

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 22, 2020

Virtual Meeting
Administrative Office
MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Christiansen – present; Dr. Jackson-Short – present; Mr. Martin- present, the Board entered public session at 5:35 p.m. for reasons set forth in the agenda. Roll call was conducted and quorum was established. .

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session at 5:37 p.m. for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:02 p.m. followed by the Pledge of Allegiance led by Dr. DePrima, followed by a Moment of Silence for World Peace.

1.04 Public Comment

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

Mr. Kuforiji read into record the public comment from Sarah Yatskevich of concerns for students, staff and families regarding school reopening in August.

1.05 Updates

Dr. DePrima:

- Attended and reported on the discussions at the construction committee meeting.
- Attended Operations and Services Reopening Group meeting at which time the group identified operational issues and concerns if school reopens in August. Updates were also shared from the following departments:
 - Human Resources
 - Child Nutrition
 - Transportation
 - Technology.
- Honored to be elected and excited to serve for five years on the Board of Education.

Mrs. Engel:

- Congratulated Dr. DePrima on his election to the board for a five year term, and noted all three candidates had a sense of community showing good citizenship.

Mr. Christiansen:

- Congratulated Dr. DePrima on his election. Shared that the other two candidates, Mr. Hallock and Ms. Casson-Marshall, have worked hard for the district.

Dr. Jackson-Short:

- Congratulations to Dr. DePrima and welcome back. There is a lot going on in our community, social justice issues, and we need to make sure we hear from everyone regarding concerns in the community.
- Lot of work going on in the district. Thanked members of the Health and Wellness Committee for their time spent in meetings.
- Would like for the district to consider having someone come in with the expertise to facilitate a meeting with the topic of “having the hard conversations” with staff and families.

Mr. Martin:

- Want to get more people involved with the district. Look for some direction from the community of the qualities we want for the next leader of our district.

Mr. Kuforiji:

- Congratulated Dr. DePrima on his election to the board, looking forward to working with him.
- Governor put out guidelines for the reopening of schools. District created reopening committees: Health and Wellness, Human Resources, Operations and Services, and Academic and Equity. Committee members are identifying issues around reopening schools. Final decision from the Governor will be coming in the beginning of August. Summer Boost program going well – this has been a good way to test out possible scenarios, in person, online, hybrid, happy about article in the Delaware State News highlighting Capital’s Summer Boost hybrid program.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0/1: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – recuse; Dr. Jackson-Short – yes; Mr. Martin - yes, the Board adopted consent items as presented.

2.01 Personnel (Resolution No. 21-014)

ADMINISTRATIVE PERSONNEL

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Nunes	Ashley	Teacher – 4 th Grade	August 2020	South
2. Stewart	Jeannette	Teacher – 5 th ELA/SS	August 2020	WHMS

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Becton	Veronica	Hybrid Teacher – 78 hrs	Summer 2020	WHMS
b. Gueh	Jenee	Related Arts Teacher	Summer 2020	WHMS

c. Huttie	Alexis	Hybrid Teacher – 78 hrs	Summer 2020	WHMS
d. Smith	Tiffany	At Home Teacher – 82.5 hrs	Summer 2020	CMS

2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Becton	Veronica	Teacher	June 30, 2020	WHMS
B. Edwards	Micah	Special Ed. Teacher	July 10, 2020	DHS
C. Leatherbury	Joyce	Instructional Coach	August 7, 2020	WHMS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Jordan	Heather	Office Paraprofessional	August 2020	BTW
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B. New – Temporary

1. NONE

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Davis	Mary	Hybrid Para 78 Hrs.	Summer 2020	WHMS
b. Malloy	Tiffany	Hybrid Para 78 Hrs.	Summer 2020	WHMS
c. Robinson	Darien	At School Para 96 Hrs.	Summer 2020	WHMS
d. Walters	John	At School Para 96 Hrs.	Summer 2020	WHMS

2. Non-District Employees

a. Johnson	Sheila	Summer Para	Summer 2020	KCCS
b. Johnson	Toinah	Summer Para	Summer 2020	KCCS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. NONE

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 21-015)

School Choice Accept 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
255437	03	Fairview Elementary	Accept	Outside
547226	01	North Dover Elementary	Accept	Outside
553561	01	North Dover Elementary	Accept	Outside
314793	08	Central Middle School	Accept	Outside
173436	04	South Dover Elementary	Accept	Outside
930318	05	William Henry Middle School	Accept	Outside
442244	KN	Fairview Elementary	Accept	Inside
438316	KN	South Dover Elementary	Accept	Inside
116029	02	South Dover Elementary	Accept	Outside

School Choice Denied 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
550479	01	South Dover Elementary	Denied	Inside
271699	09	Dover High School	Denied	Outside

School Choice Wait 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
472195	KN	Fairview Elementary	Wait	Inside

2.03 Financial Reports – June 30, 2020 (Resolution No. 21-003)

Capital School District Financial Reports as of June 30, 2020 were approved.

2.04 Approval – Bond Anticipation Note. The Capital School District authorizes the issuance of bonds/note to be sold for the construction of two new middle schools at the site of the old Dover High School on Pat Lynn Drive in Dover, Delaware. The District further authorizes that the Bond Anticipation Note to be converted to Bonds at the appropriate time as determined by the State Treasurer's Office (Resolution No. 21-016)

The board approved the Bond Anticipation Note to be converted to Bonds at the appropriate time as determined by the State Treasurer's Office to be sold for the construction of two new middle schools at the site of the old Dover High School on Pat Lynn Drive in Dover, Delaware.

2.05 Minutes – Minutes of Executive and Public sessions of Board of Education meeting July 8, 2020 (Resolution No. 21-017)

Minutes of executive and public sessions of Board of Education meeting on July 8, 2020 were approved.

2.05 Field Trips (Resolution No. 21-018)

No field trips were presented for approval.

2.06 Student Disciplinary Matters (Resolution No. 21-019)

No Student Disciplinary Matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Discussion and possible action upon Superintendent Search matters (Resolution No. 21-020)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a roll call vote: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes; Mr. Martin - yes, the board adopted Resolution No. 21-020 requesting that Mr. John Marinucci, Executive Director of the Delaware School Boards Association, work as facilitator and representative of the Board in its search for a new Superintendent, draft an RFP to seek proposals from Executive\Superintendent Search organizations and to have the draft Request For Proposals prepared for review and approval at the August 19 Board of Education meeting.

3.02 Revisions Policy #400-03 Memorial Guidelines/Senator Hall of Fame (Second Reading) (Resolution No. 21-012)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to enable a vote after the second reading for approval of Revisions Policy #400-03 Memorial Guidelines/Senator Hall of Fame. On a motion with pleasure and honor by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted revisions to Policy #400-03 Memorial Guidelines/Senator Hall of Fame.

3.03 Board of Education Meeting Calendar 2020-2021 (Resolution No. 21-013)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 21-013 approving the Board of Education Meeting Calendar as follows:

- Confirming the date of Board of Education meeting for the first week in August to be August 6, 2020
- Using a meeting to meeting basis to determine whether the meeting should be a virtual meeting versus in person public meeting, depending on the current state of the state

Board Meeting Calendar for 2020-2021 School Year

All meetings will be held virtually or in the Board Meeting Conference Room at the Administrative/Professional Development Center located at 198 Commerce Way, Dover, DE 19904
All meetings begin at approximately 7:00 pm unless otherwise noted.

Date	Location
Wednesday, July 22, 2020	Board Meeting Conference Room
August 6, 2020	Board Meeting Conference Room
Wednesday, August 19, 2020	Board Meeting Conference Room
Wednesday, September 16, 2020	Board Meeting Conference Room
Tuesday, October 20, 2020	Board Meeting Conference Room
Wednesday, November 18, 2020	Board Meeting Conference Room
Wednesday, December 9, 2020	Board Meeting Conference Room
Wednesday, January 20, 2021	Board Meeting Conference Room
Wednesday, February 17, 2021	Board Meeting Conference Room
Wednesday, March 17, 2021	Board Meeting Conference Room
Wednesday, April 21, 2021	Board Meeting Conference Room
Wednesday, May 5, 2021	Board Meeting Conference Room
Wednesday, June 16, 2021	Board Meeting Conference Room

4.0 Public Comment

None

5.0 Adjournment

5.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 8:25 p.m.