

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 8, 2020

Virtual Meeting
Administrative Office
MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen - Absent
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.01 Roll Call – Establishment of Quorum

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Christiansen – absent; Dr. Jackson-Short – present; Mr. Martin- present, the Board entered public session at 5:33 p.m. for reasons set forth in the agenda. Roll call was conducted and Mr. Christiansen was absent and quorum was established.

1.02 Executive Session

On a motion by Dr. DePrima, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Christiansen – absent; Dr. Jackson-Short – present; Mr. Martin – present, the Board entered closed session at 5:35 p.m. for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:02 p.m. Dr. Henderson led the Pledge of Allegiance which was followed by a Moment of Silence for World Peace.

1.04 Board President/Member Updates

Dr. DePrima

- Attended the Juneteenth event at William Henry Middle School. Very appreciative of invitation, nice event, thanked everyone who helped make that happen.
- Attended construction meetings.
- Participated in car parade for Teacher of the Year Julie Eaby, fun event.

Mrs. Engel:

- Congratulations to Julie Eaby for being selected as Capital's Teacher of the Year 2021. All candidates for Teacher of the Year were really great.
- Have been doing some research and asking questions regarding ideas and process for search of new Superintendent.
- So pleased to have Dr. Henderson and Mr. Kuforiji as Interim Superintendent and Interim Assistant Superintendent.

Dr. Jackson-Short

- Hope that things are going well for everyone. There are many things happening in the community.
- Hope everyone keeps safe.

Mr. Martin

- Thanked Dr. Henderson and Mr. Kuforiji for assuming their roles during this transition and handling the traditional responsibilities as leaders, and showing continuity for the district.
- Remain cool, calm, and collected during this time. Continue to move forward.

1.05 Interim Superintendent Update

Dr. Henderson:

- Shared she was humbled to be serving the Senator Nation along-side Mr. Kuforiji and the administrative team during the transition until a new Superintendent is selected. Thank you for the vote of confidence from the board. We are excited to be a team.
- Will be sharing weekly notes with the board.
- Excited about the design of new middle schools.
- Calvary Church sponsored a Box of Hope event of a food drop-off for 150 of Capital's families at William Henry Middle School.
- Summer communication went out on July 7 to Capital staff, families and community.
- Had first hybrid (in-person and Zoom) administrative meeting today, following all safety protocols.
- Four committees have been established to meet and discuss reopening of school.

1.06 Presentations

The Board of Education and Dr. Henderson recognized:

- Amanda Wells – selected as Delaware's School Psychologist of the Year 2020-2021

1.07 Public Comment

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

No public comment was submitted.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. DePrima, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted consent items as presented.

2.01 Personnel (Resolution No. 21-001)

ADMINISTRATIVE PERSONNEL CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Nunes	Ashley	Teacher – 4 th Grade	August 2020	South
2. Stewart	Jeannette	Teacher – 5 th ELA/SS	August 2020	WHMS

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Becton	Veronica	Hybrid Teacher – 78 hrs.	Summer 2020	WHMS
b. Gueh	Jenee	Related Arts Teacher	Summer 2020	WHMS
c. Huttie	Alexis	Hybrid Teacher – 78 hrs.	Summer 2020	WHMS
d. Smith	Tiffany	At Home Teacher – 82.5 hrs.	Summer 2020	CMS

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Becton	Veronica	Teacher	June 30, 2020	WHMS
B. Edwards	Micah	Special Ed. Teacher	July 10, 2020	DHS
C. Leatherbury	Joyce	Instructional Coach	August 7, 2020	WHMS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1. Jordan	Heather	Office Paraprofessional	August 2020	BTW
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B. New – Temporary

1. NONE

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Davis	Mary	Hybrid Para 78 Hrs.	Summer 2020	WHMS
b. Malloy	Tiffany	Hybrid Para 78 Hrs.	Summer 2020	WHMS
c. Robinson	Darien	At School Para 96 Hrs.	Summer 2020	WHMS
d. Walters	John	At School Para 96 Hrs.	Summer 2020	WHMS

2. Non-District Employees

b. Johnson	Sheila	Summer Para	Summer 2020	KCCS
c. Johnson	Toinah	Summer Para	Summer 2020	KCCS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

- B. Leaves – Personal
 - 1. NONE
- C. Leaves – Military
 - 1. NONE
- D. Leaves – Educational
 - 1. NONE
- E. Leaves – Sabbatical
 - 1. NONE
- F. Leaves – Extension of Leave
 - 1. NONE
- G. Return from Leave
 - 1. NONE

IV. Resignations

- A. NONE

V. Pensions

Disability/Service/Vested

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. NONE
- C. Vested Pension
 - 1. NONE

VI. Expiration of Contract/Temporary

- 1. NONE

VII. Non-Renewal/Termination/Reduction in Force

- 1. NONE

2.02 School Choice (Resolution No. 21-002)

School Choice Accept 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
341023	KN	South Dover Elementary School	Invite	Outside
413697	KN	Towne Point Elementary School	Invite	Inside
477707	KN	Booker T Washington Elementary	Invite	Inside
451468	KN	Fairview Elementary School	Invite	Inside
472076	KN	South Dover Elementary School	Invite	Outside
472088	KN	South Dover Elementary School	Invite	Outside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
441144	KN	Hartly Elementary School	Invite	Inside
324564	KN	Hartly Elementary School	Invite	Inside
271834	06	William Henry Middle School	Invite	Outside
243991	07	Central Middle School	Invite	Outside
260802	07	Central Middle School	Invite	Outside
392536	05	William Henry Middle School	Invite	Outside

School Choice Denied 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
314579	07	Central Middle School	Denied	Outside

School Choice Wait 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
335770	02	Fairview Elementary	Wait	Inside

2.03 Financial Reports – June 30, 2020 (Resolution No. 21-003)

Not available at this time.

2.04 Minutes – Minutes of Executive and Public sessions of Board of Education meeting June 17, 2020 and special Board of Education meeting June 29, 2020 (Resolution No. 21-004)

Minutes of executive and public sessions of Board of Education meeting on June 17, 2020 and minutes of executive and public sessions of special Board of Education meeting on June 29, 2020 were approved.

2.05 Field Trips (Resolution No. 21-005)

No field trips were presented for approval.

2.06 Student Disciplinary Matters (Resolution No. 21-006)

No Student Disciplinary Matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Appointment of Interim Assistant Superintendent (Resolution No. 21-007)

On a motion by Dr. DePrima, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted Resolution No. 21-007 approving the appointment of Mr. Ade Kuforiji as Interim Assistant Superintendent effective July 1, 2020.

3.02 New Middle Schools Construction Presentation and Approval of Design Development Documents (Resolution No. 21-008)

On a motion by Dr. DePrima, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted Resolution No. 21-008 approving the design development plans and elevations for the two new middle schools on Pat Lynn Drive to be submitted to the State of Delaware Department of Education and Division of Facilities Management.

3.03 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Sylvia Henderson and Mr. Ben Wells presented a quarterly update of Strategic Plan Strategic Intent 1 – Linear and Streamlined District with the updates for each of the working groups currently working and associated with SI1:

- 1.1 Instructional Model
- 1.2 Facility Master Plan
- 1.3 Strategic Technology Plan
- 1.4 District Communication Plan
- 1.6 Safety and Security

3.04 FY 21 Tax Rate (Resolution No. 21-009)

On a motion by Mrs. Engel, seconded by Dr. DePrima, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted Resolution Capital School District Board of Education minutes for July 8, 2020

No. 21-009 approving the FY 21 Tax Rate as follows:

Current Expense – 1.1200

Debt Service – 0.5161

Minor Cap – 0.0272

Technology Maintenance – 0.0180

Extra Time Match – 0.0150

Reading and Math Specialist – 0.0180

Reading Interventionist – 0.0042

K-3 Basic Special Education – 0.0042

Opportunity Fund Match – 0.0421

Tuition – 0.4250

Total Tax Rate: \$2.1897

3.05 Collective Bargaining Agreement between Board of Education and Capital Support Association (Resolution No. 21-010)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a roll call vote on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted the Collective Bargaining Agreement between Board of Education and Capital Support Association effective July 1, 2020 through June 30, 2023.

3.06 Six-Month Only Amendment/Revision Policy #500-10 Absences and Leave Policy (Resolution No. 21-011)

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board suspended the rules according to Policy #100-25 for a vote on Resolution No. 21-011 Six-Month Only Amendment/Revision Policy #500-10 Absences and Leave Policy.

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board adopted Resolution No. 21-011 approving six-month only Amendment/Revision Policy #500-10 Absences and Leaves Policy with Epilogue language of Section 362 added to the policy under Vacation Leave for six months only.

3.07 Revisions Policy #400-03 Memorial Guidelines/Senator Hall of Fame (First Reading) (Resolution No. 21-012)

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, the board tabled Resolution No. 21-012 Revisions Policy #400-03 Memorial Guidelines/Senator Hall of Fame for a second reading at the next board meeting.

3.08 Board of Education Meeting Calendar 2020-2021 (Resolution No. 21-013)

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a roll call vote of 4/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Christiansen – absent; Dr. Jackson-Short – yes; Mr. Martin – yes, Resolution No. 21-013 Board of Education Meeting Calendar 2020-2021 until the next board meeting.

4.0 Public Comment

None

5.0 Adjournment

5.01 Adjournment

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 9:03 p.m.