

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, December 11, 2019

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mrs. Engel, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered public session at 5:18 p.m. in the board room. Roll call was conducted. All members were present.

1.02 Board Discussion (No Action – No Public Comment)

Topics that were discussed included:

Explanation of process for student to be eligible for the Elementary ILC program

Student Success Guide

1.03 Executive Session

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:51 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:04 p.m. followed by the Pledge of Allegiance.

1.05 School Updates

Mr. Joseph Fuller, new Associate Principal, Kent County Secondary ILC, presented school updates.

1.06 Board President/Member Updates

Dr. DePrima

- Merry Christmas to all.
- Reported on Middle School Construction Team meeting.

Mrs. Engel:

- Attended the Nutcracker at Dover High School, show was beyond excellent.
- Mentors at South – really a pleasant place to go.
- Some board members enjoyed a delightful meal at WHMS all prepared by students, everything was so delicious.
- Merry Christmas, rough time for the homeless, share with someone a cup of hot cocoa, scarf, anything you can do.

Mr. Christiansen:

- Participated in unveiling at Dover High School of the prototype developed by the CTE program for the Dover Fire Department, unbelievable piece of equipment. There was an excellent article in the Dover Post, was also featured on WMDT.
- Check out morning announcements from William Henry Middle School where students are sharing the news.
- On November 30 traveled to University of Delaware Stadium to watch the amazing Dover High School Unified Football team. Down 8-0 in the first quarter. They came back and pulled off the win. Coaches have amazing connections with the players.

- Please come out on Saturday, December 14, where the Unified Football Team will serve as grand marshals for the City of Dover Home for the Holidays parade. Also look for a Guest Judge – Dr. Shelton dressed up as Max the Dog.
- Also enjoyed the meal prepared by Ms. Ivery's WHMS Cooking Club – lot of great kids coming up.
- Merry Christmas, Happy Holidays, Happy New Year!

Dr. Jackson-Short

- Attended the SI2 meeting, very pleased at the level of research and planning and that the district has staff that are committed, thank you to everyone for what you do on a daily basis – managing schools, wonderful staff.
- NCALL, along with the Police Athletic League, will be hosting an event on January 4, 2020 at Central Middle School featuring different activities and will be giving out school supplies, first come, first served.
- Take time to rest and spend time with family. Merry Christmas and Happy New Year.

Mr. Martin

- Attended the Central Middle School/Woodbridge football game, happy to see some neighbors from Towne Point. Coaches are young leaders, great to see the wonderful things they are doing.
- Visited the Freedom School to hear about the summer program which is heavily focused on literacy and is research based, may be something for instructional leaders to review.

1.06 Superintendent Update

Dr. Shelton

- Public meeting was held on Tuesday, December 10, at which time the architects presented a conceptual design of the new middle schools.
- A full presentation of the design will be presented to the board at the January board meeting.

1.07 School, Student and Staff Recognition

The Board of Education and Dr. Shelton presented certificates of recognition to:

- Dover High School Unified Football team and coaches for an outstanding season – Undefeated record and State Champs Fall 2019

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board approved moving the following consent item: 2.01 Classified Personnel I. Appointments E. EPER, 2. Non-District Employees, b. Assistant Swim Coach to Agenda Item No. 2.08 (Resolution No. 20-062)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board approved moving Consent Item 2.04 Financial Reports (Resolution No. 20-055) to 3.0 Action/Discussion/Information Items (A/D/I) Agenda No. 3.05 with the same resolution number.

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a roll call vote of 5/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes; Mr. Martin - yes, the board adopted Consent Items as amended.

2.01 Personnel (Resolution No. 20-052)

ADMINISTRATIVE PERSONNEL CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Green	Diana	Math Coach	January 21, 2019	DHS
2. Hyland	Lynelle	Teacher – Early Childhood	January 13, 2020	DHS
3. Kinsey	Madison	Teacher – ELA	December 16, 2019	DHS

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Denman	Michael	Unified Basketball Coach	Winter 19-20	DHS
b. Schukoske	Gavin	Assist. Unified Basketball	Winter 19-20	DHS

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Bates	Christopher	Teacher	December 10, 2019	DHS
2. Finney-Greene	Deborah	Teacher	December 13, 2019	KCSILC

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Cooper	Jennifer	Teacher	December 2, 2019	Hartly
2. Garnes	Toni	Teacher	December 10, 2019	WHMS
3. Martin	Melissa	Teacher	November 29, 2019	East
4. Robinson	Marie	Teacher	November 8, 2019	DO
5. Thompson	Carol	Teacher	November 25 2019	WHMS

IV. RESIGNATIONS

A. Maracle	Kari	School Nurse	December 21, 2019	WHMS
B. McCracken	William	Teacher	December 22, 2019	WHMS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Bennett	Rodney	Paraprofessional – FT	December 6, 2019	KCSILC
2. Crowley	Brian	Paraprofessional – FT	January 2, 2020	KCSILC
3. Jenifer	Violet	Office Para – PT/29 hrs.	January 6, 2020	BTW
4. Winfield	David	Paraprofessional – FT	December 6, 2019	KCSILC

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. NONE

2. Non-District Employees

b. Booton	Amy	21 st Century Para	November 19, 2019	East
c. Christiansen	Katie	Assist. Swim Coach	Winter 19-20	DHS
d. Moses	Tyrell	Assist. Basketball Coach	Winter 19-20	DHS

e. Rhodes	Jonathon	Assist. Wrestling Coach	Winter 19-20	DHS
f. Roach	George	Girls JV Basketball Coach	Winter 19-20	DHS
g. Wolford	Jason	Assist. Basketball Coach	Winter 19-20	DHS

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Bundick	Shafiquah	Child Nutrition	December 9, 2019	WHMS
2. Grant	Elvira	Custodian	December 2, 2019	South
3. Zimmerman	Patricia	Cafeteria Monitor	December 9, 2019	DHS

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Barr	Deven	Custodian	December 2, 2019	CMS
2. Coleman	Terren	Custodian	October 7, 2019	South
3. Jackson	Regina	Custodian	December 2, 2019	North
4. Ridgeway	Lori	Child Nutrition	December 9, 2019	South
5. Stanley	Charisse	Custodian	October 28, 2019	WHMS
6. Stronko	Susan	Secretary	December 5, 2019	CMS

IV. Resignations

A. Causey	Maria	Paraprofessional	January 1, 2020	KCSILC
B. Deshields	Belinda	Child Nutrition	December 13, 2019	TP
C. Hoskin	Annie	Transportation	December 20, 2019	DO
D. Nelson	Victoria	Paraprofessional	December 4, 2019	KCSILC
E. Stefanovich	Anzhelika	Custodian	December 5, 2019	East

V. Pensions

Disability/Service/Vested

- A. Disability
 - 1. NONE

- B. Service Pension
 - 1. Williams Sabrina Child Nutrition January 1, 2020 South

- C. Vested Pension
 - 1. NONE

- VI. Expiration of Contract/Temporary
 - 1. NONE

- VII. Non-Renewal/Termination/Reduction in Force
 - 1. NONE

2.02 Capital Educational Secretaries Association – Increase in Pay Scale (Resolution No. 20-053)

Capital Educational Secretaries Association Increase in Pay Scale was approved.

2.03 School Choice (Resolution No. 20-054)

School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
179272	4	Hartly Elementary	Invite	Inside

School Choice Denied 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
163176	10	Dover High School	Denied	Outside

2.04 Financial Reports – November 30, 2019 (Resolution No. 20-055)

Moved to Action/Discussion/Information (A/D/I) Agenda Item No. 305.

2.05 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting on November 20, 2019 and special Board of Education meeting on November 4, 2019 (Resolution No. 20-056)

Minutes of executive and public sessions of regular Board of Education meeting on November 20, 2019 and special Board of Education meeting on November 4, 2019 were approved.

2.06 Field Trips (Resolution No. 20-057)

The following field trips were approved:

Dover High School Music Department Grades 9-12 to Myrtle Beach, South Carolina, April 23-26, 2020

Dover High School Speech and Debate Grades 9-12 to Hershey, PA, January 3-5, 2020

Dover High School Academy of Dance Grades 9-12 to Pittsburgh, PA, February 26 – March 1, 2020

South Dover Elementary School Third Graders to Kennett Square, PA, March 12, 2020

2.07 Student Disciplinary Matters (Resolution No. 20-058)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2020-393582. After having reviewed this information, student 2020-393582 shall be expelled for the remainder of the 2019-2020 school year. Due to student's age of 18 years, Dover High School has no obligation for providing further educational services. It will be the student's responsibility to obtain a high school diploma through a GED program.

2.08 Classified Personnel E. EPER-1. b. Non-District Employees (Resolution No. 20-062)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a vote of 4/1: Dr. DePrima – yes; Mrs. Engel – Yes; Mr. Christiansen – Abstain; Dr. Jackson-Short – yes; Mr. Martin – yes, the board approved Resolution No. 20-062 approving Classified Personnel as follows:

E. EPER

3. Non-District Employees

- h. Christiansen Katie Assist. Swim Coach Winter 19-20 DHS

3.0 Action/Discussion/Information Items (A/D/I)

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3.01 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Shelton, Dr. Henderson, Dr. Brown, Mrs. Burgoyne, Mrs. Schreiber, Mr. Simpson, and Mr. Dunford presented a quarterly update of Strategic Plan Strategic Intent 2 – Meeting the Needs of the Whole Child:

2.1 Professional Learning

2.2 Systems & Schedules

2.3 Specialized Instruction

2.4 Advocacy Prioritization

2.5 Summer professional learning

2.6 SEL Standards

2.7 Teaching and Learning Model

3.02 Purposity Presentation (Resolution No. 20-059)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 20-059 approving the use of the Purposity App.

3.03 Proposed 2020-2021 School Calendar (First Reading) (Resolution No. 20-060)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 20-060 tabling the proposed 2020-2021 School Calendar for second reading at the January board meeting with Dr. Henderson bringing back results of calendar survey.

3.04 FY 20 Final Budget (Resolution No. 20-061)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board tabled Resolution No. 20-061 with a request to hold a public workshop and take action after public workshop/meeting or take action on FY 20 Final Budget at regular January meeting.

3.05 Financial Reports – November 30, 2019 (Resolution No. 20-055)

On a motion by Dr. Deprima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 20-055 approving Financial Reports – November 30, 2019.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 10:35 p.m.