

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Tuesday, May 19, 2020
Virtual Meeting
Administrative Office
MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Dan Shelton, Superintendent
Dr. Sylvia Henderson, Assistant Superintendent

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the Board entered public session at 6:12 p. m. Roll call was conducted and all members were present.

1.02 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Open Session – 2.0 Action/Discussion/Information Items (A/D/I)

2.01 Change to One (1) Year Waiver/Amendment for the 2019-2020 School Year Policy #600-10 Grading and Reporting of Student Progress (Resolution No. 20-113) (A/D)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to vote on Resolution No. 20-113. On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-113 approving the Change to One (1) Year Waiver/Amendment for the 2019-2020 School Year only to Policy #600-10 Grading and Reporting of Student Progress.

3.0 Board Discussion (No Action-No Public Comment)

It was reported that the City of Dover Planning Commission approved the site plan for the two new middle schools on Pat Lynn Drive with the stipulation that the district submit a maintenance plan for the wetlands area to the City of Dover.

4.0 Executive Session

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board moved into Executive Session at 6:46 pm. President Martin noted the board will reconvene back into open session to vote on Consent Items – Personnel.

4.01 Reconvene Open Session

The board reconvened into public session at 8:56 p.m.

5.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted consent items as presented.

5.01 Personnel (Resolution No. 20-114)

ADMINISTRATIVE PERSONNEL
CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1. Appelbaum	Brett	School Nurse	August 2020	WHMS
2. Brittingham	Erica	Speech Language Pathologist	August 2020	KCCS
3. Headley	Alyse	Teacher – ELA	August 2020	CMS
4. Henry	Caitlin	Teacher – Music	August 2020	BTW/East
5. Loutsenhizer	Kirsten	Teacher – Spec Ed	August 2020	BTW
6. Timmons	Sarah	Teacher – Art	August 2020	BTW/East

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Akers	Heather	Choir/Band Camp 15 hours	Summer 2020	CMS
b. Beck	Diane	Department Chair – Social Studies 19 days	Summer 2020	DHS
c. Betts	Lisa	Transition planning, meetings 20 days/150 hrs.	Summer 2020	DO
d. Bowen	Jason	Department Chair – Science 19 days	Summer 2020	DHS
e. Boyd	Cheston	Transition Tier 2/3 5 days	Summer 2020	CMS
f. Cannon	Maureen	Assistant Band Director 10 days	Summer 2020	DHS
g. Chandler	Shameka	Department Chair – CTE 19 days	Summer 2020	DHS
h. Christman	Charles	CTE/AG Science/Curriculum 16 days	Summer 2020	DHS
i. DeKnight	Kathleen	Nurse – prep 1 day	Summer 2020	CMS
j. Dixon	Lacey	Greenhouse/State Fair/Training 38 days	Summer 2020	DHS
k. Freeman	Mia	School Counselor 19 days	Summer 2020	DHS
l. Galvin	Nina	School Psychologist 150 hrs.	Summer 2020	CMS
m. George	Garrett	Band Camp 19 days	Summer 2020	DHS
n. Georgules	Christen	Educational Diagnostician 15 days	Summer 2020	DHS

o.	Gonzales	Oscar	Department Chair – World Lang 19 days	Summer 2020	DHS
p.	Gray	Sandy	CTE Coordinator/Planning 19 days	Summer 2020	DHS
q.	Green	William	Educational Diagnostician 10 days/75 hrs.	Summer 2020	CMS
r.	Gronau	Shannon	School Counselor – Scheduling 19 days	Summer 2020	DHS
s.	Hampton	Jacqueline	Educational Diagnostician 10 days/75 hrs.	Summer 2020	BTW/North
t.	Harman	Jill	SLP & Child Find 50 hrs. SLP – 30 hrs. Child Find	Summer 2020	DO
u.	Harrington	Jill	Educational Diagnostician 6 days/45 hrs.	Summer 2020	DO
v.	Jamerson	Julie	Educational Diagnostician 30 days/225 hrs. (shared with Lisa Whiteman)	Summer 2020	WHMS
w.	Jones	Darrell	Dean for Academic Success 5 days	Summer 2020	DHS
x.	Kellem	Takara	School Counselor – Scheduling 19 days	Summer 2020	DHS
y.	Kelley	Gerard	School Counselor – Scheduling 10 days	Summer 2020	CMS
z.	Kopp	Seth	Educational Diagnostician 10 days/75 hrs.	Summer 2020	CMS
aa.	Kroen	Peggy	Physical Therapist 25 hrs.	Summer 2020	DO
bb.	Lambertson	Jacqueline	Educational Diagnostician 10 days/75 hrs.	Summer 2020	East
cc.	Leager	Jeffrey	Band Camp 15 hrs.	Summer 2020	CMS
dd.	Mackain	Shannon	School Psychologist 100 hrs.	Summer 2020	DO
ee.	McCullough	Tiffany	Dean for Academic Success 5 days	Summer 2020	DHS
ff.	NEW HIRE		School Counselor 19 days	Summer 2020	DHS
gg.	NEW HIRE		Educational Diagnostician 15 days	Summer 2020	DHS
hh.	NEW HIRE		Greenhouse/State Fair 38 days	Summer 2020	DHS
ii.	Mills	Ashley	Ag Fair/Greenhouse 38 days	Summer 2020	CMS
jj.	Morgan	Rebecca	School Psychologist 37.5 hrs.	Summer 2020	BTW/FV
kk.	Murrian	Mary	Prof learning and planning 30 hrs.	Summer 2020	Tech
ll.	Naftzinger	Marcie	School Psychologist 37.5 hrs.	Summer 2020	South/TP
mm.	Nichols	Pamela	Early Childhood/Child Find 12 days/90 hrs.	Summer 2020	PreK
nn.	O’Keefe	Jennifer	ED/PGC 15 days	Summer 2020	DHS
oo.	Palmer	Caroline	Senator Stop Orders 10 days	Summer 2020	DHS

pp. Paul	Judy	Educational Diagnostician 25 days/187.5 hrs.	Summer 2020	PreK
qq. Peppard	Apryl	Planning, outside placements 20 days/150 hrs.	Summer 2020	DO
rr. Peterson	Casey	SLP 50 hrs.	Summer 2020	DO
ss. Ridgway	Tarez	Educational Diagnostician 10 days/75 hrs.	Summer 2020	South
tt. Ross	Evie	Educational Diagnostician 10 days/75 hrs.	Summer 2020	FV/TP
uu. Royer	Andrew	School Psychologist 62.5 hrs. – evaluations 25 hrs. – social groups	Summer 2020	Hartly/North
vv. Seidman	Jackie	School Psychologist 200 hrs. (shared with Gabrielle Van Heest)	Summer 2020	DHS
ww. Skripko	Jennifer	Department Chair – Spec Ed 19 days	Summer 2020	DHS
xx. Smith	Tiffany	Tier 1/2/3 planning 10 days	Summer 2020	CMS
yy. Stevens	Lisa	Department Chair – ELA 19 days	Summer 2020	DHS
zz. Tooles	Melissa	School Counselor – Schedule 19 days	Summer 2020	DHS
aaa. Towns	Whitney	School Counselor – Schedule 10 days	Summer 2020	CMS
bbb. Turner	Kevin	Athletic Director – Schedule 23 days	Summer 2020	DHS
ccc. VanHeest	Gabriella	School Psychologist 200 hrs. (shared with Jackie Seidman)	Summer 2020	DHS
ddd. Wells	Amanda	School Psychologist 52.5 hrs.	Summer 2020	DO
eee. Whiteman	Lisa	Educational Diagnostician 30 day/225 hrs. (shared with Julie Jamerson)	Summer 2020	WHMS
fff. Whitenight	Brad	Choral/Band 14 days	Summer 2020	DHS

2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Denman Michael Dean of Students August 2020 WHMS
from Spec Ed Teacher at KCCS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Kowalczyk

Angelia

Teacher

June 30, 2020

WHMS

B. McGuire

Christopher

School Counselor

June 30, 2020

DHS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. Retract Contract Non-Renewal

a. CNRFY21-03

Non-Tenured

Performance

June 30, 2020

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Giordano

Kristen

Secretary – Student Services

June 8, 2020

DO

B. New – Temporary

1. NONE

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees
 - a. NONE

2. Non-District Employees

- b. Eason Alade 21st Century Coordinator

May 18, 2020

DHS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. Sutton Jade

Paraprofessional

May 29, 2020

KCSILC

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Wright Patricia

Child Nutrition

July 1, 2020

WHMS

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

Dr. Shelton shared an announcement that Dr. Voshell has made arrangements for Dover High School Diploma Day will be held at Dover International Speedway on June 4, 2020 from 5-7 p.m. More information will follow.

6.0 Adjournment

6.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 9:10 p.m.