

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, October 17, 2018

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen - Absent
Mr. Taylor
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 p.m. in the board room. Roll call was conducted, Mr. Christiansen was absent, and Mr. Taylor was absent but arrived at 5:34 p.m.

1.02 Executive Session

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:34 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. followed by the Pledge of Allegiance.

1.04 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized:

- Dover High School AP Scholars
- All District Schools for being in compliance with Tabletop Exercise and Intruder/Lockdown Drills - Department of Safety and Homeland Security

1.05 School Updates

Dr. Henderson presented school updates for all schools.

1.06 Board President/Member Updates

Mrs. Engel

- Homecoming parade was great.
- Visited some schools.
- Our teachers and staff are wonderful.
- Please remember our homeless population as winter approaches.

Mr. Taylor

- Super Senator Day was fantastic.
- Homecoming parade was excellent.
- Attended the Million Father March event at Booker T. Washington – Dr. Morgan did a great job.

Dr. Jackson-Short

- Attended Million Father March at North Dover, was a pleasure to see fathers and male role models reading to students, was a really nice event.
- Super Senator Day was amazing.

- Homecoming parade was exciting.

Mr. Martin

- Million Father March – served as an emcee for the Million Father March at Central Middle School.
- Visited BTW and read to 4th graders, was a great experience.
- Teacher of the Year dinner was fantastic.
- Super Senator Day was beautifully done. Great to be a part of the Senator family.
- Homecoming Parade was fantastic. Remarkable event, great game, battle of the drumlines was fantastic.

1.07 Superintendent Update

Dr. Shelton

- Displayed a power point presentation highlighting Super Senator Day held on October 6, 2018.
- Noted that the State Teacher of the Year Banquet held on October 16, 2018 was a nice event and the district was well represented by Joe Fuller, Capital's Teacher of the Year.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mike Christman, teacher at Dover High School, spoke regarding his attendance at a state-wide PBS Tier I Workshop during which the Capital School District was highlighted as setting the bar when it comes to PBS throughout the State.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 19-031)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Boswell	Donna	PreK – Speech Lang Path PT – 2 days per week	October 5, 2018	East
2. Dyer	Carol	Lic. Clinical Social Worker	September 27, 2018	TP
3. Fulton	Valeri	Kindergarten Teacher	October 1, 2018	East
4. Hampton	Christopher	Lic. Clinical Social Worker	September 17, 2018	South
5. Logue	Vickie	Spec Ed Teacher	October 22, 2018	WHMS
6. Mackey	Laura	Art Teacher	September 28, 2018	North
7. McDonald	Courtney	Spec Ed Teacher	October 8, 2018	
	KCCS/BTW			
8. Powell	Shenita	Teacher – Spec Ed English	October 8, 2018	CMS
9. Scott-Baker	Doreen	Reading Teacher	October 1, 2018	TP

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Nichols	Pamela	Teacher	September 26, 2018	DO
2. Skripko	Jennifer	Teacher	September 4, 2018	DHS
3. Skripko	Robert	Teacher	September 17, 2018	KCCS
4. Tooles	Melissa	Counselor	October 1, 2018	DHS
5. Woodward	Charles	Safety Monitor	October 1, 2018	DO

G. E.P.E.R.

1. District Employees

a. Green	Audrey	21 st Century Teacher	2018-2019 SY	DHS
b. Murray	Debra	21 st Century Teacher	2018-2019 SY	East
c. Nichols	Pam	Case Manager - Early Child	Summer 2018	DO

Additional hours (33.75) worked

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. Koenig	Kimberly	Math/Science Teacher from general Teacher at TP	TBD	WHMS
2. Schukoske	Gavin	ILC Teacher from Para at KCCS/DHS	TBD	East

B. Job Title

1. NONE

C. Condition of Employment

NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1. Bostic	Jennifer	Counselor	October 3, 2018	CMS
2. Bushweller	Wendy	Teacher	September 4, 2018	KCCS
3. Herbert	Tabitha	Nurse	Intermittent	KCCS
4. Richardson	Janie	Teacher	October 8, 2018	TP
5. Smith	Jonyelle	Counselor	November 13, 2018	WHMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Beaman	Alicia	Spec Ed Teacher	October 25, 2018	TP
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VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. Akana	Eva	Psychologist	3/11/2018	DO
2. Anderson	Rebecca	Psychologist	8/22/2018	DO
3. Campagnini	Danielle	Teacher	8/22/2018	DHS
4. Cazzell	Jennifer	Teacher	8/22/2018	WHMS
5. Clegg	Courtney	Teacher	8/22/2018	FV
6. Cole	Brittany	Teacher	8/22/2018	DHS
7. Coogan	Mathew	Teacher	8/22/2018	CMS
8. Dagley	Charon	Teacher	8/22/2018	CMS
9. Debraux	Ashley	Teacher	8/22/2018	WHMS
10. Denman	Michael	Teacher	8/22/2018	KCSILC
11. Eichelberger	Emily	Teacher	8/22/2018	North
12. Fertal	Suzanne	Teacher	8/22/2018	WHMS
13. Gallagher	Danielle	Teacher	8/22/2018	KCCS
14. Gallon	Rudolph	SLP	8/25/2018	DO
15. Gast	Denise	ED	8/22/2018	KCCS

16. Griffith	Alexandra	Teacher	8/25/2018	WHMS
17. Gronau	Shannon	Counselor	8/24/2018	DHS
18. Hinds Persaud	Crystal	Teacher	8/23/2018	WHMS
19. Hogan	Jennifer	Teacher	8/23/2018	South
20. Houston	Michelle	Teacher	4/1/2018	KCCS
21. Howell	Shannon	Teacher	4/1/2018	DHS
22. Johnson	Latoniah	Nurse	8/24/2018	KCCS
23. Jones	Enjoule	Teacher	2/17/2018	CMS
24. Jones	Ryan	Counselor	8/22/2018	North
25. Kramer	Ksenyia	Teacher	8/22/2018	FV
26. Litchford	Emily	Teacher	8/25/2018	BTW
27. Long	Mary Jane	Teacher	8/22/2018	DHS
28. Mandalas	Dawn	Teacher	8/22/2018	BTW
29. Markowitz	Sheryl	SLP	8/22/2018	DO
30. McCrae	Brian	Teacher	2/23/2018	East
31. Miller	Monique	Teacher	8/22/2018	CMS
32. Moore	Terence	Teacher	8/22/2018	South
33. Noyes	Kristie	Psychologist	1/21/2018	DO
34. O'Hea	Kim	Teacher	8/22/2018	TP
35. Omans	Tiffany	Teacher	8/22/2018	CMS
36. Palmer	Katie	Teacher	8/22/2018	DHS
37. Parsley	Renee	Teacher	8/24/2018	DO
38. Reed	Rachel	Teacher	8/22/2018	FV
39. Reynolds	Kendall	Nurse	9/15/2018	KCCS
40. Richards	Janie	Teacher	8/22/2018	TP
41. Rodriguez Cintron	Benigno	Teacher	8/22/2018	South
42. Ross	Evie	ED	8/22/2018	East
43. Ryback	Shannon	Teacher	8/22/2018	FV
44. Sergeant	Andrea	Nurse	8/22/2018	DHS
45. Torres Riveria	Nydia	Teacher	8/22/2018	South

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Black	Sara	Office Clerk – FT	September 21, 2018	WHMS
2. Blythe	Denice	Custodian	October 22, 2018	WHMS
3. Snell	Branden	Custodian	November 1, 2018	CMS

B. New – Temporary

1.	Bundick	Shafiquah	General Worker	October 10, 2018	WHMS
2.	Campbell	Rebecca	Instructional Para – FT	September 20, 2018	KCCS/DHS
3.	Cheatham-Carson	Evon	General Worker	September 20, 2018	TBD
4.	Coleman	Mark	General Worker	October 1, 2018	DHS
5.	Covington	Katherine	Extra Support Para PT/29 hrs	October 22, 2018	BTW
6.	DeJesus	Tammy	General Worker	September 21, 2018	TBD
7.	Klingmeyer	Michele	Speech Para – PT/29 hrs.	September 24, 2018	East
8.	Loveland	Karen	Reading Para – PT/29 hrs.	October 9, 2018	FV
9.	Manning	Olivia	General Worker	October 10, 2018	TBD
10.	Stanley Jr.	Mitchell	General Worker	September 14, 2018	TP

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	Blevins	Robert	Instructional Para – FT	September 20, 2018	KCCS/DHS
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F. Return from Leave

1.	Bowman	Cheryl	Child Nutrition	September 17, 2018	CMS
2.	Evangelinta	Elizabeth	Child Nutrition	October 8, 2018	DHS
3.	Gygrynuk	Cristina	Child Nutrition	September 27, 2018	WHMS
4.	Hutson	Lisa	Paraprofessional	September 10, 2018	DHS
5.	Hutson	Lisa	Paraprofessional	September 10, 2018	DHS
6.	Martin	Alicia	Paraprofessional	October 15, 2018	DHS
7.	Simonetti	Kaitlyn	Paraprofessional	November 1, 2018	KCCS
8.	Stanley	Charisse	Custodian	November 1, 2018	WHMS

G. E.P.E.R.

1. District Employees

a.	Brown	Marquis	Assist Football Coach	2018-2019 SY	DHS
b.	Flourney	Joanna	21 st Century Para	2018-2019 SY	East
c.	Newsome	Wayne	Assist Boys Soccer Coach	2018-2019 SY	CMS
d.	Parks	Hailey	Field Hockey Coach	21018-2019 SY	CMS
e.	Skripko	Robert	Assist Football Coach	2018-2019 SY	DHS
f.	Spadafino	Nick	Assist Football Coach	2018-2019 SY	DHS
g.	Synoski	Karen	Cross Country Coach	2018-2019 SY	DHS
h.	Thomas	Curt	Assist Football Coach	2018-2019 SY	DHS

1. Non-District Employees

a.	Brown	Deja	Cheer Coach	2018-2019 SY	DHS
b.	Coston	Mathew	Assist Football Coach	2018-2019 SY	DHS
c.	Dillon	Shannen	Assist Field Hockey Coach	2018-2019 SY	DHS
d.	Laguardia	Phillip	Entry Level Field Tech – PT	October 15, 2018	DO/Tech

e.	Meade Alex	Head Varsity Wrestling Coach	2018-2019 SY	DHS
f.	Smeltzer David	Entry Level Field Tech PT	October 15, 2018	DO/Tech

II. CHANGE IN ASSIGNMENT

A. Classification

1.	Arndt	Nicholas	1:1 Extra Support Para FT from East Dover	September 20, 2018	KCCS/Wesley
2.	Barnes	Brandon	ILC Para – FT from Title I Para - PT	November 5, 2018	East
3.	Moore	Derek	Entry level field tech Pay increase to \$15/hour	October 11, 2018	DO
4.	Powell	Shelby	Instructional Para – FT from 1:1 ESP - PT	October 29, 2018	KCCS
5.	Robinson	Betty	Instructional Para – FT from 1:1 ESP - FT	October 29, 2018	KCCS/BTW
6.	Santy	Harold	1:1 Extra Support Para – FT from PT/29 hrs.	October 1, 2018	KCCS/DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

46.	Gygrynuk	Cristina	Child Nutrition	August 20, 2018	WHMS
47.	Hutson	Lisa	Paraprofessional	September 24, 2018	DHS
48.	Martin	Alicia	Paraprofessional	September 5, 2018	DHS
49.	Price	Theresa	Paraprofessional	October 1, 2018	DHS
50.	Vaughan	Aaron	Paraprofessional	September 17, 2018	KCCS

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1. Carrion	Brandon	Paraprofessional	October 12, 2018	KCSILC
2. Diaz	Iswedcy	Child Nutrition	October 12, 2018	East
3. Nario	Ercel	Field Technician	October 11, 2018	DO
4. West	Rodney	Custodian	August 29, 2018	TP
5. Williams	Patricia	Child Nutrition	October 29, 2018	DHS

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 19-032)

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
442137	4	Booker T. Washington Elementary	Invite	Inside
286772	1	North Dover Elementary	Invite	Inside
239001	2	North Dover Elementary	Invite	Inside
416931	K	South Dover Elementary	Invite	Outside
688799	2	South Dover Elementary	Invite	Outside
849730	2	South Dover Elementary	Invite	Outside
443884	3	South Dover Elementary	Invite	Inside
077796	3	South Dover Elementary	Invite	Inside
218209	1	Towne Point Elementary	Invite	Outside
172436	2	Towne Point Elementary	Invite	Inside
315701	6	William Henry Middle School	Invite	Outside
35992	10	Dover High School	Invite	Outside
65550	12	Dover High School	Invite	Outside

School Choice Denied 2018-2019 School Year

Student ID	Grade	School of Choice	Action	In/Outside District
338204	3	North Dover Elementary School	Denied	Inside
332082	4	North Dover Elementary School	Denied	Inside

2.03 Financial Reports – September 30, 2018 (Resolution No. 19-033)

Financial reports for September 30, 2018 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education Meeting September 12, 2018 (Resolution No. 19-034)

Minutes of executive and public sessions of regular Board of Education meeting on September 12, 2018 were approved.

2.05 Field Trips (Resolution No. 19-035)

The following field trips were approved:

William Henry Middle School 6th graders to Washington, DC, April 16, 2019

Dover High School 11th and 12 graders to Philadelphia, PA, November 14, 2018

Dover High School grades 9-12 Dance Team to Norfolk, VA, March 20-24, 2019

Booker T. Washington Elementary School 4th graders to Philadelphia, PA, December 20, 2018

William Henry Middle School 21st Century Students to Kennett Square, PA, December 14, 2018

2.06 Student Disciplinary Matters (Resolution No. 19-036)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2019-4385. After having reviewed this information, student 2019-4385 shall be expelled from Capital School District for the 2018-2019 school year. Since student will be 19 years old in 2019, it is recommended that student seek educational opportunities via an adult education program.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Shelton, Dr. Henderson and Mr. Wells presented a quarterly update of Strategic Plan Strategic Intent 1 Linear and Streamlined District with updates for each of the groups currently working and associated with SI1:

1.1 Instructional Model

1.2 Facility Master Plan

1.3 Strategic Technology Plan

1.4 District Communication Plan

1.6 Safety and Security

3.02 Advanced Placement Assessment Results

Mr. Dunford and Mrs. Schreiber presented Advanced Placement (AP) updates. The presentation demonstrated consistency in the number of students who participate in Advanced Placement courses at Dover High School, an increase in the number of students taking two or more courses, and a stable trend towards overall proficiency. Current initiatives to support increasing the number of students who demonstrate proficiency were highlighted.

3.03 Dover High School CTE Proposals – 2019-2020

Digital Communication Technology (replacing Communications Technology) (Resolution No. 19-037)

Animal Science & Management (replacing Animal Science) (Resolution No. 19-038)

Agricultural Power and Engineering (New) (replacing HVACR & Sheet Metal) (Resolution No. 19-039)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 19-037 approving Dover High School CTE Proposal Digital Communication Technology (replacing Communications Technology) for school year 2019-2020;

Adopted Resolution No. 19-038 approving Dover High School CTE Proposal Animal Science & Management (replacing Animal Science) for school year 2019-2020;

Adopted Resolution No. 19-039 approving Dover High School CTE Proposal Agricultural Power and Engineering (New – replacing HVACR & Sheet Metal)) for school year 2019-2020.

3.04 September 30th Unit Count Update

Ms. Cooke presented the preliminary September 30th unit count numbers submitted to the Department of Education. A full report will be presented in the November meeting following certification by the State of the Unit Count. This year's Unit Count began Monday, September 17th and ended Friday, September 28th. Similarly to last year, we are seeing an increase in the numbers of special education students being served by the District. In addition, Ms. Cooke discussed how administrative and other entitled units are earned through the unit count.

3.05 Legislative Priorities FY 19 (Second Reading) (Resolution No. 19-030)

Dr. Shelton discussed the board's legislative priorities, requesting board members to inform him of any deletions or additions they desired to make. This agenda item will be presented for the third reading and vote at the November board meeting.

3.06 Capital School District/City of Dover Joint Taskforce to Investigate Wetland Mitigation Site at Pat Lynn Drive, Dover, DE 19904 (Resolution No. 19-040)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 19-040 approving the appointment of a Capital School District/City of Dover Joint Taskforce (committee) for continued discussion and dialogue to investigate wetland mitigation site at Pat Lynn Drive, Dover, DE.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 9:45 p.m.