Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, May 6, 2020
Virtual Meeting
Administrative Office
MINUTES

BOARD OF EDUCATION
John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

(A)	***ACTION***
(D)	***DISCUSSION***
(I)	***INFORMATION***

Board Members Present:
Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mrs. Engel
Dr. DePrima

Also Present:
Dr. Dan Shelton, Superintendent
Dr. Sylvia Henderson, Assistant Superintendent

1.01 Roll Call – Establishment of Quorum
On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 p. m. Roll call was conducted and all members were present.

1.02 Executive Session
On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. for the purpose of discussing Student Discipline Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance
The Board reconvened into public session at 7:04 p.m. followed by the Pledge of Allegiance led by Mr. Christiansen.

1.04 Board President/Member Updates
Dr. DePrima

- Hope everyone is well.
- Continue to meet with the Construction Committee, worked into details with input from faculty and staff and public. Plans will be going before the City of Dover Planning Commission and Silver Lake Commission.

Mrs. Engel:

- Had a great experience by dropping into a Zoom meeting at Kent County Secondary ILC. Was hosted by Sarah Martin along with Jeff Buttilo. Both of them did an excellent job.
- Received two excellent letters from Dover High School students reaching out regarding graduation.
- Teachers are doing a great job with their Zoom lessons.
- Stay well!

Mr. Christiansen:

- Thank you to staff for a job well done. Staff members are adapting to the current norm.
- Dover High School participated in lighting up the athletic field, did an outstanding job. Schools had lights on for approximately 20 minutes and 20 seconds.
- Delivered yard signs for Dover High School seniors.
- Stay safe and stay healthy.

Dr. Jackson-Short

- Thanked everyone who reached out to me during the last month during my illness.
- Expressed thanks to staff members for all hard work during this time. Receiving positive feedback.
- Attended first Construction Committee meeting, really enjoyed participating in the meeting.

Mr. Martin

- Am excited to see signs in the neighborhoods for Dover High School seniors.
- Looking forward to hearing the plans for graduation.

- Grateful for teachers, Dr. Shelton and leadership team. Everyone is being creative and doing it right.

1.05 Superintendent Update

Dr. Shelton

- Appreciated all of the comments and sentiments from board members regarding the ways teachers, staff and administrators are reaching out to our students, families and community. Everyone is trying to stay active. It is really nice to see the signs for our seniors in the neighborhoods, some students still had their AP Scholar signs posted at their houses.
- Teachers and instructional staff had to move their pendulum hard to exclusively using tools and talents for blended learning. All employees have done amazing work to try to transition to what this new way of virtual learning looks like. Many of them are working with other burdens, worried about what they are missing, grief from having milestones. May 4-8, 2020 is the Annual Staff Appreciation Week, and we are celebrating all of the hard work. Unfortunately, we are not going to have celebrations in person, hope that all of our teachers and staff feel gratitude. There is tremendous work going on in the Capital Community. Sometimes I feel like I'm climbing the mountain with an earthquake going on. Sincerest thank you and gratitude to all for your hard work during this difficult time.

1.06 Public Comment (Limited to 3 minutes per speaker)

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a vote of 4/0/1 – Dr. DePrima – yes; Mrs. Engel – Yes; Mr. Christiansen – Recuse; Dr. Chanda Jackson-short – yes; Mr. Martin – yes, the board adopted consent items as presented.

2.01 Personnel (Resolution No. 20-102)

ADMINISTRATIVE PERSONNEL
CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1.	Daddio	Tara	Teacher – Physical Education	August 2020	WHMS
2.	Gordon	Lori	Educational Diagnostician	August 2020	KCCS
3.	Lindsey-Schauman, Hannah TBD		Speech Language Pathologist	August 2020	Elem
4.	Lynch	Kierra	Speech Language Pathologist	August 2020	DO
5.	Malinak	Keith	Teacher – Bio/Physical Science	August 2020	DHS
6.	Meconnahey	Pamela	Teacher – Math Spec Ed	August 2020	CMS
7.	Osgood	James	School Psychologist	May 1, 2020	DO
8.	Palmira	Jaime	Teacher – ILC	August 2020	East
9.	Stevens	Deanna	Occupational Therapist	June 2, 2020	KCCS
10.	Thompson	Rachel	Teacher – Grade 3	August 2020	South
11.	Tonkin	Jamie	Teacher – Spec Ed	August 2020	CMS
12.	Watson	Alycea	Teacher – Spec Ed	August 2020	South
13.	Whaley	Tyler	Teacher – Math	August 2020	CMS
14.	Zerrad	Tarik	Teacher – Science	August 2020	CMS

B. New – Temporary
1. NONE

C. Rehire – Regular

1. Barcus	Heather	School Nurse	August 2020		Hartly
2. Bordley Hughes,	Shannon	Lic. Clinical Social Workers	August 2020		East
3. Brice	Tavish	Teacher – ILC	August 2020		East
4. Dennis	Ashley	ILC Reading Specialist	August 2020		East
5. Freeman	Mia	School Counselor	July 1, 2020		DHS
6. Georgules	Christen	Educational Diagnostician	August 2020		DHS
7. Hyland	Lynelle	Teacher – CTE Early Childhood	August 2020		DHS
8. Maracle	Kari	School Nurse	August 2020		WH/KCCS
9. Rementer	Sherri	Teacher – Spec Ed Math	August 2020		DHS
10. Stauffer	Victoria	Teacher – ILC	August 2020		East
11. Steinwedel	Sean	Teacher – ELA	August 2020		KCSILC
12. Strand	Kristin	Teacher – Grade 5	August 2020		WHMS
13. Wolfe	Lori	Teacher – ILC	August 2020		East

D. Rehire – Temporary
   1. NONE

E. E.P.E.R.
   1. District Employees
      a. NONE

   2. Non-District Employees
      a. NONE

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Classification

1. Chandler	Vincent	Teacher – ILC was Paraprofessional KCSILC	August 2020		East
2. Cohee	Carolyn	Teacher – Engineering Tech was Communication Tech	August 2020		DHS
3. Longfellow	Kathleen	Teacher – EC Itinerant was Spec Ed Teacher	August 2020	KCCS	
4. Taylor	Jennifer	Teacher – Spec Ed English was Agriculture Teacher	August 2020		DHS
5. Tuxward	Harmony	Teacher – Spec Ed Elem from Grade 3	August 2020		South
6. Walker	Regine	Educational Diagnostician from KCCS	August 2020		EC Annex

B. Job Title
   1. NONE

C. Condition of Employment
   1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Tecson	Leanne	Teacher	April 23, 2020	DHS

B. Leaves - Personal
   1. NONE

C. Leaves - Military
1. NONE

D. Leaves - Educational
1. NONE

E. Leaves - Sabbatical
1. NONE

F. Leaves - Extension of Leave
1. NONE

G. Return from Leave

1.	Talavera	Laura	Speech Language Path	April 10, 2020	South
2.	Van Bergen	Emily	Teacher	March 30, 2020	North

IV. RESIGNATIONS

A.	Coogan	Matt	Teacher	April 24, 2020	CMS
B.	Lindsay	Christopher	Teacher	June 30, 2020	CMS

V. PENSIONS
Disability/Service/Vested
A. Disability
1. NONE

B. Service Pension

1.	Simmons	Kimberly	Teacher	June 30, 2020	East

C. Vested Pension
1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1.	CNRFY21-03	Non-Tenured	Performance	June 30, 2020
2.	CNRFY21-04	Non-Tenured	Performance	June 30, 2020

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS
A. New – Regular
1. NONE

B. New – Temporary

1.	Seda	Stacy	Office Para – FT	August 2020	CMS

C. Rehire - Regular

1.	Christiansen	Elizabeth	Office Para – PT	August 2020	TP
2.	Fulgham	Melissa	ILC Para – FT	August 2020	East
3.	Huffman	Casey	ILC Para – FT	August 2020	East
4.	Ruiz	Josimar	Kindergarten Para – FT	August 2020	East

D. Rehire – Temporary

1.	Baynard	Keisha	Homeless Liaison Para – PT	August 2020	DO
2.	Benson	Corina	ILC Para – FT	August 2020	East
3.	Brock	Kenneth	Paraprofessional – FT	August 2020	CMS
4.	Chavis	Issaiah	Paraprofessional – FT	August 2020	CMS
5.	Covington	Katherine	Extra Support Para – PT	August 2020	WHMS
6.	Fogler	Kylie	Kindergarten Para – PT	August 2020	East
7.	Price	Joanne	ILC Para – PT	August 2020	East
8.	Reed	Wendy	ILC Para – PT	August 2020	East
9.	Roach	Al	Paraprofessional – FT	August 2020	CMS
10.	Sacco	Danielle	ILC Para – FT	August 2020	East
11.	Trott	Adrain	ILC Para – FT	August 2020	East
12.	Williams	Kendal	ILC Para – FT	August 2020	East

E. EPER

1. District Employees
   a. NONE

2. Non-District Employees
   b. NONE

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1.	Baynard	Cortney	Instructional Para – FT from KCSILC	August 2020	CMS
2.	Miller	Jermaine	Instructional Para – FT from KCSILC	August 2020	CMS

B. Job Title
1. NONE

C. Condition of Employment
1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1.	Lauer	Jennifer	Child Nutrition	April 20, 2020	TP
2.	Yoder	Melissa	Paraprofessional	April 27, 2020	KCCS

B. Leaves – Personal
1. NONE

C. Leaves – Military
1. NONE

D. Leaves – Educational
1. NONE

E. Leaves – Sabbatical
1. NONE

F. Leaves – Extension of Leave
1. NONE

G. Return from Leave
1. NONE

IV. Resignations

A.	Jones	Ayasha	21st Century Coord	April 17, 2020	DHS
B.	Wiest	Jinger	Child Nutrition	April 7, 2020	Hartly

V. Pensions
Disability/Service/Vested
A. Disability
1. NONE

B. Service Pension
1. NONE

C. Vested Pension
1. NONE

VI. Expiration of Contract/Temporary
1. NONE

2.02 School Choice (Resolution No. 20-103)
School Choice Accept 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
434280	Kindergarten	East Dover Elementary	Invite	Outside
552314	Kindergarten	South Dover Elementary	Invite	Inside
666563	Kindergarten	South Dover Elementary	Invite	Outside

2.03 Financial Reports – April 30, 2020 (Resolution No. 20-104)
Financial Reports as of April 30, 2020 were approved.
2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting on April 8, 2020 were approved. (Resolution No. 20-105)
Minutes of executive and public sessions of regular Board of Education meeting on April 8, 2020 were approved.
2.05 Field Trips (Resolution No. 20-106)
No field trips were presented for approval.
2.06 Student Disciplinary Matters (Resolution No. 20-107)
No Student Disciplinary Matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)
3.01 Update on COVID19 Planning and Implementation
Dr. Shelton and staff presented COVID-19 Planning and Implementation which included the following categories:

- Items accomplished to date
- Student Engagement
- Grading and Assessment
- Graduation 2020/Other Senior Moments
- Student/Family Support
- Communication Committee Status
- Celebrations

3.02 Strategic Plan SI3 – Senator Pride – Quarterly Update
Dr. Henderson presented a quarterly update of Strategic Plan Strategic Intent 3 – Senator Pride.

3.1 Recruitment & Retention of Teachers/Staff
3.2 Family/Community Collaboration
3.3 Marketing and Branding
3.4 Educator Equity Work

3.03 Construction Update – New Middle Schools – Pat Lynn Drive
Representatives from Becker Morgan Group and Perkins & Will presented a construction update on the two new middle schools to be constructed on Pat Lynn Drive. Update items included courtyard and landscape, building area, floor plans, exterior views, and interior views.

3.04 School Nurse Appreciation Resolution (Resolution No. 20-108)
On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-108 approving the School Nurse Appreciation Resolution on roll call vote.

3.05 Mental Health Awareness Month – May 2020 (Resolution No. 20-109)
On a motion by Mr. Christiansen, more than ever, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 20-109 approving the Mental Health Awareness Month – May 2020 resolution. Roll call vote

3.06 Revisions Policy #700-02 Student Attendance Regulations (First Reading) (Resolution No. 20-110)
On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board postponed the vote on Resolution No. 20-110 for a second reading at the June board meeting.

3.07 2020-2021 Student Success Guide (First Reading) (Resolution No. 20-111)
On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board postponed the vote on Resolution No. 20-111 for a second reading at the June board meeting.

3.08 Board of Education Meeting Schedule 2020-2021 (Resolution No. 20-112)
On a motion by Mr. Christiansen, seconded by Mrs. .Engel, and on a unanimous vote, the board postponed the vote on Resolution No. 20-112 for board members to review their calendars and come back and vote on the board meeting schedule at the June board meeting.

4.0 Public Comment
Mrs. Mozella Richardson Kamara spoke regarding the plan for children with special needs, with an IEP implemented before school closure. Would like to see special services staff reaching out to special needs students.

5.0 Adjournment
5.01 Adjournment
On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 10:15 p.m.