

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, February 19, 2020

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:21 p.m. in the board room. Roll call was conducted. All members were present.

1.02 Board Discussion (No Action – No Public Comment)

Topics that were discussed included: Location and use of beverage machines in Dover High School, lunch times and students in hallways while waiting for lunch at Dover High School and use of cell phones during instructional time.

1.03 Executive Session

On a motion by Mrs. Engel, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:07 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session 7:12 p.m. followed by the Pledge of Allegiance, led by members of the North Dover Elementary School Safety Patrol.

1.05 School, Student and Staff Recognition

The Board of Education and Dr. Shelton presented certificates of recognition to students as follows:

- North Dover Elementary School Safety Patrol Members
- All-State Bands & Orchestra
- Kent County Jr. & Sr. Honors Band
- WHMS Geography Bee
- CMS Geography Bee Winners
- Delaware theatre Company Playwriting Competition Finalist – Nikolas Mandalas
- 2020 MLK Voice 4 Youth Contest 1st Place Winner – Nyani Scott

1.06 School Updates

Dr. Sylvia Henderson, Assistant Superintendent, presented school updates.

1.07 Board President/Member Updates

Dr. DePrima

- Attended SI1 meeting, Becker Morgan will be giving presentation later this evening.
- Made a drop-in visit to BTW, trying to visit more schools. Thanked Rose Stayton, Senior Secretary, for doing a wonderful job of giving a tour to Dr. DePrima. Classrooms looked very good, hallways were good, talked with some students.
- Attended construction committee meetings.
- Met with CBOC and discussed financial policies to be considered.

Mrs. Engel:

- Getting a lot of compliments for Mrs. Burgoyne from many teachers throughout the district.
- Visited North student who gave her a Christmas card.
- Remember the homeless.

Mr. Christiansen:

- Addressed rumors and concerns in regards to changing the name of William Henry Middle School. The name may be changed but will still be called William Henry.
- Read a letter he sent to Mr. Cecil Wilson reaffirming that the Board of Education has not, is not and will not remove the name William Henry from any school located on 65 Carver Road.

Dr. Jackson-Short

- Has made considerable effort in convincing community members to become active within the school district.
- Attended the Legislative Committee meeting of Delaware School Boards Association.

Mr. Martin

- Attended Capital Classic, proud of Central Middle School girls' basketball team taking 2nd place in the finals.

1.08 Superintendent Update

Dr. Shelton

- Very pleased about the plans for the new middle schools that are being presented tonight for approval.
- Extended thanks to the members of the community who were present at the board meeting. Members of the district staff want to hear from the community.
- Capital schools and staff members have been featured in the news – Governor Carney visited South Dover Elementary School and a reporter from 47 ABC-WMDT covered both this event as well as interviewing a staff member from William Henry Middle School regarding Black History Month.

1.09 Public Comment (Limited to 3 minutes per speaker)

Alfreda Dean spoke on behalf of the William Henry Alumni Association regarding preserving “William Henry” as part of the name of the school when it is renovated to house the students attending Kent County Secondary ILC and Kent County Community School.

Ms. Mozella Richardson Kamara spoke concerning legislation for proposed changes for students with disabilities and made a request that staff members follow up on and reply to messages from parents.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board moved Agenda Item 2.03 Financial Reports – January 31, 2020 (Resolution No. 20-073) to 3.06 Financial Reports - January 31, 2020 (Resolution No. 20-073). On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted consent items as amended.

2.01 Personnel (Resolution No. 20-071)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

III. LEAVES

A. Leaves – FMLA/Medical/Workers Comp

1. Montano	Eugene	Administrator	January 29, 2020	DO
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B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Cooke	Mary	Administrator	February 18, 2020 Part time return	DO
2. Montano	Eugene	Administrator	February 18, 2020	DO

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Emeigh	Susan	Teacher – Spec Ed	2/28/20	KCCS/BTW
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C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Atif	Anwar	Extra Time Teacher	February 2020	CMS
b. Barrett-Miller	Christine	Extra Time Teacher	February 2020	CMS
c. Bronson	Eryn	Extra Time Teacher	February 2020	North
d. Burger	Kristine	Extra Time Teacher	February 2020	FV
e. Cecconi	Cara	Extra Time Teacher	February 2020	North
f. Cosden	Lynn	Extra Time Lead Teacher	February 2020	TP
g. Cabbage	Christine	Extra Time Teacher	February 2020	FV
h. Frock	Kim	Extra Time Teacher	February 2020	North
i. Gamble	Megi	Extra Time Teacher	February 2020	FV
j. Koons	Elizabeth	Extra Time Teacher	February 2020	CMS
k. Myers	Sarah	Extra Time Teacher	February 2020	TP
l. Scott	Christina	Extra Time Teacher	February 2020	TP
m. Stewart	Tammy	Extra Time Teacher	February 2020	CMS
n. Walt	Stephanie	Extra Time Teacher	February 2020	TP
o. Williams	Gabriela	Extra Time Teacher	February 2020	North

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Hopkins	Sean	Teacher – Business Ed was Math Teacher KCSILC	February 24, 2020	KCSILC
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Edwards	Micah	Teacher	January 11, 2020	DHS
2. Ford	Matt	Teacher	February 11, 2020	CMS
3. Scott	Susan	Teacher	February 10, 2020	WHMS

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Katz	Nolan	Teacher	2/6/2020	KCCS/BTW
B. Tonkin	Jamie	Teacher	11/30/2020	KCSILC

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Cutrona	Francis	Teacher	July 1, 2020	DHS
2. Nichols	Ann	Recovery Specialist	July 1, 2020	KCCS
3. Smith	Edward	Teacher	July 1, 2020	South

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. 2020T-01 Non-Tenured – temp contract Terminate – Neglect of Duty February 17, 2020

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Behringer	John	Custodian – night	February 10, 2020	Hartly
2. Singleton	Andre	Custodian	January 21, 2020	East
3. Warren	Chasity	Custodian	January 27, 2020	BTW

B. New – Temporary

1. Bowers	Walt	Child Nutrition – PT	February 3, 2020	North
2. Burgoyne	Alanna	Extra Support Para 1:1	2/3/2020	KCCS/DHS
3. Cloak	Jamie	Classroom Para	1/27/2020	KCCS/BTW
4. Harris	Daqaun	ILC Para – PT	February 18, 2020	East
5. Hickey	Jasmine	Extra Support Para 1:1	2/11/2020	KCCS/DHS
6. London	Robert	ISS Para - PT	February 4, 2020	DHS
7. Miles	Bonnie	School Safety Monitor second shift	February 14, 2020	CMS
8. Miller	Donald	Instructional Para	February 10, 2020	KCSILC
9. Moore	Holly	Classroom Para – PT	12/21/2020	KCCS/BTW
10. Reed	Wendy	ILC Para – PT	February 10, 2020	East
11. Sanchez-Sewell, Dajoun		Instructional Para	February 3, 2020	DHS
12. Tierson	Tessa	Instructional Para – PT	February 4, 2020	BTW
13. West	Anthony	Instructional Para	February 24, 2020	DHS
14. Windle	Jennifer	Custodian	February 18, 2020	BTW
15. Wink	Amber	Extra Support Para 1:1	2/18/2020	KCCS/DHS

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Jones	Ayasha	21 st Century Asst. Coord.	January 23, 2020	DHS
b. Joyner	Tyrek	21 st Century Para	February 2020	WHMS
c. Moore	Krystal	21 st Century Para	February 2020	WHMS
d. West	Phadre	Extra Time Para	February 2020	TP

2. Non-District Employees

b. Hargett	Makayla	21 st Century Para	February 2020	WHMS
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II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. McGee	Mike	School Safety Monitor from 2 nd shift at CMS	February 19, 2020	North
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- B. Job Title
1. NONE

- C. Condition of Employment
1. NONE

III. Leaves/Return from Leaves

H. Leaves – FMLA/Medical/Workers Comp

2. Banks	Shea	Custodian	January 21, 2020	TP
3. Heritage	Matthew	Custodian	December 29, 2020	Hartly
4. Ruppert	Martin	Transportation	January 27, 2020	DO

- I. Leaves – Personal
2. NONE

- J. Leaves – Military
2. NONE

- K. Leaves – Educational
2. NONE

- L. Leaves – Sabbatical
2. NONE

- M. Leaves – Extension of Leave
2. NONE

N. Return from Leave

3. Bundick	Shafiquah	Child Nutrition	February 10, 2020	WHMS
4. Grant	Elvira	Custodian	February 12, 2020	South
5. Los	Julie	Paraprofessional	February 6, 2020	DHS
6. Malloy	Tiffany	Paraprofessional	January 21, 2020	WHMS
7. Moore	Adam	Technology	January 16, 2020	DO
8. Morrison	Thomas	Paraprofessional	January 17, 2020	DHS

IV. Resignations

A. Bushweller	Wendy	Paraprofessional	February 13, 2020	KCCS
B. DeJesus	Tammy	Custodian – night shift	February 18, 2020	North
C. Taulbee	David	School Safety Monitor	February 21, 2020	North

V. Pensions

Disability/Service/Vested

- A. Disability
1. NONE

B. Service Pension

1. Brandt	Geraldine	Child Nutrition	June 30, 2020	DHS
2. Ward	Carol	Secretary	June 30, 2020	DO

- C. Vested Pension
1. NONE

VI. Expiration of Contract/Temporary

1. NONE

2.02 School Choice (Resolution No. 20-072)
School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
253279	2	Booker T. Washington	Invite	Inside
445833	3	Hartly Elementary	Invite	Inside
182395	1	South Dover Elementary	Invite	Inside
116737	9	Dover High School	Invite	Outside
314954	9	Dover High School	Invite	Outside

School Choice Denied 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
253279	2	Booker T. Washington	Invite	Inside

School Choice Accept 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
457059	K	Booker T. Washington	Invite	Inside
430677	K	Booker T. Washington	Invite	Inside
666121	K	Booker T. Washington	Invite	Inside
441989	K	Booker T. Washington	Invite	Inside
302792	K	Booker T. Washington	Invite	Inside
542529	K	Booker T. Washington	Invite	Outside
304490	K	East Dover Elementary	Invite	Inside
300755	K	East Dover Elementary	Invite	Inside
423611	K	East Dover Elementary	Invite	Inside
431843	K	East Dover Elementary	Invite	Inside
270513	K	East Dover Elementary	Invite	Inside
430493	3	East Dover Elementary	Invite	Inside
432999	K	Hartly Elementary School	Invite	Inside
469133	K	Hartly Elementary School	Invite	Inside
450624	K	Hartly Elementary School	Invite	Inside
471827	K	Hartly Elementary School	Invite	Inside
288746	K	Hartly Elementary School	Invite	Outside
450637	K	Hartly Elementary School	Invite	Outside
409832	K	Hartly Elementary School	Invite	Outside
373710	K	Hartly Elementary School	Invite	Outside
268559	3	Hartly Elementary School	Invite	Outside
197073	4	Hartly Elementary School	Invite	Inside
172837	4	Hartly Elementary School	Invite	Outside
372715	K	North Dover Elementary	Invite	Inside
442258	K	North Dover Elementary	Invite	Inside
666212	K	North Dover Elementary	Invite	Inside
467057	K	North Dover Elementary	Invite	Inside
319717	K	North Dover Elementary	Invite	Inside
467074	K	North Dover Elementary	Invite	Inside
554331	K	North Dover Elementary	Invite	Outside
365605	1	North Dover Elementary	Invite	Inside
910020	4	North Dover Elementary	Invite	Inside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
553314	K/Immersion	Fairview Elementary	Invite	Inside
442261	K/Immersion	Fairview Elementary	Invite	Inside
551852	K/Immersion	Fairview Elementary	Invite	Inside
424907	K/Immersion	Fairview Elementary	Invite	Inside
547721	K/Immersion	Fairview Elementary	Invite	Inside
371609	K/Immersion	Fairview Elementary	Invite	Inside
413629	K/Immersion	Fairview Elementary	Invite	Inside
457232	K/Immersion	Fairview Elementary	Invite	Outside
581673	K/Immersion	Fairview Elementary	Invite	Outside
417657	K/Immersion	Fairview Elementary	Invite	Outside
538669	K/Immersion	South Dover Elementary	Invite	Inside
561713	K/Immersion	South Dover Elementary	Invite	Inside
557205	K/Immersion	South Dover Elementary	Invite	Inside
372723	K/Immersion	South Dover Elementary	Invite	Inside
434105	K/Immersion	South Dover Elementary	Invite	Inside
564713	K/Immersion	South Dover Elementary	Invite	Inside
409971	K/Immersion	South Dover Elementary	Invite	Inside
347319	K/Immersion	South Dover Elementary	Invite	Outside
461693	K/Immersion	South Dover Elementary	Invite	Outside
988578	1	South Dover Elementary	Invite	Inside
471737	1	South Dover Elementary	Invite	Outside
425710	K	Towne Point Elementary	Invite	Inside
434064	K	Towne Point Elementary	Invite	Inside
043395	5	William Henry Middle School	Invite	Outside
267085	9	Dover High School	Invite	Outside
456589	9	Dover High School	Invite	Outside
164051	9	Dover High School	Invite	Outside
174987	9	Dover High School	Invite	Outside
948510	9	Dover High School	Invite	Outside
255004	9	Dover High School	Invite	Outside
226162	9	Dover High School	Invite	Outside
167827	11	Dover High School	Invite	Outside
465716	11	Dover High School	Invite	Outside
264956	11	Dover High School	Invite	Outside
164305	11	Dover High School	Invite	Outside

School Choice Wait 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
448666	3	Booker T. Washington	Wait	Inside

School Choice Denied 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
336437	7	Central Middle School	Denied	Outside
341131	7	Central Middle School	Denied	Outside
366434	7	Central Middle School	Denied	Outside
217194	10	Dover High School	Denied	Outside
311390	12	Dover High School	Denied	Outside

2.03 Financial Reports – January 31, 2020 (Resolution No. 20-073)

Financial Reports – January 31, 2020 (Resolution No. 20-073) were moved to A/D/I Items, Agenda Item No. 3.06.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting on January 15, 2020 and special Board of Education Workshop/Public Meeting on January 13, 2020 (Resolution No. 20-074)

Minutes of executive and public sessions of regular Board of Education meeting on January 15, 2020 and minutes of Board of Education Workshop/Public Meeting on January 13, 2020 were approved.

2.05 Field Trips (Resolution No. 20-075)

The following field trips were approved:

Central Middle School Music Department Students in 7th and 8th grades to Hershey, PA, May 29, 2020

Booker T. Washington 3rd graders to Camden, NJ, April 8, 2020

William Henry Middle School 6th graders to Philadelphia, PA, March 26, 2020

Dover High School AFJROTC students to McGuire, NJ, March 19, 2020

Dover High School grades 10-12 French classes to Washington, DC, April 8, 2020

Booker T. Washington 1st graders to Philadelphia, PA, April 29, 2020

Hartly Elementary School 4th graders to Baltimore, MD, May 22, 2020

Kent County Community School Main Campus students grades 3-5 and Kent County Community School William Henry Middle School students grades 5-6 to Nottingham, PA, March 24, 2020

2.06 Student Disciplinary Matters (Resolution No. 20-076)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Schematic Design Approval - new Middle Schools – presented by Becker Morgan Group (Resolution No. 20-077)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 20-077 approving the Schematic Design – new Middle Schools presented by Becker Morgan Group.

3.02 Strategic Plan SII – Streamlined and Linear District – Quarterly Update

Dr. Shelton, Dr. Henderson, and Mr. Wells presented a quarterly update of Strategic Plan Strategic Intent 1 – Streamlined and Linear District.

3.03 Dover High School AP Capstone Course Approval (Resolution No. 20-078)

2020-2021 School year - AP Seminar Course

2021-2022 – AP Research Course

AP Capstone Diploma Emblem

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 20-078 approving the Dover High School AP Capstone Course; 2020-2021 School Year – AP Seminar Course; 2021-2022 AP Research Course.

3.04 Dover High School Work Based Learning Practicum Approval (Resolution No. 20-079)

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-079 approving the Dover High School Work Based Learning Practicum.

3.05 FY 20 Final Budget (Resolution No. 20-061)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board amended the FY 20 Final Budget to move \$40,000 from Contingency Fund to Buildings and Grounds Budget to complete the unfinished Dover High School JV baseball and softball fields with a storage shed to be included in the project.

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board amended the FY 20 final Budget to reduce the Board budget by \$10,000 to \$51,460.

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-061 FY 20 Final Budget as amended.

President Martin requested to go on record that he personally wants to trust the Superintendent and his Cabinet to do what's right and if there are questions and concerns, the procedure is to contact the Superintendent who will, with due diligence, work with his staff and come back to the board with the answers to questions and concerns.

3.06 Financial Reports – January 31, 2020 (Resolution No. 20-073)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 20-073 approving Financial Reports – January 31, 2020.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 10:29 p.m.