

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Monday, August 19, 2019

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short – Absent
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the Board entered public session at 5:30 p.m. in the board room. Roll call was conducted and Dr. Jackson-Short was absent.

1.02 Executive Session

On a motion by Mrs. Engel, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:10 p.m. followed by the Pledge of Allegiance.

1.04 School Updates

Dr. Jocelyn Brown, newly appointed Supervisor of Instruction, presented school updates.

1.05 Board President/Member Updates

Dr. DePrima

- Going through policies, read all of the Board of Education policies (Section 100 Board Governance).
- Attended consolidated middle school construction meeting where team went over the process, discussed site issues, parking, community engagement, established future meeting dates.
- Really impressed with the HR process in interviewing perspective administrative candidates, great in-district employees applying for these positions.
- Opening School Event was a very spirit filled event, enjoyed the breakfast. Good job.

Mrs. Engel:

- Had a blast this morning at the opening ceremony for the new school year. Was a great experience.
- Glad to be back and ready to get started again.
- Remember the homeless – given them a bottle of water or soda.
- Thank you for all you do.

Mr. Christiansen:

- Congratulated Dr. Brown and Ms. Burgoyne on their new positions. Welcome to the family.
- Had over 1,200 staff members attend the opening ceremony at Dover High School for 2019-2022 school year. Every staff member was there, support team members felt part of the team. All staff members are dedicated to our children.
- Entire event was amazing.
- Thanks for all you do.

Mr. Martin:

- Great opening event, suggested for next year to hold event outside on the football field.
- So much planning going on throughout the district in every school.
- Do something for every employee so everyone feels a part of the Senator Nation.

1.06 Superintendent Update

Dr. Shelton

- Thanked Dr. Henderson and team who organized the Opening Day Event at Dover High School for all staff members. It was an amazing ceremony, full of energy, and we are ready to begin the new school year.

1.07 School, Student and Staff Recognition

None

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board pulled from the agenda and added to Action/Discussion/Information Items as Agenda 3.04 Financial Reports June 30, 2019 and July 31, 2019 (Resolution No. 20-024), 3.05 Administrative Personnel Classification (Resolution No. 20-025) and 3.06 Administrative Personnel Classification (Resolution No. 20-026). On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board approved consent items as amended.

2.01 Personnel (Resolution No. 20-015)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. RESIGNATIONS

A. Fitzgerald	Kathleen	Associate Principal	August 19, 2019	KCCS
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Bell	Jeremy	Teacher – Social Studies	August 19, 2019	KCSILC
2. Brice	Tavish	Teacher – ILC	August 19, 2019	East
3. Conlon	Alixandria	Teacher – Grade 1	August 19, 2019	FV
4. Dennis	Shelatia	Lic Clinical Social Worker	August 19, 2019	CMS
5. Hamlett	Christina	Teacher – ILC	August 19, 2019	East
6. Hazlett	Brittany	Lic Clinical Social Worker	August 19, 2019	WHMS
7. Huff	Katelyn	Teacher – Spec Ed	August 19, 2019	KCCS/BTW
8. Ikechi-Konkwo, Stella		Teacher – ELA	August 19, 2019	WHMS
9. Irving	Tyrah	Teacher – ELA/SS	August 19, 2019	WHMS
10. Jones	Angelica	Teacher – Math	August 19, 2019	DHS
11. Katz	Nolan	Teacher – Spec Ed	August 19, 2019	KCCS-
Strive				
12. Miller	Erin	Lic Clinical Social Worker	August 19, 2019	DHS
13. Newsome	Wayne	Teacher – Business Ed	August 19, 2019	CMS
14. Pettit	Mia	Lic Clinical Social Worker	August 19, 2019	East
15. Tipton	Gregory	Teacher – Music	August 19, 2019	South

16. Thompson	Lauren	Teacher – Grade 2	August 19, 2019	South
17. Zimmerman	Neda	Library Media Specialist	August 19, 2019	WHMS

B. New – Temporary

1. Barnes	Brandon	Teacher – ILC	August 19, 2019	East
2. Rementer	Sherri	Teacher – Spec Ed Math	August 19, 2019	DHS

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees				
a. McClarin	Maria	21 st Century – 2-4 hrs./week	September 3, 2019	East
2. Non-District Employees				
a. NONE				

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Jewell	Morgan	Teacher – Kindergarten	August 19, 2019	Hartly
		from South		
2. Parker	Megan	Instructional Coach	August 19, 2019	KCCS/BTW
		was teacher		

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Wilson	Hannah	Teacher	August 16, 2019	North
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IV. RESIGNATIONS

A. Carroll	Jill	School Nurse	September 12, 2019	Hartly
B. Koenig	Kimberly	Teacher	June 30, 2019	TP
C. Robinson	Ryan	Teacher	September 15, 2019	CMS
D. Towers	Michael (Alex)	Teacher	June 30, 2019	KCCS
E. Turner	Rhonda	Teacher	June 30, 2019	FV

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Brown	Dominique	School Safety Monitor	August 19, 2019	CMS
2. Davis	Jeffrey	School Safety Monitor	August 19, 2019	WHMS
3. Debraux	Waverly	ILC Paraprofessional	August 19, 2019	WHMS
4. Hughes	Kevin	School Safety Monitor	August 19, 2019	DHS
5. Konnick	Michael	School Safety Monitor – Sub	08/19/19	DO
6. Perry	Dexter	School Safety Monitor	August 19, 2019	DHS
7. Williams	Nick	Paraprofessional	August 19, 2019	CMS

B. New – Temporary

1. Benson	Corina	ILC Paraprofessional	August 19, 2019	East
2. Brewer	Raffinee	Title 1 Para PT/29 hrs.	August 19, 2019	TP
3. Fogler	Kylie	Kindergarten Para PT/29 hrs.	Aug. 19, 2019	East
4. Fulgham	Melissa	ILC Paraprofessional	August 19, 2019	East
5. Osborn	James	General Worker – PT/4hrs	August 19, 2019	WHMS
6. Price	Joanne	ILC Para – PT/29 hrs.	August 19, 2019	East
7. Sullivan	Jackie	General Worker – PT/4hrs	August 19, 2019	East
8. White	Tim'Ayrah	Extra Support Para 1:1	August 19, 2019	WHMS
9. Williams	Danielle	ILC Para – PT/29 hrs.	August 19, 2019	East
10. Williams	Kendal	ILC Paraprofessional	August 19, 2019	East

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. Trott Jamal Instructional Para August 19, 2019 WHMS

E. EPER

1. District Employees

a. NONE

2. Non-District Employees

a. Hickman Lauren Drama/Theater Teacher August 19, 2019 DHS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Robinson Darien ISS Paraprofessional August 19, 2019 WHMS
from part time to full time

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Tack Jeff Custodian July 15, 2019 CMS

IV. Resignations

A. NONE

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 20-016)

School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
306937	1	Booker T. Washington	Invite	Inside
541799	1	Booker T. Washington	Invite	Outside
829841	3	Booker T. Washington	Invite	Outside
077460	4	East Dover Elementary	Invite	Outside
736774	1	Fairview Elementary	Invite	Inside
526715	1	Fairview Elementary	Invite	Outside
440622	1	Hartly Elementary	Invite	Inside
310205	1	North Dover Elementary	Invite	Inside
334664	1	North Dover Elementary	Invite	Inside
176252	2	North Dover Elementary	Invite	Inside
320455	3	North Dover Elementary	Invite	Inside
323576	4	North Dover Elementary	Invite	Inside
382452	4	North Dover Elementary	Invite	Inside
392358	4	North Dover Elementary	Invite	Inside
270170	2	South Dover Elementary	Invite	Inside
299112	1	Towne Point Elementary	Invite	Inside
341964	1	Towne Point Elementary	Invite	Inside
528725	1	Towne Point Elementary	Invite	Outside
266002	2	Towne Point Elementary	Invite	Inside
56933	4	Towne Point Elementary	Invite	Inside
461155	5	William Henry Middle	Invite	Outside
287370	6	William Henry Middle	Invite	Outside
376273	6	William Henry Middle	Invite	Outside
245091	7	Central Middle School	Invite	Outside
909698	11	Dover High School	Invite	Outside
301929	K	Booker T. Washington	Invite	Inside
312453	K	Booker T. Washington	Invite	Inside
248730	K	East Dover Elementary	Invite	Inside
279707	K	East Dover Elementary	Invite	Inside
266883	K	Fairview Elementary	Invite	Inside

Student ID	Grade	School of Choice	Action	Inside/Outside District
466191	K	Fairview Elementary	Invite	Inside
260931	K	North Dover Elementary	Invite	Inside
553652	K	North Dover Elementary	Invite	Inside
424700	K	North Dover Elementary	Invite	Inside
555124	K	South Dover Elementary	Invite	Inside
369929	K	South Dover Elementary	Invite	Inside
551554	K	Towne Point Elementary	Invite	Inside
303283	K	Towne Point Elementary	Invite	Outside

School Choice Denied 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
307259	1	Booker T. Washington	Denied	Inside
552880	1	Fairview Elementary	Denied	Inside
438572	2	Fairview Elementary	Denied	Inside
445156	4	Fairview Elementary	Denied	Inside
552880	1	Hartly Elementary	Denied	Inside
552880	1	North Dover Elementary	Denied	Inside
448666	2	North Dover Elementary	Denied	Inside
953816	10	Dover High School	Denied	Outside
144675	10	Dover High School	Denied	Outside

School Choice Wait 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
440622	K	Hartly Elementary	Wait	Inside
239164	K	South Dover Elementary	Wait	Inside

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education July 10, 2019 and minutes of special Board of Education meetings on July 17, 2019 and July 22, 2019 (Resolution No. 20-018)

Minutes of executive and public sessions of regular Board of Education meeting on July 10, 2019 and minutes of special Board of Education meetings on July 17, 2019 and July 22, 2019 were approved.

2.05 Field Trips (Resolution No. 20-019)

The following field trips were approved:

Dover High School Peer Group Connection students and chaperones to North East, MD, September 11-September 13, 2019

Dover High School 11-12 graders Comm. Tech. students (4) to Chester, PA, September 14, 2019

2.06 Student Disciplinary Matters (Resolution No. 20-020)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case #2020-175654. After having reviewed this information, student #2020-175654 will be expelled for a period of 180 days during the 2019-2020 school year. The Special Education Team will meet to determine what special education services are needed to meet student's IEP. Should student wish to return to Capital School District upon completion of the expulsion, student should show documentation that no additional criminal charges have been accrued and that student does not pose a threat to other students.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Certificate of Necessity – Renovations William Henry Middle School (Resolution No. 20-021)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-021 approving the Certificate of Necessity for Renovations to William Henry Middle School to be submitted to the Department of Education.

3.02 Child Nutrition Budget 2019-2020 (Resolution No. 20-022)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 20-022 approving the Child Nutrition Budget 2019-2020 school year.

3.03 School District Financial Report (Resolution No. 20-023)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-023 approving the school district financial position report as required under Section 1507, Title 14 Delaware Code for submission to the Department of Education August 31, 2019.

3.04 Financial Reports – June 30, 2019 and July 31, 2019 (Resolution No. 20-024)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 20-024 approving the Financial Reports for June 30, 2019 and July 31, 2019. Dr. DePrima requested clarification on certain line items which will be provided by Mr. Kuforiji, Business Manager.

3.05 Administrative Personnel Classification (Resolution No. 20-025)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – yes; Mr. Martin – yes, the board adopted Resolution No. 20-025 approving the classification of Kathleen Stephan from Transition Teacher to Associate Principal, Kent County Community School.

3.06 Administrative Personnel Classification (Resolution No. 20-026)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – yes; Mr. Martin – yes, the board adopted Resolution No. 20-026 approving the classification of Benjamin Wells from Supervisor of Technology to Chief Information Officer.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 7:57 p.m.