

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, August 19, 2020

Virtual Meeting
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Chanda Jackson-Short
Mr. Christiansen
Mr. Martin
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a roll call vote of 5/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the Board entered public session at 5:31 p.m. for reasons set forth in the agenda.

1.01 Roll Call – Establishment of Quorum

On a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session at 5:34 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. followed by the Pledge of Allegiance led by Mrs. Engel.

1.04 Board President/Member Updates

Dr. DePrima:

- Attended the CBOC meeting this week.
- A subcommittee was formed of the CBOC to work on financial policies of which Dr. DePrima will be a member.
- Had the opportunity to drive around William Henry Middle School and was able to talk with some contractors on site.
- Hope everyone has fared well during the past weeks during the inclement weather in the area.

Mrs. Engel

- Received letters and emails from teachers and hope the concerns expressed to her can be resolved this evening.

Mr. Martin

- There are a lot of moving parts in bringing students back to school, nothing is going to please everyone.
- Hope everyone takes time for a vacation as best as possible.
- Feel free to reach out to Mr. Martin through email.

Mr. Christiansen

- Had a lot of people reaching out regarding reopening of schools.
- Will continue to listen to staff, families and students in moving forward. Encourage everyone to reach out to Board members.

Dr. Jackson-Short

- Thank you for the opportunity to represent the board in the best interests of our students, our families and our staff. Always available, here to serve.
- Had the opportunity to welcome new teachers, happy to be a part of that.

1.05 Interim Superintendent Update

Dr. Henderson

- Congratulated Dr. DePrima on his election to the Board of Education
- Congratulations to the seniors who graduated in July.
- Design of the two new middle schools was approved by the Department of Education. Plans are moving forward.
- Discussed the devastation at William Henry Middle School caused by a tornado associated with the tropical storm that passed through on August 4. Progress is being made in clean-up and the district was informed the building is not a total loss. We are working through the process to determine next steps.
- Dr. Henderson and Mr. Kuforiji met with members of the William Henry Alumni Association and shared with them the process and necessary steps that are being taken to preserve William Henry as much as possible.
- Expressed thanks to members of the district's reopening committees for their hard work and dedication on focusing how the district should bring students back to school.
- Team Rubicon is in Dover and we thank the team members for their assistance with the cleanup due to the tornado.
- Reminded everyone to sign up for the 21 Day Racial Equity Challenge sponsored by United Way of Delaware the YWCA – several staff members are participating in this challenge.
- New Teacher Orientation began on Tuesday, August 18, with over 85 new teachers in attendance. The team modeled hybrid learning and used tools for hybrid learning, remote learning, and face to face learning.
- Expressed thanks to all of the parents who have reached out and responded to the district survey.
- Full administrative team met in person. Feels nice to be around people.

1.06 Presentations – Capital School District Educational Support Professional of the Year 2020-2021

The Board of Education recognized the 2020-2021 Educational Support Professional of the Year from each school/district office. They are as follows:

Booker T. Washington Elementary School – Rose Stayton

East Dover Elementary School – Rebecca Coffman

Fairview Elementary School – Tracey Hoopes

Hartly Elementary School – Mary Simpser

North Dover Elementary School – Timi Murray

South Dover Elementary School – Amy Henry

Towne Point Elementary School – Kathy Cagle

William Henry Middle School – Jamel Trott

Central Middle School – Christine Power

Dover High School – Jesse Gary

Kent County Community School – Maria Granitto

Kent County Secondary ILC – Vicki Reynolds

The Capital School District Educational Support Professional of the Year 2020-2021 is Jamel Trott.

1.07 Public Comment

Dr. Henderson read public comments as follows:

- Heidi Maradagia expressed her concerns with students' schedules for virtual learning and the length of time expected of students to be working on their computers at home.
- Abdul Kamara wrote inquiring as to the procedure the district is going to follow if a student goes to the nurse with a fever.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, Consent Items were approved as presented.

2.01 Personnel (Resolution No. 21-028)

ADMINISTRATIVE PERSONNEL

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Deisem	Laurie	Teacher – Early Childhood	August 2020	KCCS
2. Hernandez	Alexandra	Teacher – Spec Ed	August 2020	WHMS
3. Mitchell	Daniel	Teacher – Math	August 2020	KCSILC
4. Perry	Sonae	Teacher – English	August 2020	KCSILC
5. Rocks	John	School Nurse	October 1, 2020	KCCS/WH
6. Vincent-Apicelli	Jen	School Psychologist	August 2020	KCSILC

B. New – Temporary

1. Clark	Heidi	Family Support Specialist	August 2020	EC/PreK
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C. Rehire – Regular

1. Repko	Julia	Speech Language Path.	August 2020	PreK
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Burton	Kimberly	21 st Century Teacher 4 days per week	September 2020	BTW
b. Davis	Raysheeta	21 st Century Teacher 4 days per week	September 2020	BTW
c. Hall	Lena	21 st Century Teacher 4 days per week	September 2020	BTW
d. Henry	LaTende	21 st Century Teacher 2 days per week	September 2020	BTW
e. Quiroz	Emily	21 st Century Teacher 2 days per week	September 2020	BTW
f. Robinson	Latisha	21 st Century Teacher Sub 2 days per week	September 2020	BTW
g. Willoughby	Carrie	21 st Century Teacher 4 days per week	September 2020	BTW

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | | | |
|------------|--------|-------------------------------|-------------|------|
| 1. Hayes | Jenna | Teacher – Spec Ed
From CMS | August 2020 | KCCS |
| 2. Hosfelt | Sherry | Math Coach
Was teacher | August 2020 | WHMS |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

- | | | | | |
|-----------|-----------|---------|-----------------|------|
| 1. Jensen | Jennifer | Teacher | April 1, 2020 | East |
| 2. Murphy | Katherine | Teacher | August 25, 2020 | KCCS |

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

- | | | | | |
|----------------|----------|---------|--------------------|-----|
| A. Salaberrios | Jazmin | Teacher | June 30, 2020 | TP |
| B. Turner | Markland | Teacher | September 18, 2020 | CMS |

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|----------|-------|---------|---------------|------|
| 1. Scott | Susan | Teacher | June 30, 2020 | WHMS |
|----------|-------|---------|---------------|------|

C. Vested Pension

1. NONE

- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 1. NONE
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Faulkner	Alena	Bus Aide – PT	August 2020	DO
2. Garner	Mary	Bus Aide – PT	August 2020	DO
3. Logue	Ralph	Driver – PT	August 2020	DO
4. Wardwell	Harriett	Driver – PT	August 2020	DO
5. West	Jessica	Bus Aide – PT	August 2020	DO

B. New – Temporary

1. Hill	Amira	Office Para – PT	August 2020	East
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C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. NONE

2. Non-District Employees

a. NONE

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Gillespie	Judith	Senior Secretary From Office Clerk	August 2020	PreK
2. Martino	Lisa	Senior Secretary From East Dover	August 2020	WHMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Gordon	Joshua	Custodian	August 17, 2020	Hartly
2. Hall	April	Paraprofessional	August 19, 2020	KCSILC

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. NONE

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 21-029)

School Choice Accept – 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
426023	KN	South Dover Elementary	Accept	Inside
462054	KN	North Dover Elementary	Accept	Inside
375642	KN	Towne Point Elementary	Accept	Inside
450972	KN	Towne Point Elementary	Accept	Inside
455308	KN	South Dover Elementary	Accept	Inside
412010	9 th	Dover High School	Accept	Outside
671679	KN	Booker T. Washington	Accept	Outside
444153	KN	North Dover Elementary	Accept	Inside
214653	3 rd	Hartly Elementary School	Accept	Outside
312240	1 st	Booker T. Washington	Accept	Inside

School Choice Denied – 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
305543	07	Central Middle School	Denied	Outside

2.03 Financial Reports – July 31, 2020 (Resolution No. 21-030)

Financial Reports as of July 31, 2020 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of special Board of Education meeting August 6, 2020 (Resolution No. 21-031)

Minutes of executive and public sessions of special Board of Education meeting on August 6, 2020 were approved.

2.05 Field Trips (Resolution No. 21-032)

No field trips were presented.

2.06 Student Disciplinary Matters (Resolution No. 21-033)

No student disciplinary matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Search Update (Resolution No. 21-034)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a roll call vote of 5/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the board tabled Resolution No. 21-034 with the direction that the board set a date for a workshop and a separate board meeting on the same evening to be posted for Resolution No. 21-034 for proper vote. At the workshop, no action will be taken by the board. Action is expected to be taken at the board meeting immediately following the workshop on the same evening which will be properly noticed and list Resolution No. 21-034 for action with a possible vote.

3.02 Senator Summer Boost Data

Mr. Montano, Mr. Dunford and Mrs. Schreiber made presentation of Senator Summer Boost Data which included:

- PreK-4 reading and mathematics scores
- English Language Learners data
- William Henry Middle School and Central Middle School comparison data
- Dover High School data
- Kent County Secondary ILC data

3.03 William Henry Middle School Facilities Update

Mr. Kuforiji made presentation regarding damage sustained at William Henry Middle School as a result of Tropical Storm Isaias which touched down on William Henry/Booker T. Washington Campus on Tuesday, August 4, 2020 between 8 and 9 am. Booker T. Washington campus only suffered minor damage. Damage sustained at William Henry Middle School included:

- Roof on the main Gymnasium destroyed resulting in water damage to the gym floor.
- Roof leaks from multiple wings resulted in significant water damage across the northern section of the building.

State Insurance Coverage Office is assessing damage to determine costs

- Authorized water and debris clean up
- Adjusters have inspected the building
- Structural engineer has done an inspection and a report is forthcoming

Fire Marshall deemed building unsafe for human occupancy and use

Clean up has begun.

- Roof temporarily covered
- Water and debris removal underway
- State Insurance Coverage Office's determination on costs and repairs
- Restore services (technology, power, water, fire suppressant) to KCCS
- Staff/School Moves:

- East Wing of Central Middle School becomes “home” for William Henry Middle School during the At-Home remote distance learning and hybrid approaches for teaching and learning.
- Central Middle School occupies the main section of the CMS building.
- Teachers in both schools are paired up in classrooms as their shared space location for providing distance learning.

Mr. Martin left the meeting at 9:50 p.m.

3.04 Child Nutrition Budget (Resolution No. 21-035)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a roll call vote: 4/0/1: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – absent; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the Board adopted Resolution No. 21-035 approving the Child Nutrition Budget 2020-2021.

3.05 School District Financial Position Report (Resolution No. 21-036)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-036 approving the School District Financial Position Report to be submitted to the Department of Education by August 31, 2020.

3.06 Related Services Delivery Proposal (Resolution No. 21-037)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a roll call vote 4/0/1: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – absent; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the Board adopted Resolution No. 21-037 approving the Related Services Delivery Proposal.

4.0 Public Comment

Dr. Henderson read into record the following public comments:

- Julie Eaby sent in a question: “How much will the RFP cost?”

5.0 Adjournment

5.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 10:24 p.m.