

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, January 15, 2020
Administrative Office
MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the Board entered public session at 5:16 p.m. in the board room. Roll call was conducted. All members were present.

1.02 Board Discussion (No Action – No Public Comment)

Topics that were discussed included:

SBAC testing of students, computer use in classrooms, and use of cell phones during instructional time.

1.03 Executive Session

On a motion by Dr. Jackson-Short, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:04 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:11 p.m. followed by the Pledge of Allegiance, led by members of the East Dover Elementary School Safety Patrol.

1.05 School Updates

Ms. Tiffany Smith, newly appointed temporary Associate Principal, Central Middle School, presented school updates.

1.06 Board President/Member Updates

Dr. DePrima

- Was pleased to receive a hand-written card from Caroline, student at North Dover Elementary School.
- Noted that the district is going in a great direction for new middle schools.

Mrs. Engel:

- Great to see Tiffany Smith, who has been appointed as the temporary Associate Principal, Central Middle School.
- Commended Central Middle School and Associate Principal Dave Thomas for doing so well with referrals and disciplinary action, really see improvement at Central.
- Commended the East Dover Elementary School Safety Patrol students who participated in the flag salute.
- Remember the homeless during the winter.
- Was pleased to receive a hand-written card from Amiyah, student at North Dover Elementary School.

Mr. Christiansen:

- Attended several holiday concerts at the schools.
- Encouraged everyone to come watch our athletes for winter sports at both Central Middle School and Dover High School.
- Shared that three students in two homes lost their homes through fires and encouraged everyone to sign up for the Purposity App.

- Was pleased to receive a hand-written card from Aiden, student at North Dover Elementary School.

Dr. Jackson-Short

- Expressed appreciation to Central Middle School for hosting the back to school event at the end of winter break with NCALL.
- Attended Equity Core Team meeting and is enjoying her role on this committee.
- Outreach Committee – helping students and families make connections with students with community needs.
- Was pleased to receive a hand-written card from a student at North Dover Elementary School.

Mr. Martin

- Hope everyone enjoyed the winter break.
- Also received a hand-written card from a student at North Dover Elementary S

1.06 Superintendent Update

Dr. Shelton

- Read a response to audit conducted by the State Auditor's Office.
- Reported that administrators are beginning transition work for students going from grades 4-5, 6-7, and 8-9 and this work will be ongoing through the end of the school year.

School, Student and Staff Recognition

The Board of Education and Dr. Shelton presented certificates of recognition to students as follows:

- East Dover Elementary School Safety Patrol Students
- Students selected to participate in the Delaware Junior All-State Chorus, Senior All-State Treble Chorus and Senior All-State Mixed Chorus

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved consent items as presented.

2.01 Personnel (Resolution No. 20-063)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed.

III. LEAVES

A. FMLA/STD/Workers Comp

1.	Cooke	Mary	Director	December 13, 2019	DO
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1.	McKinney	Alyssa	Teacher – Grade 1	January 6, 2020	FV
2.	Strand	Kristin	Teacher – Math/Science	January 6, 2020	WHMS

C. Rehire – Regular

1.	Maracle	Kari	School Nurse Rescinding resignation	December 12, 2019	WHMS
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Analore	Tara	Extra Time Teacher	February 24, 2020	South
b. Baughman	Adam	Extra Time Teacher	February 3, 2020	BTW
c. Darling-Spinelli	Angela	Extra Time Teacher	February 3, 2020	BTW
d. Davis	Raysheeta	Extra Time Teacher	February 3, 2020	BTW
e. Flaherty	Jessica	Extra Time Teacher	February 24, 2020	South
f. Friend	Carrie	Extra Time Teacher	February 24, 2020	South
g. Gedney	Gabriella	Extra Time Teacher	February 24, 2020	South
h. Healy	Sheri	Extra Time Teacher	February 24, 2020	South
i. Quiroz	Emily	Extra Time Teacher	February 3, 2020	BTW
j. Robinson	Latisha	Extra Time Teacher	February 3, 2020	BTW
k. Sacher	Cailin	Extra Time Teacher	February 24, 2020	South
l. Schulze	Christiane	Extra Time Teacher	February 24, 2020	South
m. Willoughby	Carrie	Extra Time Teacher	February 3, 2020	BTW

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Harrington	Sheri	Teacher – Grade 2 from paraprofessional	January 6, 2020	BTW
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Bogetti	Sheena	Teacher	January 6, 2020	BTW
2. Talavera	Laura	SLP	December 20, 2019	South
3. Van Bergen	Emily	Teacher	January 6, 2020	North

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|-------------|-------------|---------|-------------------|------|
| 1. Gray | Ioma | Teacher | January 9, 2020 | CMS |
| 2. Hosfelt | Sherry | Teacher | December 21, 2019 | WHMS |
| 3. Jamerson | Julie | Teacher | January 13, 2020 | WHMS |
| 4. Lindsey | Christopher | Teacher | January 6, 2020 | CMS |

IV. RESIGNATIONS

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|----------|---------|---------|------------------|-------|
| A. Bowen | Jomelle | Teacher | January 17, 2020 | DHS |
| B. Mesa | Alyssa | Teacher | January 3, 2020 | North |

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|-------------|----------|------------------|---------------|----------|
| 1. Augustus | John | Dean of Students | June 30, 2020 | WHMS |
| 2. Gladish | Heather | Teacher | June 30, 2020 | DHS PreK |
| 3. McGee | Donna | Teacher | June 30, 2020 | WHMS |
| 4. Nichols | Pamela | Teacher | June 30, 2020 | DO |
| 5. O'Hea | Kimberly | Library | April 1, 2020 | TP |
| 6. Parsons | Janice | Spec Ed Liaison | June 30, 2020 | DO |

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. 2020T-01 Non-Tenured – temp contract Intent to Terminate-Neglect of Duty 01/15/20

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

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|------------|------------|-----------------------------------|------------------|----------|
| 1. August | Lesa | General Worker – PT/4 hrs | January 6, 2020 | DHS |
| 2. Ford | Annie | General Worker – PT/4 hrs. | January 6, 2020 | TP |
| 3. Glenn | Kim | General Worker – PT/4 hrs. | January 6, 2020 | WHMS |
| 4. Green | Quintel | Paraprofessional – PT/29 hrs. | January 6, 2020 | CMS |
| 5. Hickman | Talia | ILC Paraprofessional – PT/29 hrs. | January 16, 2020 | East |
| 6. Morris | Velanda | General Worker – PT/4 hrs. | January 13, 2020 | FV |
| 7. Pigza | Flordeliza | General Worker – PT/4 hrs. | January 6, 2020 | DHS |
| 8. Powell | Richard | Extra Support Para – FT | January 29, 2020 | KCCS |
| 9. Rall | Jackson | Extra Support Para – FT | January 21, 2020 | KCCS/CMS |

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Huey	David	21 st Century Paraprofessional	January 6, 2020	DHS
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2. Non-District Employees

- b. NONE

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Boylan	Brenda	Transportation – full time was part time	January 6, 2020	DO
2. Johnson	Kimberly	Classroom Paraprofessional – FT was extra support para - FT	January 8, 2020	KCCS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Floyd	Wanda	Child Nutrition	January 9, 2020	TP
2. Pino Martinez	Jose	Cook	January 6, 2020	WHMS
3. Sammons	Mark	Maintenance	January 8, 2020	DO

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Thompson	Carol	Paraprofessional	November 25, 2019	BTW
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IV. Resignations

A. Arndt	Nicholas	Extra Support Para	December 29, 2019	KCCS
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B. Bullock	Jasmine	Paraprofessional	January 24, 2020	KCSILC
C. Howard	Glenn	Paraprofessional	January 17, 2020	KCCS
D. Jackson	Regina	Custodian	December 13, 2019	DO
E. Moore	Helen	Paraprofessional	January 2, 2020	DHS
F. Roach	Velanie	Paraprofessional	January 7, 2020	KCCS

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Schepens	Donna	Office Paraprofessional	June 30, 2020	Hartly
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C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

2.02 School Choice (Resolution No. 20-064)

School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
267378	2	Booker T. Washington Elementary	Invite	Inside
270096	2	Booker T. Washington Elementary	Invite	Inside
074521	4	Booker T. Washington Elementary	Invite	Inside
226062	2	South Dover Elementary	Invite	Inside
249144	2	South Dover Elementary	Invite	Outside
349599	6	William Henry Middle School	Invite	Outside
402385	12	Dover High School	Invite	Outside
085832	12	Dover High School	Invite	Outside

2.03 Financial Reports – December 31, 2019 (Resolution No. 20-065)

Financial Reports as of December 31, 2019 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting on December 11, 2019 (Resolution No. 20-066)

Minutes of executive and public sessions of regular Board of Education meeting on December 11, 2019 were approved.

2.05 Field Trips (Resolution No. 20-067)

The following field trips were approved:

Dover High School Grades 9-12 Animal Sciences classes to Philadelphia, PA, February 12, 2020

Central Middle School 8th grade Blue Team to Washington, DC, April 6, 2020

Central Middle School 8th grade White Team to Washington, DC, April 7, 2020

Booker T. Washington 4th graders and Alpha students to Washington, DC, May 26, 2020

Dover High School grades 9-12 Speech and Debate to Philadelphia, PA, March 26-29, 2020

Dover High School grade 12 students in Peer Group Connections to Rehoboth Beach, DE February 6-7, 2020

2.06 Student Disciplinary Matters (Resolution No. 20-068)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Design Update from Becker Morgan Group

Representatives from Becker Morgan Group and Perkins Will presented a design update for the new middle schools.

3.02 Strategic Plan SI3 – Senator Pride – Quarterly Update

Dr. Henderson and Mrs. Burgoyne presented a quarterly update of Strategic Plan Strategic Intent 3 – Senator Pride.

3.1 Recruitment & Retention of Teachers/Staff

3.2 Family/Community Collaboration

3.3 Marketing and Branding

3.4 Educator Equity Work

3.03 Proposed 2020-2021 School Calendar (Second Reading) (Resolution No. 20-060)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board temporarily suspended the rules in accordance with Policy No. 100-25 allowing a vote on Resolution No. 20-060.

On a motion by Dr. DePrima, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 20-060 approving the 2020-2021 School Calendar.

3.04 Transportation and Communication Safety Improvements (Resolution No. 20-069)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a roll call vote: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes; Mr. Martin - yes, the board adopted Resolution No. 20-069 approving the Transportation and Communication Safety Improvements as follows: Approval of Options 1, 2 and 3 as listed below, depending upon approval from Homeland Safety and Security and the Delaware Department of Education.

Option 1 – 2 way Communication with Buses	\$39,701
Option 2 – VEO Now GPS (all required hardware, installation/configuration, WheresTheBus Parent App, etc.) and School View – ability for schools to see exact bus location and other GPS details.	\$77,685
Option 3 – Upgrade of software to VEO Transportation	\$22,876
Total Initial Costs	\$140,262

3.05 Financial Position Report (Resolution No. 20-070)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-070 approving the school district financial position report as required under Section 1507, Title 14 Delaware Code, for submission to the Department of Education, January 31, 2020.

2.06 FY 20 Final Budget (Resolution No. 20-061)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, Resolution No. 20-061, FY 20 Final Budget, was tabled until the February 19, 2020 Board Meeting.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. DePrima., and on a unanimous vote, the meeting was adjourned at 9:26 p.m.