

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Monday, July 9, 2018
Administrative Office
MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Taylor
Dr. Jackson-Short
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 pm in the board room. Roll call was conducted and all members were present.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:31 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:10 p.m. followed by the Pledge of Allegiance.

1.04 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized the following students:

- Dover High School Girls Tennis Team and Coach Kevin Papen
 - **2018 Record of 13-1**
 - **Winner of Conference Tennis Tournament**
 - Victoria Anyanwu, Erin Biddle, Anna Canalichio, Megan Chen, Toni Hall, Lauren Hitesman, Rebecca Jawahar, Adriana Kwok, Corina Kwok, Jing Lin, Sophie Malenfant, Aspen Ozer, Hayley Scheir, and Erika Synoski
 - Also honored were Victoria Anyanwu for [First Singles State Champion](#) and Erika Synoski for [Second Singles State Champion](#)
- Capital's Teachers of the Year and District Teacher of the Year
 - Amy Tierson – BTW
 - Heidi Moore – East Dover
 - Christine Nicholson – Fairview
 - Lauren Hunter – Hartly
 - Hannah Wilson – North Dover
 - Alexis Bailey – South Dover
 - Jen Christman – Towne Point
 - Megan Stoffa – William Henry Middle School
 - William Reaves – CMS
 - Lisa Enright – KCCS
 - Dayra Diamond – KCSILC
 - Joseph Fuller – DHS and Capital School District Teacher of the Year

1.05 Reorganization of Board of Education (Resolution No. 19-001)

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-001 approving reorganization of Board of Education as follows:

President – John C. Martin, Jr.

Vice President – Dr. Chanda Jackson-Short

DSBA Board of Directors – Ralph Taylor

DSBA Board of Directors Alternate – Sean Christiansen

DSBA Legislative Committee – Ralph Taylor

DSBA Legislative Committee Alternate – Joan Engel

Elizabeth W. Murphey School Representative – Joan Engel

Strategic Plan Strategic Intent 1 – Ralph Taylor

Strategic Plan Strategic Intent 2 – Dr. Jackson-Short

Strategic Plan Strategic Intent 3 – Joan Engel

Super Senator Day – Dr. Jackson-Short

Calendar Committee – John Martin

Student Success Guide Core Team – Joan Engel

Perkins Advisory Committee – Ralph Taylor

Employee Recognition Committee – John Martin

Wellness Committee – Dr. Jackson-Short

Teacher of the Year Committee – Joan Engel

1.06 School Updates

None

1.07 Board President/Member Updates

Mrs. Engel

- Be mindful of the homeless during the summer.
- Spends a lot of time volunteering with the homeless shelters during the summer.

Mr. Taylor

- Visited Simon Circle a week ago and noticed the people waiting at the stop for the Capital School District Food Truck. This is a great program for Capital to support.

Mr. Christiansen

- Summer school began today. Summer school graduation at Dover High School is scheduled on July 31st. Hope everyone is taking time off in the summer to be well rested and ready for the 2018-2019 school year.

Dr. Jackson-Short

- Looking forward to serving as Vice President.
- Hope everyone is enjoying the summer.

Mr. Martin

- It is an honor to serve as President of the Board.
- Hope everyone is taking vacation time to come back refreshed and ready for the new school year.

1.08 Superintendent Update

Dr. Shelton

- Lot of work going on, will be shared with the SI1 Update tonight.
- Expressed thanks to everyone for the efforts being put forth in this work.

1.09 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the

action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 19-002)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. DaCosta	Sade	Teacher – Spanish	08/20/18	DHS
2. Eibel	Gerard	Teacher – Chemistry	08/20/18	DHS
3. Hoyle	Cynthia	SLP	08/20/18	KCCS

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. Becton	Veronica	Spec Ed Teacher	08/20/18	WHMS
2. LaPenta-Pitts	Maia	Art Teacher	08/20/18	North/East

E. Rehire – Temporary

1. Coffman	Rebecca	Teacher – 3 rd Grade Part time	08/20/18	East
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F. Return from Leave

1. NONE

G. E.P.E.R.

1. District Employees

a. Miscellaneous Teachers	3-4 year old students - IEP writing, meetings, observations Total of 144 hrs. – to be used as needed			
Sandy Bolyard		Summer 2018	DO	
Heather Gladdish		Summer 2018	DO	
Gail Hamblin		Summer 2018	DO	
Jill Harrington		Summer 2018	DO	
Nory White		Summer 2018	DO	
b. Benton-Robinson, Latisha	Summer Enrichment July 9-12 – 4 hrs. /day	Summer 2018	BTW	
c. Cole	Brittany	21 st Century – 4.5 hrs./wk.	2018-2019	DHS
d. Davenport	Yvette	Summer Enrichment July 9-12 – 4 hrs. /day	Summer 2018	BTW
e. Denny	Michael	21 st Century – 4.5 hrs./wk.	2018-2019	DHS
f. Fuller	Joseph	Freshman Class Advisor	08/20/18	DHS
g. Gedney	Gabrielle	Kindergarten evaluations 3 days	Summer 2018	DO

h.	Gould-Rodriguez, Shannon	21 st Century – 4.5 hrs./wk.	2018-2019	DHS/KCCS
i.	Harrington Jill	Child Find – 30 hrs.	Summer 2018	DO
j.	Hudson Laura	21 st Century – 4.5 hrs./wk.	2018-2019	DHS
k.	Johnson Kathy	Child Find Audiologist 30 hours	Summer 2018	DHS
l.	Lewis Carla	Summer Enrichment July 9-12 – 4 hrs. /day	Summer 2018	BTW
m.	Montano Allison	Child Find – 30 hrs.	Summer 2018	DO
n.	O'Brien Diane	Child Find SLP – 30 hrs.	Summer 2018	DO
o.	Reaves William	21 st Century – 4.5 hrs./wk.	2018-2019	CMS
p.	Rodriguez Mildred	21 st Century – 4.5 hrs./wk.	2018-2019	CMS
q.	Skripko Jen	21 st Century – 4.5 hrs./wk.	2018-2019	DHS
r.	Talavera Laura	Child Find SLP – 30 hrs.	Summer 2018	DO
s.	Willis Pamela	21 st Century – 4.5 hrs./wk.	2018-2019	CMS
t.	Young Akilah	21 st Century – 4.5 hrs./wk.	2018-2019	CMS

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. Turner	Kevin	Athletic Director	August 2018	DO
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B. Job Title

1. Osika	Lindsay	Reading Specialist to District Elem ELA Specialist	2018-2019	North to DO
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C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | |
|------------|-------|--------------|---------------|-----|
| 1. Jones | Karen | School Nurse | July 6, 2018 | FV |
| 2. Menhart | Katie | Teacher | June 30, 2018 | DHS |

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | |
|----------|-------------|---------------------------------|----------|
| 1. Boyce | Denise East | Office Para – PT/27.5 hrs. /wk. | 08/20/18 |
|----------|-------------|---------------------------------|----------|

B. New – Temporary

- | | | | | |
|------------|--------|---|----------|-----|
| 1. Gregory | Morgan | Math Paraprofessional | 08/20/18 | DHS |
| 2. Huey | David | ILC Paraprofessional | 08/20/18 | DHS |
| 3. Martin | Alicia | Extra Support Para 1:1
PT/29 hrs. /wk. | 08/20/18 | DHS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	Cagle	Kathleen	Paraprofessional – PT/29 hrs./wk.	08/20/18	TP
2.	Canfield	Jocelyn	ILC Para – full time	08/20/18	East
3.	Hamlet	Christina	Title I Para – PT/29 hrs. /wk.	08/20/18	East
4.	Harris	Gloria	Paraprofessional – PT/29 hrs./wk.	08/20/18	TP
5.	Huffman	Casey	ILC Para – full time	08/20/18	East
6.	Klein	Desiree	Title I Para – PT – 29 hrs. /wk.	08/20/18	East
7.	Maloney	Megan	Paraprofessional – PT/29 hrs./wk.	08/20/18	TP
8.	West	Phadre	Paraprofessional – PT/29 hrs./wk.	08/20/18	TP

F. Return from Leave

1. NONE

G. E.P.E.R.

1. District Employees

a.	Alexander	Justin	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
b.	Blair	Barbara	Summer Enrich. Para July 9-12 – 4 hrs. /day	Summer 2018	BTW
c.	Bryant	Stephen	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
d.	Credle	Tiffany	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
e.	Dallas	Eleni	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
f.	Estrada	Jovan	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
g.	Jones	Barry	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
h.	Lumpkin	Kenneth	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
i.	Scott	Taresha	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS
j.	Shelton	Kelli	21 st Century Para – 12 hrs. /wk.	2018-2019	CMS
k.	Weathersby	Beverly	21 st Century Para – 12 hrs. /wk.	2018-2019	DHS

1. Non-District Employees

a.	Beckman	Clay	Paraprofessional	Summer 2018	KCCS
b.	Bennett	Madeline	Paraprofessional	Summer 2018	KCCS
c.	Brown	Deja	Cheerleading Coach	Fall 2018	DHS
d.	Combs	Dion	Football – assistant	Fall 2018	DHS
e.	Digati	Philip	Football – assistant	Fall 2018	DHS

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1.	Moore	Adam	Operations Tech level 2 From Field Tech level 1	July 3, 2018	Tech
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C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

1. NONE

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1.Callahan	Lori	Paraprofessional – PT	June 1, 2018	North
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V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Stanford	Gary	Custodian	October 1, 2018	DHS
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C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

- 1.NONE

VII. TENURE

- 1.NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

- 1.NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 19-003)

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside or Outside of District
167332	K	Booker T. Washington Elementary	Invite	Inside
431894	K	Booker T. Washington Elementary	Invite	Inside
334372	K	Booker T. Washington Elementary	Invite	Outside
439998	K	Booker T. Washington Elementary	Invite	Outside
13599	4	Booker T. Washington Elementary	Invite	Inside
389779	4	Booker T. Washington Elementary	Invite	Inside
225521	K	East Dover Elementary	Invite	Outside
302242	K	East Dover Elementary	Invite	Inside
329517	K	Fairview Elementary	Invite	Inside
233766	1	Fairview Elementary	Invite	Outside
341583	K	North Dover Elementary	Invite	Inside
227404	K	South Dover Elementary	Invite	Inside
85298	1	South Dover Elementary	Invite	Inside
288860	K	Towne Point Elementary	Invite	Inside
243991	6	William Henry Middle School	Invite	Outside
360759	6	William Henry Middle School	Invite	Outside
271213	7	Central Middle School	Invite	Outside
153796	9	Dover High School	Invite	Outside
145477	11	Dover High School	Invite	Outside
100683	11	Dover High School	Invite	Outside

School Choice Denied 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside or Outside of District
334580	4	South Dover Elementary	Denied	Outside
146890	10	Dover High School	Denied	Outside

School Choice Wait 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside or Outside of District
227629	K	South Dover Elementary School	Waiting List	Inside

2.03 Financial Reports – June 30, 2018 (Resolution No. 19-004)

Will be reviewed and approved at the August 15, 2018 Board of Education meeting. Reports were not available from the State of Delaware Accounting System.

2.04 Minutes – Minutes of Executive and Public sessions of Regular Board of Education Meeting June 20, 2018 and Special Board of Education Meeting June 13, 2018 (Resolution No. 19-005)

Minutes of executive and public sessions of regular Board of Education meeting June 20, 2018 and of special Board of Education meeting June 13, 2018 were approved.

2.05 Field Trips (Resolution No. 19-006)

The following field trip was approved:

Dover High School grades 11 & 12 AFJROTC to National Harbor, MD, September 18, 2018

2.06 Student Disciplinary Matters (Resolution No. 19-007)

None

3.0 Action/Discussion/Information Items (A/D/I)**3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update**

Dr. Shelton, Dr. Henderson, and Mr. Wells presented a quarterly update of Strategic Plan Strategic Intent 1 Linear and Streamlined District with updates for each of the groups currently working and associated with SI1.

1.1 Teaching and Learning Model

1.2 Facility Master Plan

1.3 Instructional and Strategic Technology Plan

3.02 Immersion Program Expansion

Ms. Herrera and Mr. Dunford made presentation regarding Capital's Immersion Program to include program highlights from the 2017-18 school year and the plan for expansion of the program to William Henry Middle School for the 2018-2019 school year.

3.03 FY 19 Tax Rate (Resolution No. 19-008)

On a motion by Dr. Jackson-Short, seconded by Mr. Taylor, and on a unanimous vote, the board adopted the FY 19 Tax Rate as follows:

Current Expense – 0.8800

Debt Service – 0.4700

Minor Cap – 0.0312

Technology Maintenance – 0.0180

Extra Time Match – 0.0150

Reading and Math Specialist – 0.0180

Reading Interventionist – 0.0042

K-3 Basic Special Education – 0.0042

Tuition – 0.3900

Total Tax Rate: \$1.8307

3.04 Dover High School Associate Principal Position (Resolution No. 19-009)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 19-009 approving the hire of candidate #4113 for the position of Associate Principal, Dover High School.

3.05 Board of Education Meeting Schedule 2018-2019 (Resolution No. 19-010)

On a motion by Mrs. Engel, seconded by Dr Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 19-010 approving the revised Board of Education Meeting schedule 2018-2019 as follows:

Board Meeting Calendar for 2018-2019 School Year

All meetings will be held in the Board Meeting Conference Room at the Administrative/Professional Development Center located at 198 Commerce Way, Dover, DE 19904

All meetings begin at approximately 7:00 pm unless otherwise noted.

Date	Location
Monday, July 9, 2018	Board Meeting Conference Room
Wednesday, August 15, 2018	Board Meeting Conference Room
Wednesday, September 12, 2018	Board Meeting Conference Room
Wednesday, October 17, 2018	Board Meeting Conference Room
Wednesday, November 14, 2018	Board Meeting Conference Room
Wednesday, December 12, 2018	Board Meeting Conference Room
Wednesday, January 16, 2019	Board Meeting Conference Room
Wednesday, February 13, 2019	Board Meeting Conference Room
Wednesday, March 20, 2019	Board Meeting Conference Room
Wednesday, April 17, 2019	Board Meeting Conference Room
Wednesday, May 8, 2019	Board Meeting Conference Room
Wednesday, June 19, 2019	Board Meeting Conference Room

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 8:52 pm.