Delaware School Success Framework

Mr. Saylor provided the board with a power point presentation discussing Capital's results of the Delaware School Success Framework (DSSF), the multiple measures framework by which all public school academic performance is calculated and reported annually by the Delaware Department of Education.

3.02 FY 17 Final Budget (Resolution No. 17-061)

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 17-061 approving the FY 17 Final Budget with amendment of adding \$17,000 to Dover High School Athletics Budget with the understanding the Athletic Director will work with Central Middle School to use from \$10,000-\$13,000 to accommodate the needs of their athletic budget with the remainder being used by the Dover High School Athletic Department.

3.03 Proposed Grade Level Re-Configuration (Resolution No. 17-062)

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 17-062 approving recommendation of Grade Level Re-Configuration Committee to set a goal of the Facility Master Plan as follows: Grade Level Configuration of Early Childhood PK-K, Elementary 1-5, Middle 6- 8 and High School 9-12.

3.04 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Shelton provided the board with the quarterly update of Strategic Intent 2 – Meeting the Needs of the Whole Child. The update briefly explained the focus of the four sub-groups under SI2: Professional Learning, Master Schedule, District RTI, and Advocacy Prioritization.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the board adjourned to executive session at 9:00 p.m. President Christiansen reconvened to public session and the meeting was adjourned at 9:48 p.m.