

Record and Playback Audio of Student Names

Summary

Using the full SchoolTool website, you can now record and/or play back a seven second recording of a student name to facilitate accurate name pronunciation.

Note: This feature is not currently available in the mobile app.

Details

In the Personal Information section of a student record, you can provide an audio recording of a student name if permission has been granted. This could be provided to student contacts and/or students themselves if desired.



Personal Information

MY HOME CENSUS SCHEDULING MEDICAL DISCIPLINE

↑ Anderson, James

No Photo

First: James

Middle:

Last: Anderson **Record Name**

Gender: Male

DOB: 8/21/2010 (15 yr 8 mo)

1st Language: English

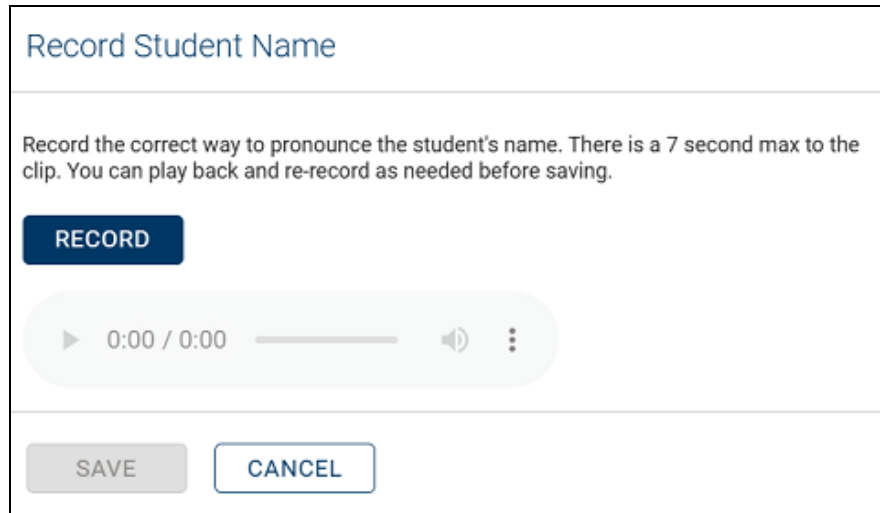
Email: JAnderso@yoohoo.com

Recording

To provide an audio recording, log in to the full SchoolTool website (this is typically done on a laptop or desktop computer), and access the Personal Information section of the student

record. Next, click the blue **Record Name** button which will trigger the **Record Student Name** pop-up to appear.

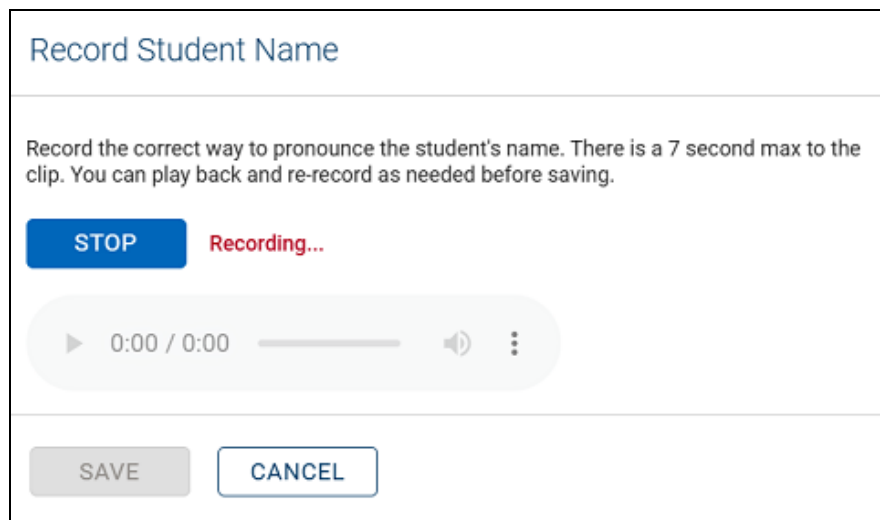
Note: The Record Name button will appear in the Personal Information section of any person record you have access to, whether they are students or not.



The image shows a pop-up window titled "Record Student Name". Inside, there is a text prompt: "Record the correct way to pronounce the student's name. There is a 7 second max to the clip. You can play back and re-record as needed before saving." Below the text is a dark blue button labeled "RECORD". Underneath the button is a media player interface showing a play button, a progress bar at "0:00 / 0:00", a volume icon, and a menu icon. At the bottom of the window are two buttons: "SAVE" and "CANCEL".

Following the prompts within the pop-up, use the **RECORD** button to create the audio recording. The recording can be a maximum of seven seconds long.

While recording, red "Recording..." text will be displayed. Once the recording is complete, click the **STOP** button.



The image shows the same "Record Student Name" pop-up window, but in a different state. The "RECORD" button has been replaced by a blue button labeled "STOP". To the right of the "STOP" button, the text "Recording..." is displayed in red. The media player interface and the "SAVE" and "CANCEL" buttons at the bottom remain the same as in the previous image.

After clicking the **STOP** button, the newly recorded audio will be in a playback enabled state. Here, the recording can be replayed, cleared, or re-recorded as many times as needed. Once the final recording is complete, click **SAVE**.

Record Student Name

Record the correct way to pronounce the student's name. There is a 7 second max to the clip. You can play back and re-record as needed before saving.

RECORD

CLEAR

▶ 0:00 / 0:06

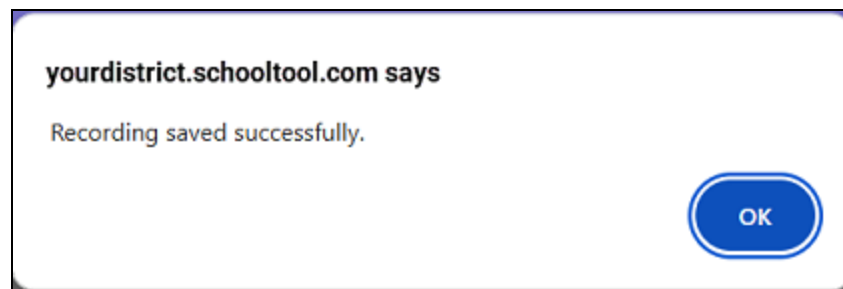
🔊

⋮

SAVE

CANCEL

A pop-up will appear confirming that the name recording was saved successfully. Click **OK** to return to the page.



Playback

The audio recording can be played back from a teacher's roster and/or on the student record. On the class roster, students with an audio recording saved to their record will display a playback button to the right of the full name. Simply click the button to hear the recording. The same button is available on the student record.

INFO

ROSTER

ATTENDANCE

GRADES

ALERTS

SEATING CHART

RECOMMENDATIONS

ENGLISH 11E [Period 1] [A,C]

🖨️

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Help ?

Cycle Day B

Semester: Any

Day: Any

>

Jump to: ENGLISH 11E (S1,P1) [A,C]

21 Students

Student	ID	Grade	Home District
Vincent Q Adams	33665	11	
Angela O Baker	43817	11	

Security

New permissions have been added to control access to this feature.

- **\Student\Pronounce Name\Record**

- This permission defaults to OFF for all users.
- Users with this permission enabled can save a seven second audio recording of a name.

- **\Student\Pronounce Name\Playback**

- This permission defaults to OFF for all users.
- Users with this permission enabled can play back any previously recorded audio of a name from the person record and/or the class roster.

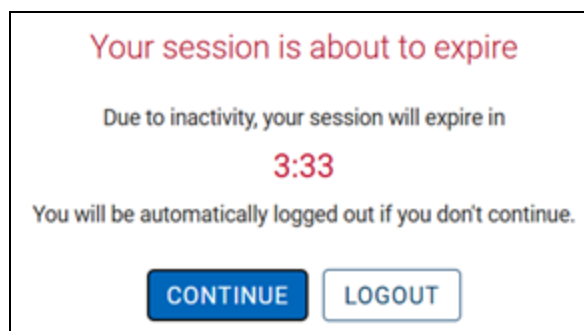
Improvements to Timeout Notifications

Summary

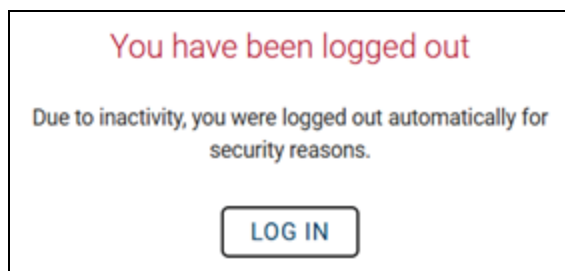
The timeout notification has been made more noticeable with a sound, a larger pop-up, and a countdown.

Details

If a session timeout warning is configured in **Maintenance > Application > System Options**, a pop-up appears to alert users that their session is ending. These dialogue boxes have been updated to make it clearer that the session is about to timeout. When the timeout notification pop-up appears, a sound will play as an audible alert that the session will expire if no action is taken. The body of the pop-up includes a timeout notification message, an active countdown, and buttons. You must either click **Continue** before continuing any work on this page, or click **Logout** if you have completed the session.



If you do not select "Continue" or "Logout" by the time the countdown completes, the pop-up message changes and you must click the **Log In** button to be returned to the login screen.



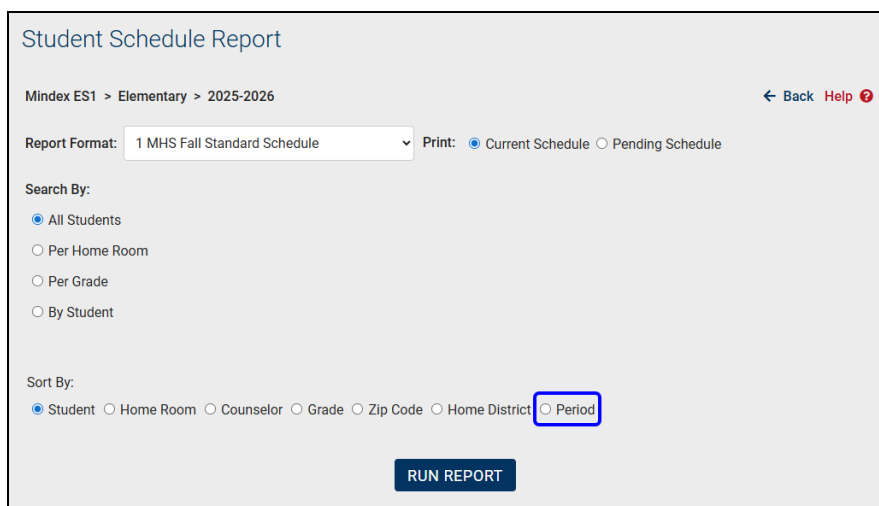
New Sorting Option for Student Schedule Reports

Summary

The pre-screen for generating student schedule reports now includes an option to sort by period.

Details

A new sort option of "Period" has been added to the pre-screen for student schedule reports located in **Scheduling > Master Schedule > Reports > Student Schedule Reports** and **Counseling > Reports > Scheduling Reports**. This option allows you to sort the report by period in addition to the existing options of Student, Home Room, Counselor, Grade, Zip Code, and Home District.



Student Schedule Report

Mindex ES1 > Elementary > 2025-2026 [← Back](#) [Help ?](#)

Report Format: 1 MHS Fall Standard Schedule Print: ☒ Current Schedule ☐ Pending Schedule

Search By:

☒ All Students

☐ Per Home Room

☐ Per Grade

☐ By Student

Sort By:

☒ Student ☐ Home Room ☐ Counselor ☐ Grade ☐ Zip Code ☐ Home District ☐ Period

RUN REPORT

When the "Period" radio button is selected, you will also be required to indicate the semester, cycle day, and specific period that you would like to print schedules for using the drop-downs that will appear.

Student Schedule Report

Mindex ES1 > Elementary > 2025-2026

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Report Format:

1 MHS Fall Standard Schedule

▼

Print:

☒ Current Schedule
 ☐ Pending Schedule

Search By:

☒ All Students
 ☐ Per Home Room
 ☐ Per Grade
 ☐ By Student

Sort By:

☐ Student
 ☐ Home Room
 ☐ Counselor
 ☐ Grade
 ☐ Zip Code
 ☐ Home District
 ☒ Period

Semester:

Fall Semester

Cycle Day:

M

▼

Period:

1

▼

RUN REPORT

Additional Information

The option to sort by period will be available on the following reports:

- Standard Student Schedule
- Grid Student Schedule
- Grid Student Schedule Landscape

If the sort by period option is selected, printed reports will be further sorted by student name (Last, First) within each period grouping.

Note: Any custom reports in this area will not respect this new sorting option as the sorting change was made to the actual report file.

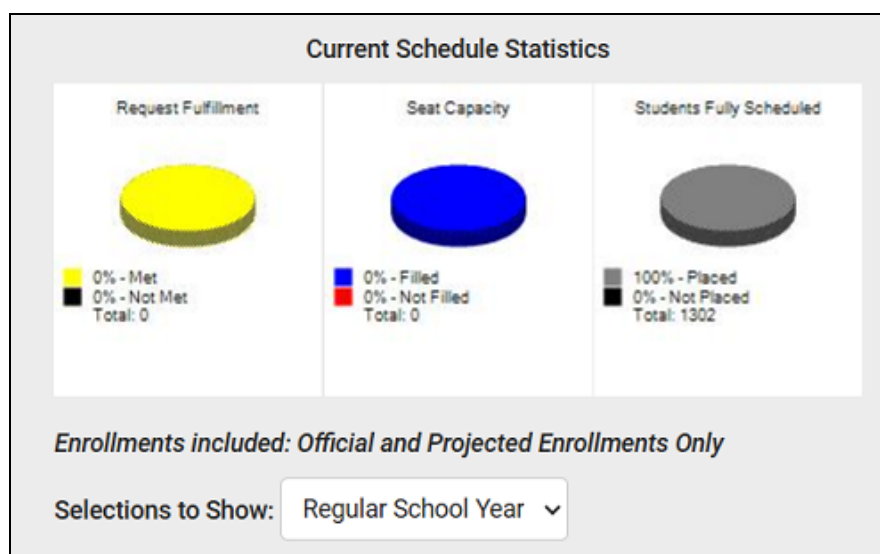
Alternate Enrollment Visibility

Summary

As part of the continued effort to make alternate enrollments more visible, the enrollments included in the Student Schedule Builder are more prominently displayed and the types of course selections that are reflected in the pie charts can be specified using a drop-down. Additionally, a pre-screen has been added to the Course Selection Totals per Department report to allow the report to be generated for various groupings of selections.

Student Schedule Builder Pie Charts

In **Scheduling > Master Schedule > Student Schedule Builder**, the space below the pie charts has been updated to showcase the types of enrollments configured to be included in the Student Schedule Builder (SSB) runs. The set of included enrollments is configured in **Maintenance > Scheduling > Yearly Building School Level Options**.



Below the pie charts, use the new drop-down to choose whether the selections shown are Regular School Year, Summer School, or Both. The drop-down defaults to Regular School Year.

Note: This choice only impacts the Request Fulfillment and Students Fully Scheduled pie charts.

Course Selection Totals per Department Report

The Course Selection Totals per Department report has a new pre-screen where you can choose whether you want to view Regular School Year selections, Summer School selections, or both.

Course Selection Totals per Department

Mindex HS > High School > 2026-2027

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Course Selection Type:

☒ Regular School Year

☐ Summer School

☐ Regular and Summer School Year

RUN REPORT

Choose the desired radio button and click **Run Report** to generate the report. The generated report will include the selection that was made at the top of the report.

Course Selection Totals per Department							
Mindex HS : High School : 2025-2026 : Regular School Year							
Department	Course #	Course Name	Selected	Male	Female	Non-Binary	Priority
Art	00271	STUDIO IN ART	121	42	79	0	High
	00272	STUDIO ART I	2	2	0	0	High
	00275	INTRO TO FILMMAKING	26	14	12	0	High
	00281	DIGITAL PHOTOGRAPHY	47	19	28	0	High

Final Exam and Final Average Publish Dates

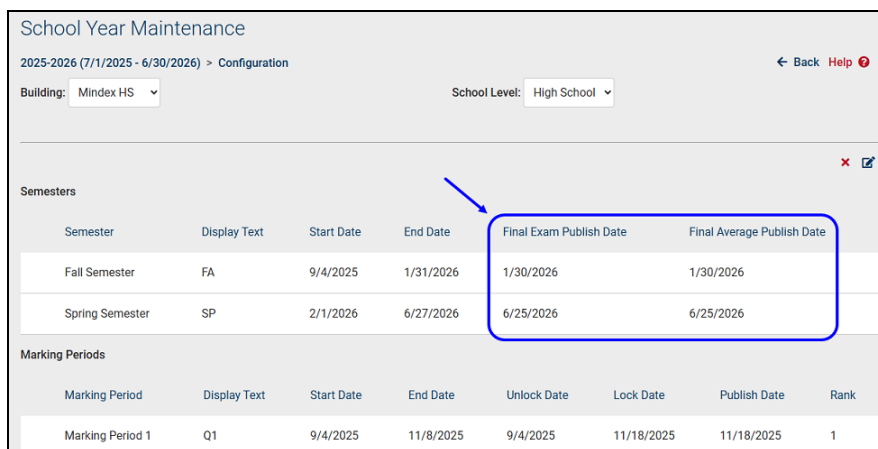
Summary

Publish date fields for final exam grades and final averages have been added to the school year configuration screen. Additionally, new permissions to respect those dates have been added.

Details

In **Maintenance > School Year > Configuration**, the Semester area now includes publish dates for final exams and final averages. If you have the permission to respect these dates, the final exam grade and/or the final average will not be visible on the student record **Home > My Home > Grades** tab until the publish date.

Upon upgrade, the final exam and final average publish date fields will be empty. These publish dates are not required. If desired, they can be set up to allow final exam and final average grades to be verified prior to publishing them.



School Year Maintenance

2025-2026 (7/1/2025 - 6/30/2026) > Configuration

Building: Mindex HS School Level: High School

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Semester	Display Text	Start Date	End Date	Final Exam Publish Date	Final Average Publish Date
Fall Semester	FA	9/4/2025	1/31/2026	1/30/2026	1/30/2026
Spring Semester	SP	2/1/2026	6/27/2026	6/25/2026	6/25/2026

Marking Periods

Marking Period	Display Text	Start Date	End Date	Unlock Date	Lock Date	Publish Date	Rank
Marking Period 1	Q1	9/4/2025	11/8/2025	9/4/2025	11/18/2025	11/18/2025	1

New permissions have been added to respect these publish dates. A user in a group with the permission(s) enabled will not be able to print a report card and/or see any of the final exam grades and/or final averages before the publish date.

Important Considerations

- Final exam and final average publish dates must fall within the Semester dates.
- When final exam and final average publish dates are configured, the View Report Card button on the student record **Home > My Home > Grades** tab will not be visible until the publish date. If no publish dates are configured, the View Report Card button will always be visible.

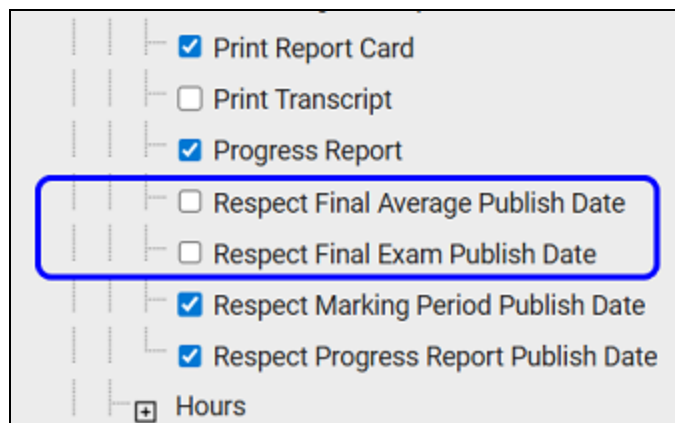
Example: The district has two semesters, each containing two marking periods. Publish dates are configured for final exam and final average.

- In Marking Periods 1 and 3, the View Report Card button is always visible.
- In Marking Periods 2 and 4, the View Report Card button is not visible until marking period, final exam, and final average publish dates have occurred.
- Copying school year configuration details from a prior year will add a year to any configured final exam and final average publish dates. If no publish dates were configured in the previous year, the fields will be empty in the new year. The School Year Configuration option in **Maintenance > School Year > Yearly Rollover** will also follow this behavior.

Security

Two new permissions have been added in **Maintenance > User/Group > Groups and Security Tree** to manage visibility of final exam grades and final average grades for specific user groups. Both of these permissions will default to OFF for all users.

- **\Student\Grades\Respect Final Average Publish Date** - Users with this permission enabled can only see final averages on or after the publish date.
- **\Student\Grades\Respect Final Exam Publish Date** - Users with this permission enabled can only see final exam grades on or after the publish date.



Fixes

Location	Ref #	Description
Counseling	85306	The Auto Grade Advancement process will allow 12th graders to be advanced prior to 7/1. <i>Also reported in: 85298, 85302, 85304, 85607, 85872</i>
Counseling	85322	Auto Grade Advancement will complete without error for students with an alternate enrollment that has a future end date. <i>Also reported in: 85405</i>
Counseling	85334	In Counseling > Auto Grade Advancement, when choosing “Graduated” in the “Advance to” menu, the Exit Reason drop-down will show only graduated exit reasons.

Counseling	85383	Auto Grade Advancement will complete without error for students with an alternate enrollment in the same building, but different school level, as the official enrollment. <i>Also reported in: 85327, 85342, 85384, 85438</i>
Counseling	85658	Auto Grade Advancement will complete without error when advancing students whose current grade does not have a "next grade" specified if the user has explicitly selected the new grade into which they should be advanced. <i>Also reported in: 85325, 85346, 85367, 85399, 85453, 85458, 85467, 85508, 85543, 85546, 85653, 85669</i>
Counseling	85790	The Auto Grade Advancement process will ignore "Class Of" when deciding what years a student can be advanced to (ex: 12th graders with a "Class Of" should be allowed to advance to 12th grade again without changing the "Class Of").

Counseling	91176	Transcripts will generate as expected for students that have received a grade of 0 on a local assessment where the associated assessment grading type uses a rounding rule that is set to two decimal places.
Counseling	91457	The August Regents dates for Algebra II, English Language Arts, and Physical Science: Chemistry have been updated to accurately fall within the 2026-2027 school year.
Maintenance	74950	Students will not appear in the Student Digital Resources Data Warehouse extract if they have an export type that is configured to not export.
Maintenance	90511	Improved the logic used when determining if a BEDS provider is already in use to reduce errors when saving a new BEDS code in Maintenance > District > Building > School Level Maintenance .

Maintenance	90623	Suspension dates will only be included in the Student Infraction Response Data Warehouse extract for dates that overlap the student enrollment record. If any assigned dates fall outside of the student enrollment, those will not be included.
Maintenance	91057	Students with physical interventions whose enrollment type is non-reportable will not appear in the Student Restraint Event Data Warehouse extract.
Maintenance	91900	Adjusted some delayed notifications processes to improve overall system performance. <i>Released as a hot fix via PIB #469</i>
Scheduling	84798	Enhancements have been applied to the Student Schedule Builder pie charts to showcase the student enrollments being considered and allow for choosing the visible selections between Regular School Year, Summer School, or Both. For more information, refer to the associated feature document. <i>Also reported in: 85374, 85703, 85704, 85706</i>
Throughout	64465	Locations throughout SchoolTool where a time can be selected, will now default to AM when 7 is chosen. <i>Also reported in: 73135, 91079</i>

Permissions Changes

Change	Permission	Description	Default Value
New	\Student\Pronounce Name\Record	Users with this permission checked can save a seven second audio recording of the student name.	Disabled by default for all users.
New	\Student\Pronounce Name\Playback	Users with this permission checked can playback any previously recorded audio of the student name.	Disabled by default for all users.